

THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes Clerk: Mrs Sarah Bristow

SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME

6 November 2019

Dear Councillor

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 13 November 2019, at 7.00pm at The Village Hall, Thornham.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

1. To Consider apologies for absence
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
4. **To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillors – Cllr Lawton

5. Minutes of Parish Council Meeting held on 9 October 2019

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes
 - 5.2.1. (12). To receive update on Bus Shelter
 - 5.2.2 (13). To receive update on Planters
 - 5.2.3. (8). To consider any action regarding general Parking issues.

6. Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

7. Village Matters

- 7.1 To receive update and consider any action on Shore Road
- 7.2 To receive quotes and vote on Streetlight Energy.
- 7.3 To consider and vote on any necessary action re village trees.
- 7.4 To consider and vote on any necessary action re Village Asset Report.

8. Finance: (see reports attached)

To review and consider any action necessary

- 8.1 Finance Chair's Report
- 8.2 Monthly Accounts for Payment.
- 8.3 Money Received.
- 8.4 Bank Reconciliation October 19
- 8.5 Bank Mandate
- 8.5 Cyber Insurance
- 8.6 Accounts Internal Audit Report for July to Sept 19
- 8.7 Accounts Protocol
- 8.8 Budget Plan

9. Governance:

To review and consider any action necessary

- 9.1 Training
- 9.2 Policies
- 9.3 Annual Risk Assessments
- 9.4 To receive quotes and vote on Health & Safety Assessment
- 9.5 Privacy Statement

10. Outside Agencies

- 10.1 To receive report from TVH&PF Ltd
- 10.2 To receive report from Big Tent Meeting

11. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

- 18/01307/NMA_1 Non-material amendment to planning permission 18/01307/F:
Variation of conditions 2 and 11 of planning permission
18/00593/F: Construction Of Five Houses, The Castle, High
Street, Thornham

- 19/01771/F Variation of condition 1 of planning permission 16/00387/F: New drawings to reflect altered positioning of garage (Amended scheme). Land Adj ToThe Orange Tree High Street Thornham
- 19/01879/F Application for Demolition of northern gable wall and garage block, with extensions to the western and northern elevations. Erection of a boathouse/garage with ancillary rooms above. at Old Farm, High Street, Thornham.

Any others

Determinations:

- 19/01358/F Application for single storey extension to rear of dwelling at 2 Romarnie Cottages, High Street, Thornham. **Granted**

Any others

12 Highways

- 12.1 To receive update and consider any action on NCC Ranger Works

13. Correspondence: (see associated papers)

To review and consider any action necessary

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

14. Items For Next Agenda

- 14.1 To consider items that need to go on the next agenda.

15. Date, and Place of next meeting.

Parish Council Meeting Wednesday 11 December 2019 at The Village Hall at 7.00pm.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)