

Minutes of the Meeting of Thornham Parish Council held on Wednesday 12 September 2018 at 7.00pm at the Church, Thornham.

Present: Cllr A Needham (Chair) Cllr A Brown Cllr B Gulliver
Cllr A Chesterman (Vice) Cllr E Bett Cllr S Greef

Also present: The Clerk, Cllr E Watson & 9 Members of the Public.

- 1. To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr W Brooks.**

Cllr Jamieson has given his apologies he is not able to be present this evening.

- 2 To receive Declarations of Interest**

Cllr Needham gave a personal interest in anything concerning Thornham United Charities and Cllr Gulliver and Cllr Greef gave a personal interest in anything regarding Neighbourhood Planning.

- 3. Adjournment of Meeting to allow for public questions.**

It was resolved to open the meeting to allow the Public to address the meeting.

Water Leak – Hall Lane

A Parishioner asked if Anglian Water had been informed regarding the water leak about ½ way up Hall Lane. **It was resolved for the Clerk to report to Anglian Water.**

Hedges

A Parishioner said that some of the pavements are blocked due to overgrown hedges. Cllr Needham advised that this was on the agenda.

- 4. Borough Councillor's Report.**

Cllr Watson advised that she had spent five and a half hours in King's Lynn regarding the Local Plan. Cllr Watson advised that it is a Monstrous task. The needs to go to cabinet shortly. Cllr Watson advised that this review is up to 2035. Cllr Watson advised that 558 houses per year for the Borough Council Area. This is lower than the original but may well go up with the new NPPF guidelines. Cllr Watson advised that there were lots of Partners and had recently been to a meeting with the Environment Agency regarding Cambridge drainage and how it discharges into the Ouse. There are also meetings with the Internal Drainage Board.

Cllr Watson advised that it is important to get Neighbourhood Plans in place as the new NPPF Guidelines makes it easier for people to have a greater say in local issues and any planning imposed on the village.

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Cllr Watson advised that she had recently been to a presentation regarding the re-development by Wayne Hemingway who has been very successful in Margate etc. They are hoping to bring more Tourists to Hunstanton and this will obviously have a knock on affect along the coast. There is also a plan to change the promenade, which is hoped will change and re-direct sand on the beach.

Cllr Watson advised that was going to attend a Coastal Partnership meeting to be held at Sculthorpe Nature Reserve.

It was resolved for the meeting to return to closed session.

5. Minutes of the Thornham Parish Council Meeting held on 17 July 2018.

It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.

Matters Arising

Action List. Cllr Needham advised that Cllr Brooks and himself had spoken with the Village Hall Trustees regarding Parish Council Storage. Cllr Needham had agreed to tidy up the cupboard and put anything in the loft that needs to be kept but not looked at on a regular basis.

6. To receive a Report from Thornham Village Hall & Playing Fields Ltd.

Cllr Needham advised that Mr Staveley was not able to make the meeting. Cllr Needham advised that he wished to report that the Funday was very successful with making in the region of £10,000. Cllr Needham wished to thank the Fun Day Committee, Trustees and Volunteers who were able to attend behind the scenes and on the day.

Cllr Needham also advised that the Trustees had a meeting with National Trails Officer regarding the starting of walks from the Hall Car Park. The talk was positive but there were large concerns regarding parking spaces especially when an event could be on at the hall. Cllr Greef explained that there was forty-two people who went on a walk a week or two back and packed in the car park. Talks will continue.

7. Registering CL56

Cllr Gulliver advised that he had spoken to RSPB and they have rented with a peppercorn rent the area to the East to the foreshore at the low tide park since 1978. **It was resolved for the maps to be looked at and discussed at the next working group meeting.**

8. Neighbourhood Plan

Cllr Gulliver advised that the group are working on draft policies. They hope to have a public event to show the draft policies and for the Public to make comments in January next year. **It was resolved for the Neighbourhood Plan and the Parish Council to have an informal meeting on Tuesday 16 October if the hall available. It was resolved for the Clerk to check and book the meeting room if available.**

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Cllr Gulliver asked about Parish-on-Line. The Clerk advised that Council had signed up to Parish-On-Line and she was just waiting to get multiple user status, which she hoped would be in the next day or two.

9. Dog Bins

The Clerk advised that the Officer at the Borough Council who was usually very quick to respond to emails had not agreed to empty a bin if it was placed where marked and The Clerk advised that it is no good consulting with neighbouring houses until agreement had been given. The Clerk also advised that the Highway Engineer had agreed to it being placed on the verge. **It was resolved for the Clerk to chase.**

10. Castle Cottages and Surrounding Area.

The Clerk advised that she felt that the Parish Council could not undertake anything more than they achieved last year. They simply did not have the powers to undertake anything further. Cllr Greef advised that he had noticed when walking around the village that several hedges and bushes were encroaching the pavement. The Clerk advised that this was down mainly to Freebridge as a lot of Tenants paid for a maintenance agreement. **It was resolved for the Clerk to inform Freebridge.**

At this point **It was resolved to open the meeting to allow a Parishioner to speak.**

The Parishioner wanted to know whom the complainant was regarding the trees overlooking from Ploughman's Piece on to the estate. The Clerk advised that she did not know the complainant and even if she did because of GDPR she would not be able to disclose. The Parishioner advised that he had not received an acknowledgement from the Clerk. The Clerk advised that she was sure she acknowledged and would check but if it has not been achieved she apologises.

It was resolved for the meeting to go back into closed session.

Cllr Brown advised that streetlight no 94 at Castle Cottages End was a Day Burner and Cllr Bett advised that no 96 still has not been repaired. **It was resolved for the Clerk to report again.**

11. Finger Posts

The Clerk advised that Cllr Jamieson was going to check this out with the County Council and the Clerk had chased but no answer has been received yet. **It was resolved for the Clerk to continue to chase Cllr Jamieson and copy Sally Bettinson in on the email.**

12. Permissive Path

Cllr Jamieson had advised he was waiting to walk the route with Mrs Mocatta. The Clerk did not know if this had been achieved. **It was resolved for the Clerk to continue to chase.**

13. NCC Parish Partnership Scheme – Village Posts

Cllr Needham advised that the Council still were not sure regarding monies. Cllr Bett asked if the CIL money could be used. The Clerk agreed to check. **It was**

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also resolved for the Clerk to get the form filled in and obtain costings from NCC Highways so that it was ready to be submitted for the December headline.

14. Village Drainage

The Clerk advised that she had been informed that it was programme to be achieved. **It was resolved for the Clerk to chase NCC Highways and try and obtain a date when this would be achieved.**

15. Standing Orders

The Clerk had circulated a draft updated version. **It was resolved to formally adopt.**

16. Financial Regulations

The Clerk had circulated a draft updated version **It was resolved to formally adopt.**

17. Accounts to 30 July 2018

Cllr Chesterman and Cllr Bett had looked over the accounts and agreed everything to be in order.

18. Financial Risk Assessment

The Clerk to send round the email again. **It was resolved for this item to be discussed at the next working party meeting.**

19. Insurance

The Clerk had emailed round quotes from four companies each working to the same schedule. Cllr Bett asked about the Neighbourhood Plan and their events. **It was resolved for the Clerk. It was also resolved for the Clerk to take out a three-year long-term agreement with BHB starting from the 1 October.**

20 Swift Boxes – Planning Applications

Cllr Needham explained that the Council felt it was good idea of certain new build applications if the Council ask if Swift boxes could be considered. Cllr Watson advised that this was something for the Neighbourhood Plan. **It was resolved for the Clerk to write within the Parish Council Comments with any new build that the Council felt was appropriate.**

21. Pop Up Shop – Castle Cottages

Cllr Chesterman advised that the shop was in longer in place. **It was resolved for the Clerk to continue with registration.**

22. Parking – Off Road

The Clerk advised that she had received a couple of complaints regarding parking on pavements in the village making it impossible for prams, disabled buggies etc to pass on the pavement. The Clerk advised that there was nothing that the Parish Council could do and the Police should be called if the pavement is blocked.

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23. Harbour Bins

Cllr Needham advised that there had been several complaints about parking overnight by campervans etc on the Granary Car Park. Cllr Needham advised that this was controlled by the Wildlife Trust and he has spoken to Mr Hibbard but there is no way that the Trust can police the situation, and if they did not park there they would park on the side of the road and cause a greater problem. Mr Hibbard has agreed to continue to monitor. Cllr Bett advised that it is only in the Tourist Season. On the other note Cllr Needham advised that the Borough Council were asked to empty the harbour bins more frequently during the season and Cllr Needham reported that this had happened. **It was resolved for the Clerk to thank the Borough Council.**

24. Coal Barn

Cllr Needham advised that the Coal Barn was being neglected with the door left open and the shutters blowing backwards and forwards in the wind. Cllr Needham feared that before long the shutters would come off in the wind and could hurt someone. Cllr Chesterman advised that she had spoken to someone trying to get hold of the Owner to advise.

25. Hedges

The Clerk agreed to send round the list from the Village walk around. **It was resolved for all Councillors to check their areas and report any that were not present on the list and for the Clerk to write to each household asking them to take some action.**

26. Legal Action

Cllr Needham advised that everyone was very pleased to receive notification at the Parish Council had won the Tribunal. Last week the Parish Council were informed that Mr Patrick had taken it to appeal. Cllr Needham advised that it is disappointing but not surprising. Cllr Needham again thanked everyone for all their support and for being witnesses etc. It is now the case of watch this space. Cllr Bett advised at least it is not costing the Parish Council any further expense.

27. Planning Applications and Determinations:

Applications:

18/01486/LDP Application for Lawful Development Certificate for Proposed Shepherds hut within the cartilage of dwelling for use as additional accommodation at Copper Hall, High Street, Thornham. **It was resolved to recommend approval.**

18/01445/F Application for extension to rear of property and internal alterations at Even Keel 13 Shepherds Pightle, Thornham. **It was resolved to recommend approval.**

18/01396/F Application for variation of condition 2 of planning permission 09/01545/F – construction of three dwellings: to amend previously approved drawings at Caldene, High Street, Thornham. **It was resolved to make no comment as no idea of the variations.**

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18/01630/F Application for single storey side extension and infill of existing open porch area at 17 Shepherds Pightle, Thornham. **It was resolved for this item to be deferred and will be decided by email consultation.**

Determinations:

18/01182/F Application for demolition of existing flat-roofed extension, replacement with new extension with pitched roof at The Stables, Hall Lane, Thornham. **-Granted**

28. Correspondence:

- a) Letter from Alive Leisure re- Sports Review. The Clerk explained that the Trust were looking to see what is available in Thornham regarding Sports Clubs etc and does the Village Sports Co-Ordinator.
- b) Letter from Barclays re cash deposit. The Clerk advised that to make a cash deposit you will need a debit card for the account, and hopefully Barclays will issue.

The following list of correspondence can be viewed by arrangement with the Clerk.

- a) Clerks and Council's Direct

29. Accounts for payment

E-On Energy Street Lighting – (August)	Direct/Debit	40.66
E-On Energy Street Lighting – (September)	Direct/Debit	39.34
Tec Tamers Web Hosting	D/P	25.00
Tec Tamers Web Hosting N-Plan	D/P	75.00
Megan Greef – Neighbourhood Plan Admin	D/P	90.00
SLCC – Training	D/P	34.00
Stephen Greef	D/P	7.25
Cartridge Save – Printer Cartridges	D/P	136.92
Stephen Martyn – Website	D/P	750.00
Edge It Systems – Accounts Package	D/P	117.00
Thornham Parochial Church Council - Grant	D/P	2750.00
Thornham Village Hall & P/Field Ltd – Grant	D/P	2750.00

It was resolved for these payments to be made.

30. Payment Received

28.10.18 – Cil Payment £3091.50

31. Items For Next Agenda

Hedges

32. Date, & Place of next meeting.

Parish Council Meeting Wednesday 17 October 2018 at the Village Hall, High Street at 7.00pm.

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With no further business the meeting closed at 8.25pm

Action List

Clerk

- Report Hall Lane Water Leak.
- Check if meeting room booked for the 16th October for Neighbourhood Plan.
- Chase Dog Bin Castle Cottages
- Inform Freebridge re Hedges
- Report S/Light not working at Castle Cottages
- Fill in form for Norfolk Parish Partnership Scheme.
- Report drains to NCC Highways again and try and obtain date when it might commence.
- Take out the 3 year deal for the Insurance and check re Neighbourhood Plan Team.
- Chase Cllr Jamieson re Finger Posts and Permissive Path Signage
- Email to all Councillors, Jan Mitchells last Fin Risk Assessment again.
- Send round hedge overgrown list and write to all households.
- Thank you to the Borough Council regarding Harbour Bins.
- Look to register land in Castle Cottages.
- Comment on Planning Applications
- Make Payments
- Make sure items for the next agenda go on agenda

Councillors

- Check hedges and report any to the Clerk

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