

Minutes of the Meeting of Thornham Parish Council held on Wednesday 10 January 2018 at 7.00pm at the Village Hall, Thornham.

Present: Cllr A Needham (Chair) Cllr W Brooks Cllr A Brown  
Cllr B Gulliver

Also present: The Clerk, Cllr Elizabeth Watson & 21 Members of the Public.

**1. Election of Chair for this Meeting.**

**It was resolved for Cllr Needham to be chair for this meeting.**

**2. To receive and consider apologies for absence:**

**Everyone present.**

**3 To receive Declarations of Interest**

Cllr Needham gave a personal interest in anything concerning Thornham United Charities. Cllr Brooks gave a personal interest in anything concerning the PCC and Cllr Gulliver gave a personal interest in anything regarding Neighbourhood Planning.

Cllr Needham thanked Stephanie Mocatta, Colin Venes & Ian Barrett for all the hard work they achieved whilst being on the Council. Cllr Needham also thanked the Clerk for her continued support. Cllr Brooks also offered thanks for the hardwork the Stephanie, Colin and Ian and all they achieved for the Parish Council.

**4. To Receive a Report from the Borough Councillor.**

Cllr Watson explained the importance of having a Neighbourhood Plan to make sure that the villagers get their say. Cllr Watson explained about Brancaster and their revised plan and Holme having their open day soon.

Cllr Watson explained that she had received lots of calls regarding the Marquee currently attached to Thornham Deli. Cllr Watson advised that she had spoken to Heidi Wedge who is the Enforcement Officer looking at this. Cllr Watson also explained that she had spoken to Deputy Director for Planning Stuart Ashworth. Cllr Watson explained that this has been in place for six and a half to seven weeks and should only be in place for 28 days in any year. Cllr Watson advised that it could be they are using this years 28 days. Cllr Watson advised that they must apply for planning permission and then people will be able to make comments. Cllr Watson advised that it is currently behind the building line. Cllr Watson advised that she would keep pressing for enforcement action.

Cllr Watson advised that she would be attending training at the Borough Council on Anti-Terrorism.

Cllr Watson finished by wishing everyone a Happy New Year and how she wished the Council all the best in filling the vacancies and how she use to tell everyone that Thornham were the shinning example of a Parish Council and she

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was sure that the Council would continue to be. She also wished every success to Stephanie, Ian and Colin for any future ventures.

**5. Adjournment of Meeting to allow for public questions.**

Legal Action

A Parishioner asked what the benefits were to the Council in getting into legal actions over CL56/CL41. Cllr Needham explained that the Council were securing the boundary of land that it owns and has an interest in. Cllr Needham explained that the Council does not like the possible expense of legal action but cannot let anyone take over what is rightfully theirs.

Grit Bin

A Parishioner asked what the position is with regards getting a grit bin in Choosley Road. The Clerk advised that it has been asked before and turned down by NCC who have to fill the bin and also a named person is needed to spread the salt and this could not be found. **It was resolved for Grit Bin to be placed on the next agenda.**

Road Sign

A Parishioner advised that the Ploughman's Piece Road Sign has been damaged and the Parishioner has reported to the Borough Council a while ago but still had not been replaced. **It was resolved for the Clerk to chase.**

**It was resolved for the meeting to return to closed session.**

**6. Minutes of the Thornham Parish Council Meeting held on 8 November 2017  
It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.**

No Matters Arising.

**It was resolved to open the meeting to allow Mr Venes to give the Village Hall report.**

**7. Thornham Village Hall & Playing Field Report**

Mr Venes gave the following report on behalf of Mr Warham who was unable to attend tonight.

**2017** was another successful year for TVH. Our core events, Soup & Sandwich, Kid's Club, Winter Warmers, Fun Day, Cinema and Satellite all went from strength to strength and set new attendance records. Even better, the number of volunteers increased steadily throughout the year. The Trustees are grateful for the commitment of time and energy which is so willingly given. All this has enabled us to fulfil our objectives of providing services to all sectors of the community – both in Thornham and surrounding villages.

**Repairs and Maintenance.** After four years of operation, the Hall is beginning to show signs of wear and tear, both in the building and, particularly, in the car park. The Trustees are anxious to maintain the Hall in a first class condition. In order to do this, both the Hall and Car Park will be completely closed for a week

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starting 22<sup>nd</sup> January. The Hall floor will be sanded and re-varnished and the walls decorated. The brick weave in the car park will be extended and the current potholes dug out, filled with hard core and gravelled.

**Five Year Plan** The Trustees adopted a Five Year Plan at their December Strategy Meeting. The aim of the plan is to extend and improve the existing facilities to provide the village with the best facilities in the area. A Working Party has been set up to develop a plan to achieve the following:

- Move the existing football pitch to the adjacent TUC field
- Build a second MUGA/Tennis court at the top end of the field
- Revamp and modernise the existing cricket pavilion by adding on units, providing changing rooms and shower facilities
- Extend the Hall into the existing changing rooms to provide a larger, meeting room and extra storage space
- Introduce a regime of care and maintenance of the playing field to improve standards

The Working Party will report to the Trustees with firm proposals in February and any decisions will be communicated to the Parish Council and the village.

The Trustees have also carried out in depth discussions with outside parties on the possibility of developing parts of the field to include assisted living facilities and affordable housing. They have decided not to pursue these options but to concentrate on their own Five Year Plan as noted above.

John Warham, Chairman. January 2018

The following questions were allowed from the Public.

Will the TUC Field still allow dogs. Mr Venes said that it was down to the TUC Trustees. Will the Car Park be increased if the Hall is to increase. Mr Venes advised that this was currently being investigated. Mr Venes explained that Trustees are currently looking at reinforced plastic matting that grass grows through but it is extremely expensive. A quote of £32,000 to undertake the top of the field has been received and funding would not be available. Does the Deli pay for the car park. Mr Venes advised that they are currently in a licence with the Deli, which is in total for 10 years.

**It was resolved to return to closed session.**

Cllr Needham advised from a personal point of view as Mr Needham he would not like to see the area spoilt.

**8. Coasthopper Bus**

Cllr Gulliver explained that that Stagecoach are going to put on a Shuttle Bus to cover Thornham, whilst the current road works are taking place at the Holme. The road is open from 4pm to 9.00am and should continue for the next week.

**9. Registering CL56 & 41**

The Clerk advised that no further information has been received.

**10. Neighbourhood Plan**

Cllr Gulliver explained that 322 questionnaires have been received back, which is a great return. Cllr Gulliver explained that a open day/consultation is planned

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for the 10 February 2018 between 10:30 to 14:30. Cllr Needham thanked Cllr Gulliver for his report and the team for their on-going hardwork.

**11. Dyke Clearance**

Cllr Needham advised that the Clerk has been advised today that the work has been completed. Kevin Penty advised that he has cleared the area that was achieved last year that was all silted up again and also gone a little further into the marsh as far as there is dyke.

**12. Memorial Bench**

The Clerk advised that the family are now looking to place a bench on the Village Hall Site and the Clerk advised that she had passed the information on to Mr Warham. The Clerk asked if the Council still wanted her to obtain permission from the Environment Agency and Natural England but this is now going to cost £50.00 but is due to go up in April. Cllr Needham advised that he could not see a place along the bank where the bench could be placed on the harbour. Cllr Brooks advised that could one not go on Thornham United Charity land. Cllr Gulliver agreed to assess the harbour/bank area and report back to the next meeting. After discussion **It was resolved for the Clerk not to proceed any further at this time.**

**13. Castle Cottages – Update**

**It was resolved to open the meeting to allow Mr Seedhouse to address the Council**

Mr Seedhouse advised that some work had been achieved to the trees with them being cut down by about ¼ which has not been achieved in nice way and they do not look nice and needed to be reduced further especially with all the bad weather and more to come.

**It was resolved to return to closed session.**

**14. Mapping of the Village**

The Clerk advised about the Parish On-Line system and the benefits. **It was resolved for the Clerk to sign up for the free trial.**

**15. Trustees to Thornham Village Hall**

The Clerk advised that she had been advised by the Trustees that the Parish Representatives had been reduced to one Trustee instead of three. **It was resolved for the Clerk to take up and report back.**

**16. Footpath Changes – Norfolk Coast Path**

Cllr Gulliver advised that NCC had advised that they wished to re-routed the Coastal Path. **It was resolved for the Clerk to check why the Parish Council has not been consulted.**

**17. Temporary Building at Deli**

This item has been discussed under the Borough Councillor Report. **It was resolved for the Clerk to write to the Enforcement Team at the Borough Council.**

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**18. Administrative Assistant's Post for Neighbourhood Plan**

The Clerk advised that because of Financial Regulations this post even though currently filled would have to be advertised. **It was resolved for Cllr Gulliver to send round draft advert and the Clerk to check and get advert posted in The Link, NALC etc.**

**19. Setting the Precept - Clerk**

The Clerk went through the budget line by line and explained the increases/decreases and possible expenditure. **It was resolved mainly down to Legal Fees that the Precept be set at £22,000. The Community Support Grant is set at £120.00. The Clerk to send off the form to the Borough Council by the 31 January the close off day.**

**20. Planning Applications and Determinations:**

Applications:

17/02221/F Mr & Mrs D Painter Application for rear extensions and roof alterations (Revised Design) at Lavender Cottage, High Street, Thornham. **It was resolved to recommend approval.**

Determinations:

17/01994/O Mr & Mrs D White Application for demolition of existing dwelling and garage and construction of 2 new detached dwellings at Quavers, High Street, Thornham.-**Granted**

17/02028/F Application for two storey side extensions to both 1 & 2 Hall Lane. Single Storey rear extension. Reconfiguration of roof to existing boot room at 1 and 2 Hall Lane, Thornham **Granted**

**21. Correspondence:**

- a) Letter from HM Revenue & Customs – re VAT Changes
- b) Letter from Parishioner regarding Resignations
- c) Letter from Parishioner regarding Neighbourhood Plan
- d) Letter from Barclays re Address Change
- e) Letter from CPRE re membership. **It was resolved for this subscription to be paid.**
- f) Email regarding Rationalising the Main River Network

The following list of correspondence can be viewed by arrangement with the Clerk.

- a) Countryside Voice- CPRE
- b) Clerks & Councils Direct

**22. Accounts for payment**

Signed:..... Chair Date: .....

E-On Energy Street Lighting – (Dec)	Direct/Debit	35.77
Tec Tamers Maintenance Direct Debit (Dec)	Standing Order	25.00
E-On Energy Street Lighting – (Jan)	Direct/Debit	35.77
Tec Tamers Maintenance Direct Debit (Jan)	Standing Order	25.00
Edge It Systems Ltd – Accounts Package	Bank Transfer	106.20
Clerk’s Salary Sept- Dec	101230	495.00
Clerk’s Expenses	101231	350.77
HMRC – PAYE	Bank Transfer	123.80
Tec Tamers – Neighbourhood Plan	Bank Transfer	150.00
K & M Lighting Services	Bank Transfer	224.35
Community Care Scheme	Bank Transfer	300.00

**It was resolved for these payments to be made.**

**23. Payment Received  
£3.33 interest Barclays**

**24. Items For Next Agenda  
Current Agenda plus Grit Bin**

**25. Date, & Place of next meeting.  
Parish Council Meeting Wednesday 14 February 2018 at the Village Hall, High Street at 7.00pm.**

With no further business the meeting closed at 8.25pm

**Action List**

**Cllr Gulliver**

- Look for position for a Bench.
- Draft ad for the Administrative Assistant Post for the Neighbourhood Plan Team and send round.

**Clerk**

- Find out regarding the Village Hall Trustees.
- Find out why not consulted regarding changes to the Norfolk Coast Path
- Write to Enforcement Team re the Deli Marquee..
- Chase up the Road Sign for Ploughman’s Piece .
- Sign up for the Parish On-Line Trial
- Make Payments
- Send off Precept figures to the Borough Council.
- Make sure items for the next agenda go on agenda.

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These minutes are unconfirmed until approved by full Council and signed by the Chairman