

THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes Clerk: Mrs Sarah Bristow

SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME

2 September 2020

Dear Councillor

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 9 September 2020, at 7.00pm held virtually via Zoom.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier. If you wish to be part of the Zoom meeting, please contact the Clerk for joining details.

1. To Consider apologies for absence
2. **To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
4. **To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillors – Cllr Lawton

5. Minutes of Parish Council Meeting held on 8 July 2020

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

6. Neighbourhood Plan

To receive update re submitted plan.

7. Village Matters

- 7.1 To receive update and consider any action on Shore Road
- 7.2 To receive update Mapping of the Village
- 7.3 National Litter Pick- General Litter in the Village

8. Finance: (see reports attached)

To review and consider any action necessary

- 8.1 Finance Chair's Report.- 1st Quarter Audit Report
- 8.2 Monthly Accounts for Payment.
- 8.3 Money Received.
- 8.4 Bank Reconciliation End of August 2020
- 8.5 Bank Mandate
- 8.6 Health & Safety Including Risk Assessments Including update to Business Continuity Plan.
- 8.7 Insurance.
- 8.8 Parish Council Records
- 8.9 Office Equipment Back- ups
- 8.10 Clerk's – New Pay Scale
- 8.11 CIL Update

9. Governance:

To review and consider any action necessary

- 9.1 Training
- 9.2 To Receive any update re Councillor Election

10 Web Site

- 10.1 Councillors to decide what Update and Revision might be needed.
- 10.2 Councillors to agree Accessibility Statement.

11. Outside Agencies

- 11.1 To receive report from TVH&PF Ltd

12. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

20/01244/F Application for Single storey extension to rear of property at The Cottage Ploughmans Piece, Thornham.

20/01215/LB Listed building application for the replacement of an existing 1980s casement window with a new one with alterations to the dimensions of a window at Dairy Farm House, High Street, Thornham.

20/01159/F Application for Erection of 3 bay Cart Shed to Rear of property at The Hirsell, Staithe Lane, Thornham

Determinations:

20/00867/F Retrospective Application for Demolition of existing rear lean to and construction of rear single storey extension Mallard Cottage High Street Thornham – **Granted**.

20/00716/O Outline Application for Proposed Construction of 2 x semi-detached properties at The Park, High Street, Thornham. **Application Withdrawn**

20/00483/F Planning Application for alterations to existing dwelling at Tanglewood, High Street, Thornham – **Granted**

20/00508 Planning Application for removal or variation of condition 2 of planning permission 19/02023/F demolition of an existing property and construction of replacement dwelling at Fulney, Ploughman's Piece, Thornham. **-Granted**

20/00625/F Application for *Variation of conditions 2, 4, 11, 12, 13, 14 and 15 and removal of conditions 7, 8, 9 and 10 of planning permission 20/00321/F: Variation of Conditions 2 and 16 of Planning Permission 19/01949/F: Alteration of existing dwelling and erection of three dwellings at Tanglewood High Street Thornham* **-Granted**

20/00188/F Application for *Replacement dwelling* at Oldfield The Green, Thornham **-Granted**

20/00611/F Application for Construction of a single dwelling at Land To The Rear Twin Cottage High Street Thornham **-Refused**

20/00723/F Alterations to existing dwelling Tanglewood High Street Thornham - **Granted**

Any others

13 Highways

13.1 To receive update and consider any action on NCC Ranger Works

14. GDPR

15. Harbour

15.1 The Harbour/Car Park/Camper Vans

16. Parking

16.1 General Village Parking

17. Correspondence: (see associated papers)

To review and consider any action necessary

- a) Clerks and Councils Direct

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

18. Items For Next Agenda

- 18.1 To consider items that need to go on the next agenda.

19. Date, and Place of next meeting.

Parish Council Meeting Wednesday 14 October 2020 Virtually via Zoom.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)