

Minutes of the Meeting of Thornham Parish Council held on Wednesday 17 July 2018 at 7.00pm at the Church, Thornham.

Present: Cllr A Needham (Chair) Cllr W Brooks Cllr B Gulliver  
Cllr A Chesterman (Vice) Cllr E Bett

Also present: The Clerk, Jack Davidson, Norfolk Coastal Path, John Badley, RSPB & 5 Members of the Public.

**1. To receive and consider apologies for absence;  
It was resolved to accept apologies from Cllr A Brown & Cllr S Greef.**

Cllr Watson gave her apologies as she is not able to be present this evening. Cllr Jamieson has given his apologies he is not able to be present this evening.

**2 To receive Declarations of Interest**

Cllr Needham gave a personal interest in anything concerning Thornham United Charities and Cllr Gulliver gave a personal interest in anything regarding Neighbourhood Planning.

Cllr Needham welcomed Mr Davidson and Mr Badley to the meeting.

**3. Talk by Jack Davidson, National Trails Officer (Peddars Way & Norfolk Coast Path) about Coastal Treasures Trail.**

Mr Davidson explained the proposal for circular walks taking in the Coastal Path. This is being achieved in conduction with Natural England and there will be fifteen walks and three bike routes in total planned. It is planned to take in as much of the natural features and also businesses on the walks. The planned walk around Thornham will take in the former Sea Henge Site, Drove Orchard. They wish to start the walk at the Village Hall and to be able to use the Car Park, which they would expect people to pay for. They also want to use the permissive path across Mr Bett land then to Drove Orchard etc. They would put signed up along the way, advertising the businesses and places of interest and signage would be better for the permissive path. Mr Davidson said he was waiting to hear from Mr Bett and to speak with the Village Hall Trustees regarding the car park.

Cllr Needham thanked Mr Davidson for attending and explaining the proposal.

Cllr Needham took item 7 next because Mr Staveley had to leave the meeting.

**4. To receive a Report from Thornham Village Hall & Playing Fields Ltd.**

Mr Staveley advised that he had been accepted as a Trustee representing the Parish Council. Sue Herbert has also been appointed as a Trustee.

Markers Mark has taken place and was very successful. The Sausage Sizzle has been moved to the Saturday because of the Memorial Service for Mr Delmar Morgan. The Trustees are working hard for the major fund raising event the Fun Day on the 25<sup>th</sup> August. A Groundsman has been appointed and the new score

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board is now in place after the Fund Raising Dinner with Graham Gooch. Mr Staveley advised that the next Trustees Meeting is the 9 August and he will raise the issue of the Car Park Use and report back to the Parish Council at their next meeting.

**5. Talk by John Badley, Senior Site Manager, RSPB Titchwell, about Titchwell Marsh Freshwater Habitats Project.**

Mr Badley explained that he is currently acting as Senior Site Manager here at Titchwell but his main job is Senior Site Manager at RSPB Frampton Marsh and Freiston Shore. It is hoped to recruit a Senior Site Manager for Titchwell by October.

Mr Badley informed the Council of the proposal.

We are redesigning the reed bed and freshwater marsh habitats at RSPB Titchwell Marsh with the aim to enhance and improve the features of this Special Protection Area, and improve its resilience to future climate conditions.

We will be:

- Constructing new internal water retention banks and sluices to the fresh water marsh to enable dynamic, rotational water control, benefiting both breeding and non-breeding water birds.
- Creating approximately 12 new nesting islands to the freshwater marsh for breeding avocet, terns, Mediterranean and black-headed gulls.
- Installing an anti-predator fence to the east side of the redesigned freshwater marsh to protect breeding birds from mammalian predators.
- Upgrading the current water control infrastructure to the freshwater reed bed by increasing heights of water retention banks, installing new sluices and associated pipe work to enable water management and doubling the amount of pools and channels to maximise reed to water interface for the benefit of key wetland species such as bittern, marsh harrier and bearded tit.

We expect to be submitting our planning application in September 2018. We have applied for a Water Environment Grant, if we are successful this will provide 100% funding for the work and we would expect the work to start in August 2019 through to October 2019.

Mr Badley advised if anyone wishes to visit and be shown at the Reserve what is proposed Mr Badley is very willing to undertake visit and in his absence the new Warden would also be very willing to show anyone around.

Cllr Brooks and Cllr Gulliver are prepared to visit and report back.

Cllr Needham thanked Mr Badley for his attendance and very informative talk.

**6. Adjournment of Meeting to allow for public questions.**

**It was resolved to open the meeting to allow the Public to address the meeting.**

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Drain

A Parishioner asked when NCC Highways were going to finish off cleaning the drains in the High Street. They advised the Parishioner that it was taking longer than what they had and left the area. **It was resolved for the Clerk to report again to NCC Highways.**

**It was resolved for the meeting to return to closed session.**

**7. Minutes of the Thornham Parish Council Meeting held on 13 June 2018.**

**It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.**

**Matters Arising**

Court Action. Cllr Needham advised that nothing had been received from the Solicitor or Court regarding the current dispute.

**8. Registering CL56**

The Clerk advised that the Council were still trying to ascertain what area the Land Registry had left off. Cllr Gulliver is presently talking with the RSPB to ascertain what area they rented if any with Crown Estates. **It was resolved for Cllr Gulliver to continue to ascertain the position.**

**9. Neighbourhood Plan**

Cllr Gulliver advised that there was very little to report. The group were due to meet tomorrow where they hope to finalise the update to the Website. The Group are starting to write the policies with the help of Mr High.

**10. Website**

A draft site had been made available. The Clerk advised that she was still waiting for the information from the History Society. Cllr Brooks to chase Mr Brooks over this.

**11. Dog Bins**

Cllr Chesterman had passed the names of the three houses in the area of the proposed location, to see if they objected. **It was resolved for the Clerk to write.**

**12. Office Equipment**

The Clerk advised that she had not achieved anything on this due to the Court Case and the uncertainty regarding Solicitors fees etc. As soon as the situation is sorted then the Clerk will obtain quotes etc. The Clerk advised that the Village Hall Trustees had emailed her asking that the Parish Council belongings be removed from the building. The Clerk also advised that she would get rid of the broken printer. **It was resolved for Cllr Needham and Cllr Brooks to speak with the Trustees.**

**13. Castle Cottages and Surrounding Area.**

The Clerk advised that she had emailed round the report from last year. The Clerk advised that she had spoken to Open Reach over the old BT equipment

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slab, which had now been dealt with. She had written to the owners of the large trees in Ploughman’s Piece and had a response from one household and their trees have been cut back, no response from the other household. Freebridge had met on site with some Residents and Parish Councillors but unfortunately have not achieved anything regarding the garage. The Clerk did not know what the Residents wished the Council to achieve, as the Council did not have the power to address some issues raised. It was noted that several cars are parked on the entrance to Castle Cottages and it is making is difficult to drive on and off the area. **It was resolved for the Clerk to write to the household and ask that they remove the vehicles causes an issue from the highway.**

Cllr Bett advised that the Pond would get attention but not until after Harvest.

**14. Finger Posts**

The Clerk advised that Cllr Jamieson was going to check this out with the County Council. **It was resolved for the Clerk to email Cllr Jamieson and ask for an update and the item to remain on the agenda.**

**15. Permissive Path**

Cllr Jamieson had asked for an update regarding the Permissive Path and the Clerk had advised that the Parish Council had left the signage for the Path to Mrs Mocatta and himself to sort. Cllr Jamieson advised that he would take further with NCC Highways.

**16. NCC Parish Partnership Scheme – Village Posts**

Cllr Needham advised that there was no money for such posts until the outcome of the Court Case was received. The Clerk advised that the forms for the Parish Partnership Scheme did not have to be submitted until December.

**17. Village Drainage**

This item covered under Parishioners Time and **It was resolved for the Clerk to chase NCC Highways.**

**18. Standing Orders**

The Clerk had circulated a draft updated version. **It was resolved for everyone to read through and the items to be deferred until the next meeting.**

**19. Financial Regulations**

The Clerk had circulated a draft updated version. **It was resolved for everyone to read through and the items to be deferred until the next meeting.**

**20. Accounts to 30 June 2018**

The Clerk advised that she was waiting for payment to be taken from the account for E-On Energy for the Streetlights then she could undertake the bank reconciliation until the end of June. **It was resolved for this item to be deferred until the next meeting.**

**21. Financial Risk Assessment**

The Clerk advised that this needed to be reviewed. **It was resolved for the Clerk to send round the last Jan Mitchell report.**

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**22. Pop Up Shop – Castle Cottages**

The Pop Up Shop had stopped but is now running again. **It was resolved for the Clerk to look into registering the land where the pop up shop is placed.**

**23. Planning Applications and Determinations:**

Applications:

18/01182/F Application for demolition of existing flat-roofed extension, replacement with new extension with pitched roof at The Stables, Hall Lane, Thornham. **It was resolved to recommend approval.**

York Cottage The Clerk advised that there had been amendments made and the Council had looked into these and **It was resolved to now recommend approval.**

Determinations:

18/00794/F Application for two storey extension and alterations following removal of existing garage and conversion at 1 Hunts Cottage, Church Street, Thornham **-Granted**

18/00592/F Application for construction of Three Houses (Revision to 17/00661/F) The Castle, High Street, Thornham. **-Granted**

17/00868/LDE Application for a Lawful Development Certificate for the existing use of land for garden (domestic) purposes. Land North of the Coach House High Street Thornham **-Refused**

**24. Correspondence:**

The following list of correspondence can be viewed by arrangement with the Clerk.

a) Clerks and Council’s Direct

**25. Accounts for payment**

|  |                |        |
|--|----------------|--------|
| E-On Energy Street Lighting – (July)       | Direct/Debit   | 40.66  |
| Tec Tamers Maintenance Direct Debit (July) | Standing Order | 25.00  |
| Clerk Wages April to June 18               |                | 503.64 |
| HMRC – PAYE                                | Direct Payment | 125.80 |

**It was resolved for these payments to be made.**

The Clerk advised that the payments listed in the minutes for E-On Energy were incorrect and should read as followed.  
April £38.08 & May £35.77

**26. Payment Received**

Nothing received.

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**27. Items For Next Agenda**

Current Agenda minus the two speakers and plus Swift Boxes, Insurance, on Street Parking eg Old Chapel etc and Harbour Bins.

**28. Date, & Place of next meeting.**

Parish Council Meeting Wednesday 12 September 2018 at the Village Hall, High Street at 7.00pm.

With no further business the meeting closed at 8.39pm

**Action List**

**Clerk**

- Report drains to NCC Highways
- Write to household in Castle Cottages re Cars
- Chase Cllr Jamieson re Finger Posts and Permissive Path Signage
- Write to householders re dog bin
- Email to all Councillors, Jan Mitchells last Fin Risk Assessment.
- Look to register land in Castle Cottages.
- Comment on Planning Applications
- Make Payments
- Make sure items for the next agenda go on agenda

**Cllr Needham**

Speak with Hall Trustees regarding Parish Council property at the hall.

**Cllr Brooks**

Speak with Hall Trustees regarding Parish Council property at the hall.

**Cllr Gulliver**

- Continue to work on CL56.

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