

Minutes of the Meeting of Thornham Parish Council held on Wednesday 20 July 2016 at 7.00pm at the Church Hall, Thornham.

Presents	Cllr S Mocatta Cllr B Gulliver Cllr W Brooks	Cllr I Barrett Cllr A Needham	Cllr A Brown Cllr C Venes
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Also present: The Clerk, Cllr E Watson & 3 Members of the Public.

- 1. To receive and consider apologies for absence:**  
Everyone Present.
- 2. To receive Declarations of Interest**  
Cllr Mocatta, Cllr Barrett & Cllr Venes gave a personal interest in anything concerning Thornham Village Hall and Playing Field Ltd.
- 3. Adjournment of Meeting to allow for public questions**  
**It was resolved for the meeting to return to closed session.**
- 4. Minutes of the Parish Council Meeting held on 22 June 2016.**  
**It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.**

**Matters arising from the minutes.**

All items on the agenda.

- 5. Grounds Committee Update**  
Cllr Mocatta advised that she had put in an insurance claim for the damage to the cricket nets by the recent flooding. She advised that there needs to be some remedial work carried out by putting a ditch around the nets.

Cllr Mocatta said that the Sports England grant would not sufficiently cover the drainage issue and so it was agreed that the remaining grant monies around £40,000 would be used for the cricket wickets etc. Cllr Mocatta advised that the drainage issue is part of a village drainage issue and needs to be dealt with by the Parish Council as part of the bigger picture. **It was resolved for this to be placed on the next agenda.**

- 6. TVHPF Ltd & Village Hall & Sports Pavilion Committee Update JW-SM**  
**It was resolved for the meeting to go into open session to allow Mr Warham to speak.**

Mr Warham wanted to thank everyone involved in the very successful Sausage Sizzle, which raised £750.00. Mr Warham said that there is an extensive programme of events in August. The recent Glyndebourne production was very successful with over 100 people attending and bringing their picnics. The next production is on the 9<sup>th</sup> August with Beatrice et Benedict. The Tempest is on the 17<sup>th</sup> August. The popular Kids Club is running every Tuesday in August from, 10:00 to 12:00. The 28 August (Bank Holiday Sunday) there the big event the Fun Day and Dog Show going to be even better this year. On the 29 August

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(Bank Holiday Monday) there is a six a side cricket competition. The long awaiting hall storage extension will start on 15 August.

Mr Warham finished by advising everyone that this afternoon he was informed that the Hedley Foundation via John Rodwell had awarded TVH a grant of £5,000 for the outdoor gym and Mr & Mrs Rodwell own Charity the Meadow Trust had match with another £5,000. **It was resolved for the Clerk to write a thank you to Mr & Mrs Rodwell on behalf of the village.** **Action: Clerk**

Mr Warham advised that one grant application they are still waiting to hear from is Tesco's.

Cllr Mocatta thanked Mr Warham for his report.

**It was resolved for the Council to go back into closed session.**

**7. Community Emergency Plan – IB & AN**

The Clerk reported that a copy of the main plan had been received from Kevin Kent and Cllr Barrett had started to fill in and the Clerk will complete so that part will be in place. Cllr Needham is the Co-ordinator so that is also in place. Mr Kent had also agreed to come and give an overview of what could be expected if an emergency arose with the Parishioners who had agreed to be Community Emergency Volunteers. A date of the 27<sup>th</sup> September has been set. **It was resolved for the Clerk to contact the volunteers to see if they could make this day.** **Action: Clerk**

**8. Registering CL56- Clerk**

The Clerk advised that she had not received any news. **It was resolved for this item to remain on the agenda.** **Action: Clerk**

**9. Ship Lane - SM**

Cllr Gulliver was concerned that only part of the verge had been reinstated. The Clerk had contacted NCC Highways and it was still to be achieved and had been programmed. **It was resolved for this item to remain on the agenda.**

**Action: Clerk**

**10. Donated Bench – for Norfolk Coast Path towards Holme – Clerk**

Cllr Needham advised that the bench was now in place. Cllr Gulliver thanked Cllr Needham and the Clerk for all the work in making this happen.

**11. Permissive Path to Drove -SB**

Cllr Mocatta has left a couple of message to the Chairman at Holme regarding Holme Parish Council might want to put signs up and either end of the permissive path, but has not received a reply. Cllr Mocatta has also spoken with Mr Bett regarding Natural England but nothing received as yet **It was resolved for this to stay on the agenda.** **Action: Clerk**

**12. New Noticeboard – IB**

Cllr Barrett said that he had received and forwarded to all an email from the Bag Ladies regarding the Noticeboard. It was felt that an A1 size magnetic board on

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the end of the Bus Shelter was excellent for advertising event posters. The Clerk advised that though it is the Parish Council's Bus Shelter it is a form of advertising and might require a licence. **It was resolved for the Clerk to enquire regarding a licence and if permission granted then the Clerk to purchase the noticeboard.** **Action: Clerk**

Cllr Barrett said that there was still a need for an information noticeboard at that end of the village. There are two possibilities one being where the council already has a licence for and on the other side of the road on the South Side by the fence of No1 or 4 Castle Cottages. It was felt that this was the better area. The Clerk advised that the Council would need to consult with the houses in the area and if they had no objection then ask NCC Highways if the licence can be changed to be in a different position. **It was resolved for the Clerk to write to the houses and contact Ms Bettinson to see if they would agree to the change.** **Action: Clerk**

**13. Coastal Path - RG**

Cllr Gulliver said that he had sent the list to the Clerk. The Clerk advised that she had emailed the Manager. **It was resolved for the Clerk to chase up a reply.** **Action: Clerk**

**14. Neighbourhood Plan**

The Clerk advised that item was to be brought back to Council in six months the six months are now up. The Clerk advised that the Government were now giving grants of around £15,000 not £9,000 to Parishes to complete their neighbourhood plans. The Clerk also advised that she was informed that this would cover a consultant writing the plan. When the new CIL comes into force then if you have a plan you get 25% not 15% of any money for development. Cllr Mocatta advised that if a Consultant and 200 hours of Councillor time was needed the Council should look at undertaking but if it required much more Councillors time then she felt there was not the capacity to undertake. Cllr Barrett said he felt one was needed for the Parishioners to have a view of what happens especially with development within their village but agreed to the amount of hours that the Council could spend. **It was resolved for the Clerk to find out the cost of a consultant and a rough idea of the amount of Council hours needed.** **Action: Clerk**

**15. Parish Partnership Scheme – Clerk**

The Clerk advised that she had mentioned the drainage issue with Ms Bettinson. Ms Bettinson advised that currently a barrier was to be placed along the A149 to stop the road from flooding. Ms Bettinson had advised that the majority of the local farmers were more than willing to assist. The Clerk had said that if the water cannot disperse onto the road it would go sideways until it can find a way, which could affect Thornham United Charities land and the Playing Field. Ms Bettinson had advised the Clerk that land owners are not allowed to discharge onto the playing field and advised the Clerk to contact a Mr Odgen at County Hall who heads a team dealing with such issues. Cllr Barrett advised that when he received the Clerk's email informing the Council of this and he had got in touch with Mr Odgen but he was on leave he is now back and has contacted Cllr Barrett but Cllr Barrett has not been back in touch but would. **It was resolved**

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**for Cllr Barrett to contact Mr Odgen for information.** Cllr Venes said that he would like to discuss the drainage with Ms Bettinson. **It was resolved for Cllr Venes to contact and talk through the drainage and how the Parish Partnership might or might not be able to help.** **Action: Cllr Venes/Barrett**

**16. Finance & Staffing Committee Report –SM**

Cllr Mocatta advised that the Finance and Staffing Committee had met briefly and agreed that the Clerk should receive 2 incremental rises from the 1 April and also another two incremental rises for gaining her CiLCA. (Certificate in Local Council Administration) from 10 June. This would put the Clerk on Salary Scale 23.

**17. Devolution Talk - Clerk**

The Clerk advised that she had attended the talk last Tuesday evening at the Town Hall. The main points were that the deal on the table was better than any other deal. It did feel that it was already agreed and it was how to shape rather than will KLWNBC devolve. The deal was £25 million grant each year for the next 30 years, which they advised they would borrow on for the first few years to allow them to undertake more. £130 million for new homes over five years, £225 million transport budget over the next four years and control of the existing £20 million for Adult Skills funding. They had agreed that they would make sure that training was in place to match the local businesses needs. They could franchise the buses and make sure that super fast broadband was available to all. They also wanted Health & Social Care as one service. They also would get better value locally for Flood and Coastal risk. Several authorities were not willing to join in Norfolk mainly because they were not happy with having a unitary Mayor but he/she would have no more power than a Parish Council Chair and would have to act as a collective within the combined authority. Minimum monies would be used to fund such a person and he/she would have to be housed within existing Council Officers and would need to be self funding within three years. Any authorities not joining eg North Norfolk would not have a vote for the Mayor which would take place at the same time as the County Council elections next May, so no extra expense with a separate election and no authority not in the combined authorities would not be allowed into the authority until 2021. There are leaflets being delivered to every household and they are urging people to go on line or ring in with comments. There will be an Ipsos/Mori poll of 3000 people in Norfolk & Suffolk to find views.

**18. Section 106 Monies – CV-Clerk**

Cllr Venes advised that he felt that the Parish Council should been advised how the £24,000 for development going into the affordable housing Borough pot is allocated and spent. He also felt that any money in the form of a 106 from the developer should come to the village to help with the drainage issue, which will affect these properties. **It was resolved for the Clerk to write to Fleur regarding any possible monies and how they would help the village drainage.** **Action: Clerk**

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**19. Councillor Training – Clerk**

Cllr Mocatta has asked the Clerk to look into Full Council Councillor Training to take place in the Village Hall and other local Council's be invited to join to save on costs etc. Cllr Brooks said that it would be nice to have a refresher. Cllr Gulliver had asked for training previously. **It was resolved for the Clerk to get some costing's and dates and email round.** **Action: Clerk**

**20. Planning Applications and Determinations:**

Applications:

16/01033/F Mr Rufus Harper, Application for alterations of existing staff accommodation and plant area at ground floor to create seasonal bar area, access to the courtyard, staff facilities and an accessible toilet and the creation of two staff bedrooms into two hotel rooms at the first floor at The Lifeboat Inn, Ship Lane, Thornham. **It was resolved to recommend approval.**

16/00618/F Fleur Developments. Application for demolition of two barns and development of 7 new residential dwellings at Land South of Manor Farm and West of Ringstead Road, Thornham. **It was resolved to recommend approval. The Clerk to write a letter to the Borough Council saying the Council are in agreement with the revised development and that the Council would like a say in the use of the affordable housing and the use of the £24,000 payment for the 0.4 over.** **Action: Clerk**

Determinations:

16/00845/F Mrs M Venes, Application for erection of single story wooden garden studio at Greenwoods, High Street, Thornham. **-Granted**

16/00924/F Mr Rufus Harper, Application for Pavilion to front of The Chequers Inn, High Street, Thornham. **Granted.**

**21. Correspondence:**

a) Leaflet and brochure from Fenland Leisure re Playground Inspections & Maintenance.

**22. Accounts for payment**

July Payments			
E-On Energy Street Lighting – (July)	Direct/Debit		28.16
Tec Tamers Maintenance Direct Debit (July)	Standing Order		25.00
TVH&PF LTD Room Hire (July)	101198		50.00
K & M Lighting Services (July)	101199		22.40
TVH&PF Ltd – Donation for Storage	101200		2000.00

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**23 Payment Received**

None received

**24 Items For Next Agenda**

Accounts from April to June inc.

Village Drainage

Churchyard Grasscutting

RSPB Visit

**25 Date, & Place of next meeting.**

Parish Council Meeting Wednesday 21 September 2016 at the Village Hall at 7.00pm. **It was resolved for the Clerk to change the Agenda in light of no planning plans received anymore.** **Action: Clerk**

With no further business the meeting closed at 8.25pm

**Action List**

**Cllr Barrett**

- Speak with Mr Ogden re water discharge.

**Cllr Venes**

- Speak with Ms Bettinson regarding Parish Partnership Scheme.

**Clerk**

- Update schedule and form of Asset Register Condition Report.
- Co-Ordinate meeting regarding Community Emergency Plan
- Write Letter to Major Rodwell re donations
- Speak with Sally Bettinson re Licence for Poster Board on Bus Shelter and new noticeboard on green at Castle Cottages.
- Consult with properties on Castle Cottages re possible noticeboard.
- Chase regarding the email sent to Trail's Officer Manager re Coastal Path Issues.
- Check cost of Neighbourhood Plan Consultants
- Write to Fleur regarding any 106 monies
- Check out Councillor Training costs and dates
- Reply re consultations on Planning Applications
- Obtain a price to strim around the equipment on village greens.
- Get Costings to excavate the dyke and inform Cattlegate Holder Trustee and The Environment Agency.
- Make Payments
- Make sure items for the next agenda go on agenda

**POINTS RAISED BY THE PUBLIC**

Talk By Jamieson Bird re Fleur Development

Mr Bird went through the changes to the planning application and provided plans to the Council to keep if anyone wished to study. A discussion on the affordable house

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and the Council to inform the Borough Council that they wish to be part of any discussions re ownership etc.

Village Greens

A Parishioner asked if the NCC highways would take back the strimming of the Village Green as Parishioner are willing to cut but unable to strim around the benches etc. The Clerk advised that the parish took on the greens because NCC did not strim but put large amounts of weed killer down. The Clerk to obtain a price for strimming around the equipment. **Action: Clerk**

Staithe Lane

Cllr Needham said that he had spoken with the Clerk last week because the path down by the harbor was very overgrown and families were either walking it with children and the getting stung by the nettles or walking in the road, which is very dangerous. The Clerk had emailed Highways but had as yet not received a reply.

Drainage

Cllr Needham advised that with the recent storm lots of mud has been washed up onto the road especially around Cobbs Corner. Cllr Needham advised that the dyke going onto the Marsh needs to be excavated out again to allow for the water to flow. Cllr Needham said that it is down to the Cattlegate Holders but they do not have the equipment to undertake and NCC Highways who have achieved in the past would not undertake, as it is nothing to do with them. The Clerk to obtain a price to get the dyke excavated. The Cattlegate Holders & the Environment Agency to be notified before any work can take place. **Action: Clerk**

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