

THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes Clerk: Mrs Sarah Bristow

SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME

4 June 2020

Dear Councillor

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 10 June 2020, at 7.00pm held virtually via Zoom.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier. If you wish to be part of the Zoom meeting, please contact the Clerk to joining details.

1. To Consider apologies for absence
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
4. **To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillors – Cllr Lawton

5. Minutes of Parish Council Meeting held on 5 May 2020

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

6. Minutes of Annual Parish Council Meeting held on 13 May 2020

- 6.1 To consider and approve the minutes.
- 6.2 Matters arising from the minutes

7. Neighbourhood Plan

To receive update re submitted plan.

8. Village Matters

- 8.1 To receive update and consider any action on Shore Road
Thornham Parish Council resolves to register with the Land Registry, the land known at Shore Road, from its southern edge at the junction with The Green, Thornham, to its northern end at Jockey Beach, Thronham Sands.
- 8.2 Mapping of the Village

9. Finance: (see reports attached)

To review and consider any action necessary

- 9.1 To appointment members to the Finance & Staffing Committee.
- 9.2 To approved the Accounts for 2019/20
- 9.3 Finance Chair's Report.
- 9.4 Monthly Accounts for Payment.
- 9.5 Money Received.
- 9.6 Bank Reconciliation End of April 2020
- 9.7 Bank Mandate
- 9.8 Health & Safety Including Risk Assessments
- 9.9 Insurance
- 9.10 To review Clerk's Salary

10. Governance:

To review and consider any action necessary

- 10.1 Training
- 10.2 Policies
 - 10.2.1. Safeguarding
 - 10.2.2. Co-Option

11. Outside Agencies

- 11.1 To receive report from TVH&PF Ltd

12. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

- 20/00625/F Application for Variation of conditions 2, 4, 11, 12, 13, 14 and 15 and removal of conditions 7, 8, 9 and 10 of planning permission
- 20/00321/F: Variation of Conditions 2 and 16 of Planning Permission
- 19/01949/F: Alteration of existing dwelling and erection of three

dwellings at Tanglewood High Street Thornham. There were several questions. (prior approved) **It was resolved to recommend approval.**

- 20/00639/F Application for proposed door and window changes to guest annexe at Staithe House, Staithe Lane, Thornham.
- 20/00716/O Outline Application for Proposed Construction of 2 x semi detached properties at The Park, High Street, Thornham.
- 20/00723/F Application for alterations to existing dwelling at Tanglewood, High Street, Thornham.

Determinations:

Any

13 Highways

- 13.1 To receive update and consider any action on NCC Ranger Works
- 13.2 Email from NCC Streetlighting regarding proposal to remove the Streetlights in Malthouse Crescent.

14. GDPR

15. Harbour

16. Correspondence: (see associated papers)

To review and consider any action necessary

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

17. Items For Next Agenda

- 15.1 To consider items that need to go on the next agenda.

18. Date, and Place of next meeting.

Parish Council Meeting Wednesday 8 July 2020 Virtually via Zoom.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)