

THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes Clerk: Mrs Sarah Bristow

SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME

2 September 2019

Dear Councillor

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 11 September 2019, at 7.00pm at The Village Hall, Thornham.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

1. To Consider apologies for absence
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
4. **To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillors – Cllr Lawton

5. Minutes of Parish Council Meeting held on 10 July 2019

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes
 - 5.2.1. (12). To receive update and consider any action on Bus Shelter
 - 5.2.2 (13). To receive update and consider any action on Planters
 - 5.2.3. (15) To receive update and consider any action regarding Thornham United Charities
 - 5.2.4. (18). To receive update and consider any action on Sustainability and meeting Village Organisations.
 - 5.2.5. (20) To receive update and consider any action on Castle Cottage Pond.

6. Minutes of Parish Council Meeting held on 22 August 2019

- 6.1 To consider and approve the minutes.

7. Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

- 7.1 Council to consider and propose two amendments to the Neighbourhood Plan regarding Housing Policies.
- 7.2 Council to consider and propose an amendment to the Neighbourhood Plan regarding National Policy Framework Legislation.
- 7.3 Council to consider and vote on quotes for consultation leaflet.

8. Village Matters

- 8.1 To receive update and consider any action on Shore Road
- 8.2 To receive update and consider any action on Defibrillator.
- 8.3 To receive quotes and vote on Streetlight Energy.
- 8.4 To consider and vote on any necessary action re village trees.
- 8.5 To consider any action that the council can undertake re Camper Van Parking overnight.
- 8.6 To consider any action regarding general Parking issues.

9. Finance: (see reports attached)

To review and consider any action necessary

- 9.1 Monthly Accounts for Payment.
- 9.2 Money Received.
- 9.3 Bank Reconciliation August 19
- 9.4 Bank Mandate
- 9.5 Cyber Insurance
- 9.6 Internal Auditor
- 9.7 External Auditor

10. Governance:

To review and consider any action necessary

- 10.1 Training
- 10.2 Policies
- 10.3 Annual Risk Assessments
- 10.4 To receive quotes and vote on Health & Safety Assessment
- 10.5

11. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

19/01398/F Application for two storey extension to dwelling at 1 Lyng Farm Cottages, Ringstead Road, Thornham.

19/01468/F Application for extensions to dwelling at The Old Garage, High Street, Thornham.

Any others

Determinations:

19/01080/F Application for Variation of condition 13 of planning permission 13/00049/FM: Installation of a 15mw solar farm and associated infrastructure - To extend the operational life of the solar farm to 40 years at Solar Farm Lyng Farm Ringstead Road Thornham **Granted**

19/00564/F Application for extension to dwelling at The Old Garage, High Street, Thornham – **Refused.**

Any others

12 Highways

12.1 To receive update and consider any action on NCC Ranger Works

12.2 To take recommendations for Parish Partnership Scheme 2020/21.

13. Operation London Bridge (see associated paper)

13.1 To review paper received and consider any action necessary.

14. Correspondence: (see associated papers)

To review and consider any action necessary

14.1 Email from Sustainable Energy Research Consortium

14.2 Email from Norfolk Coast Partnership

14.3 Email and Contract re research on the Salt Marsh by Coastal Group

14.4 Email from Norfolk ALC re: Community, Well-being, Environment and Parish and Town Councils.

The following list of correspondence can be viewed by arrangement with the Clerk.

14.4 Clerks and Council's Direct

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

15. Items For Next Agenda

15.1 To consider items that need to go on the next agenda.

16. Date, and Place of next meeting.

Parish Council Meeting Wednesday 9 October 2019 at The Village Hall at 7.00pm.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.”

17. Employment

17.1. Council to agree Clerk’s Revised Contract of Employment.

17.2 Council to agree Clerk’s Revised Job Description.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)