

Minutes of the Meeting of Thornham Parish Council held on Wednesday 9 December 2015 at 7.00pm at the Village Hall, Thornham.

Presents	Cllr S Mocatta	Cllr C Venes	Cllr B Gulliver
	Cllr W Brooks	Cllr A Needham	Cllr A Brown
	Cllr I Barrett		

Also present: The Clerk, Cllr Elizabeth Watson & 8 Members of the Public.

**1. To receive and consider apologies for absence:**  
**Everyone present.**

**2. To receive Declarations of Interest**

Cllr Mocatta, Venes & Barrett gave a personal interest in anything concerning Thornham Village Hall and Playing Field Ltd.

**3. Adjournment of Meeting to allow for public questions**  
**It was resolved for the meeting to return to closed session.**

Three members of the public left at 7.20pm

**4. Minutes of the Parish Council Meeting held on 11 November 2015**

**It was resolved to approve the minutes and for the Chair to sign as a true record after the following amendment:**

**Under Public Comments: Cllr Needham advised that any gun should be in a cover/case.**

**Matters arising from the minutes.**

Telephone Box

Clerk had advised Community Heartbeat. Cllr Needham advised that the quote was in motion.

Spare Trees

Cllr Mocatta said that there were lots of spare trees in her garden and she had no problem with them going in Shore Lane and advised that a planting party could achieve over the Christmas Period.

Website

Cllr Brooks said that she had passed over the discussion with Lucinda re the domain to the Clerk; The Clerk advised that she had emailed Lucinda but had not received a reply but would chase.

**5 Grounds Committee Update**

Cllr Mocatta advised that a grant had been put in for the new wickets, drainage etc Cllr Mocatta advised that this was currently in stage one and should hear more by the New Year. Cllr Mocatta then reported that another small grant had been put in for a bowling machine for the nets she is hoping to hear at the end of the month for this one.

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In the absence of Mr Warham, Cllr Mocatta asked Cllr Venes to take the next two items.

## 6. TVHPF Ltd Update

### 7 Village Hall & Sports Pavilion Committee Update

Cllr Venes gave the following report:

Hard data to start as usual: November 40 events and footfall 1,528 – 830 at WGF, plus S&S, WW2, Cinema, Charity Bridge function for All Saints Church et al. Projecting for December: 31 events and guestimated footfall 930.

This would generate 2015 figures of: 488 events and 15,000+ footfall. An increase on 2014. Actual numbers will be reported in January for analysis.

This month we look forward to an excellent programme of varied social activity. The Christmas Soup & Sandwich will have a hot turkey dinner provided by The Orange Tree. Brancaster School choir will provide carols – this promises to be a lovely occasion. We have two live by satellite performances both from Royal Opera House: Cavalleria Rusticana/Pagliacci and six days later The Nutcracker – already 110 tickets sold. The Winter Warmer takes the form of 'Any Questions' and should prove a fun evening with our distinguished local panel and chairman, plus of course, supper! The Kids Christmas Club with a guest appearance by the secret Santa is on 20<sup>th</sup> and a kids/family film matinee, the sing-along version of 'Frozen' on 29<sup>th</sup>. New Years Eve sees a commercial social celebration organised and tickets from Orange Tree.

I think the above two paragraphs indicate very clearly how much the success of the hall depends on the outstanding work, support and enthusiasm of its key team of volunteers, hall committee members and Trustees. I would formally like to record my thanks to all of them and their partners for making this work so well throughout the year.

We start 2016 with a lively programme for January. Soup & Sandwich returns on Tuesday 12<sup>th</sup>, doors open at 11.30am. Wednesday 20<sup>th</sup> sees village cinema present 'The Choir' starring Dustin Hoffman, which has been a big hit in the US. Friday 22<sup>nd</sup> sees our 4<sup>th</sup> Winter Warmer supper talk, Jeremy Delmar-Morgan on 'Einstein, North Norfolk and other little known facts'. Einstein stayed in Norfolk with Jeremy's grand-father and great uncle after his escape from Nazi Germany. This promises to be a fascinating evening with another OT supper to finish off.

Our numerous ballet enthusiasts will be delighted at the Royal Opera House live by satellite production on Tuesday 26<sup>th</sup> with a ballet double bill, 'Rhapsody' and 'Two Pigeons' both choreographed by Frederick Ashton and in different moods but classics of 20<sup>th</sup> Century dance. A quick note to alert you to Verdi's great romantic tragedy 'La traviata', possibly the most popular opera of all time, on 4<sup>th</sup> February live from ROH – **6.00 for a 6.45pm start**.

We end the month with a Farmers Market in the hall on Saturday 30<sup>th</sup> January from 9.00 to 12.30 followed on the same day by an RNLI fund-raiser from 4.00pm onwards in the hall.

Let me take this opportunity to remind you of our regular programme of activities as you may wish to start your new year with a health and fitness programme!

- Monday sees Pilates with Sarah at 10.45am Table Tennis at 7.00pm.
- Tuesday sees Bridge in the Meeting Room at 7.00pm
- More Pilates at Wednesday lunch-time

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- the second Wednesday in the month sees the Parish Council at 7.00pm.
- Thursday evening starting at 7.30pm for Ballroom dancing, two classes one for beginners and the other for intermediate.
- Thornham Football Club are having a good season and welcome players and spectators
- The cricket season will start at end of April with nets on Tuesday/Thursday evenings and Saturday and Sunday matches. Thornham Cricket Club welcomes new players of any age/gender and the view from the pavilion for spectators is excellent and often supported by a cup of tea.

We hope to hear the result of our planning application to build a storage extension on the east side of the hall very shortly. This will make life much easier for the volunteers who help to organise activities and should also help us to increase our range of activities. We should by February know the outcome of the grant application to improve and develop the playing field by extending cricket wickets and improving the bottom end of the field surface and drainage we will be able to move the football pitch further north thus widening the pitch and increasing distance from cricket square. The Grounds Committee is developing a five-year programme of work to ensure the highest standards on the playing field. Repair work has been undertaken to improve the surface in the Children's Play Area. Investigation/Research into an outdoor adult exercise area and possible jogging path has started.

The Hall committee are also planning maintenance and decorative works in the hall, which is now showing the signs of wear after two+ years of regular use. The Trustees of TVHPF will also meet in December to review our work so far and develop plans to meet the future needs of the extended community we serve. If you have any thoughts on this please share them with us. For further information on any of our events/activities please see our web-site [www.thornhamvillagehall.co.uk](http://www.thornhamvillagehall.co.uk).

Finally, on behalf of the team, we wish you A Merry Christmas and very best wishes for 2016 to all our readers and thanks for your support.

## **8 Risk Assessment Update**

Cllr Mocatta went through and asked for updates.

### Electronic Records/Clerk's Health & Safety

The Clerk said that she had made up an order up for Viking, which would include an external hard drive, memory sticks and a Chair but was finding it hard to organise delivery when someone was in all day to receive. She was hopefully that next Tuesday was a good day.

### Volunteer Workers

Cllr Barrett advised that he had contacted Jan Mitchell and a detailed reply had been received back via email. Cllr Mocatta advised that this was a length piece that would involve a lot of thought and as it affected TVH & PF Ltd it would be jointly look at. Cllr Mocatta asked for a separate item on the agenda for January.

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### Data Protection Act

The Clerk advised that this was set up and just had to send by the Direct Debit form for completion.

### Streetlights

This is now all complete apart from one asset that needs a vehicle going over grass which will be replaced when the ground is hard enough and one other that needs the column replacing which is currently waiting for UK Power Network to sort out the supply. The cheque has been sent so should be achieved shortly.

Cllr Venes said that he was surprised to find that County own and pay for the lights in Malthouse Court and should the Council ask NCC if the Council can take over and then change to LED's. After discussion it was resolved to leave as it is.

### Trees

Cllr Mocatta advised that a tree survey had been received and it just recommended some light action to a Cherry Tree next autumn. Cllr Mocatta proposed that this take place. The Clerk advised that a figure was needed for the precept. **It was resolved for the Clerk to obtain a quote.** **Action: Clerk**

### Land Ownership

Cllr Mocatta advised that she had been asked by Cllr Venes to take this forward with Hayes and Storr. Cllr Mocatta has received a quote for the work. Usually it would be £500.00 to undertake the work and £80.00 for the registration but having worked on CL41 the Solicitor had advised that it might be as much as a £1,000.00. Cllr Mocatta advised that some of the work had been completed working out where CL41 meets CL56 so that is complete and the border with Titchwell is documented so it is only the sea side so should not be that too hard. **It was resolved for Cllr Mocatta to go back to Hayes and Storr and explain that it should not be that hard but up to £1,000.00 is fine.**

**Action: Cllr Mocatta**

## **9 Community Emergency Plan**

Cllr Barrett advised that this has been started as part of the Risk Assessment but would require more work for it to be completed if the Council wanted to go that way. Cllr Barrett advised that it would be sending out an information leaflet obtaining certain information eg that had certain pieces of equipment, which had certain expertise, which was vulnerable in certain situations etc. Cllr Venes advised that he thought that a lot of knocking on doors might be needed to actually get answers. Cllr Watson said that might be it could be achieved with other villages along the coastal strip. **It was resolved for a flyer to be produced and sent round as an attachment to The Link and see what response was achieved and then bring back to The Council for the next step.**

**Action: Cllr Barrett/Clerk**

## **10 Registering CL56**

Covered in item 8.

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**11 Streetlight Update**

This was also partially covered in item 8. The Clerk advised that the maintenance charge has gone down from £61.97 a month to £22.40. The Clerk advised that she was waiting for the un-metred supply certificate so she could obtain revised quotes for the electricity.

**12 Precept**

Cllr Mocatta explained that this needs to be addressed prior to the January meeting where it will have to be set. The Clerk advised that the Tax base was 362.3 and the Council Support Grant was £300.00. **It was resolved for Cllr Mocatta, Cllr Barrett, Cllr Brown and Clerk to have a meeting on Thursday 17<sup>th</sup> December.**

**Action: Cllr Mocatta, Barrett, Brown & Clerk**

**13 Banking**

The Clerk advised when discussing the Risk Assessment that Cllr Barrett's sign-in might be needed for TVH&PF Ltd. **It was resolved for Cllr Brooks to obtain a pass code to allow Internet access.**

**Action: Cllr Brooks/Clerk**

**14 Planning Applications and Determinations:**

Applications:

15/01840/F Mr M Goode. Application to demolish rear wall to existing kitchen to enable enlargement and reconfiguration of walk-in freezer, fridge etc as shown on the drawing numbers 15/090332.01 and 03A at The Orange Tree, High Street, Thornham. **It was resolved to recommend approval**

15/01840/LB Mr M Goode. Application to demolish rear wall to existing kitchen to enable enlargement and reconfiguration of walk-in freezer, fridge etc as shown on the drawing numbers 15/090332.01 and 03A at The Orange Tree, High Street, Thornham. **It was resolved to recommend approval**

Determinations:

15/01497/F Thornham Farms. Application for extension and refurbishment of existing dwelling at Lyng Farm, Ringstead Road, Thornham - **Granted**

15/01548/F Dr G Gifford. Application for proposed single storey extension and alterations to 1 Folgate Close, Thornham. -**Granted**

**15 Correspondence:**

a. Letter from Borough Council re- Precept

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The following list of correspondence can be viewed by arrangement with the Clerk.

- a. Countryside Voice - CPRE

## 16 Accounts for payment

E-On Energy Street Lighting – (Dec)	Direct/Debit	103.65
Tec Tamers Maintenance Direct Debit (Dec)	Standing Order	25.00
TVH&PF LTD Room Hire (Dec)	101161	50.00
K & M Lighting Services (Dec)	101162	22.40
Burnham Market Community Car Scheme	101163	100.00
SLCC Clerks Subscription	101164	31.56
ICO –Data Protection	DD	35.00

**It was resolved for these payments to be made.**

## 17 Payment Received

£60.00 from Tec Tamers re Website Advertisement  
£370.12 from Cattlegate Holders

## 18 Items For Next Agenda

Procurement of Audit for Small Authorities  
Use of Volunteers.

## 19 Date, & Place of next meeting.

Wednesday 13 January 2016 at the Village Hall at 7.00pm

With no further business the meeting closed at 8.05pm

## Action List

### Cllr Mocatta

- Discuss with Hayes & Storr regarding CL56
- Attend Precept meeting on the 17<sup>th</sup> December 2015

### Cllr Needham

- Provide quote to do up Telephone box.

### Cllr Brooks

- Work with Clerk to set up On-line banking sign in.

### Cllr Barrett

- Work with Clerk on Community Emergency Plan Flyer.
- Attend Precept meeting on the 17<sup>th</sup> December 2015

### Cllr Brown

- Attend Precept meeting on the 17<sup>th</sup> December 2015

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### Clerk

- Obtain quote for tree work
- Work with Cllr Barrett on Community Emergency Plan Flyer.
- Attend Precept meeting on the 17<sup>th</sup> December 2015
- Work with Cllr Brooks to set up On-line banking sign in.
- Chase up website domain name with Lucinda.
- Invite Jemma March to talk re Parish Plan
- Fine out owners names of Norfolk House and Coast House and inform Sally Bettinson
- Report Flooding of new properties on old Sea Holly side to Sally Bettinson
- Send off Planning Comments
- Make Payments
- Make sure items for the next agenda go on agenda

### **POINTS RAISED BY THE PUBLIC**

#### **Recycling Centres**

A Parishioner advised that Docking recycling was going to close at the end of the month and Heacham would not be open on Monday, Tuesday and Wednesday. The Parishioner advised that the workers are going through their Union and left a couple of petition forms with the Council to obtain signatures.

#### **Buses**

A Parishioner advised that the buses are not running well at the moment there is still a temporary timetable for the Coasthopper and this is not working in to meet the train or the buses that come to Hunstanton/Thornham. This mostly means that you cannot get to London before 12:00 noon and have to virtually leave straightaway if you want to get back to get the last bus to Thornham. There is mostly around a 50 min wait. The Parishioner had contacted Stagecoach and they had advised that the bus from Wells to London is fine.

Cllr Watson advised that there is a problem with free bus passes were if you go out on the Stagecoach you can come back on the Lynx but Lynx are not getting paid for the journey as this was recorded on the Stagecoach outward journey.

Another Parishioner said that as he could not catch the bus to the station he drove in only to find nowhere to park apart from an unmarked place and a railway official advised that he would get a £95.00 fine if he left his vehicle.

Another Parishioner advised that she felt the world stopped at Hunstanton as there were not many buses after a certain hour that went through Thornham.

The Clerk advised that in her other role she had been asked to arrange a meeting with NCC Passenger Transport, John Dobson and various representatives from Sandringham, West Newton & Castle Rising as when the No 11 bus was cancelled so see if pressure could be brought to get this situation rectified. The Clerk advised that she saw no reason why the coast villages could not be invited.

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### **Local Plans**

Cllr Watson advised that a Lady called Jemma March was willing to come out to Parishes and explain the process of Local Plans and would Thornham be interested. **It was resolved for the Clerk to invite Jemma to a meeting.** **Action: Clerk**

### **Local Development Framework**

Cllr Watson reported that the Borough have heard back from the Inspector regarding the LDF. This has resulted in more obstacles in the way. The Borough Council has agreed to respond by this Friday and there is a 14 days wait for a reply but 14 days is Christmas Day so it will be in the New Year before anything further is known.

### **Encroachment**

Cllr Mocatta advised that Sally Bettinson from NCC Highways needed to find out the owners names of Norfolk House and Coast House as she need to write to them regarding the piece in front of their properties. **It was resolved for the Clerk to find out and report to Sally Bettinson.** **Action: Clerk**

### **CL41 Update**

Cllr Mocatta advised that three points are holding up the registration of CL41. Two points being with the Patricks over their claim of two ditches on the South and West side of their property and the other with ½ of the pond being owned by Stephen Bett. Stephen Bett has agreed to sign over this ½ but this is taking time for Land Registry to accept.

### **New Properties on Church Street formally Sea Holly**

A Parishioner advised that these properties are having problems with flooding and could the Parish Council help in anyway. After discussion **It was resolved for the Clerk to report to Sally Bettinson of NCC Highways for her opinion if it was Highways or the Builder.** **Action: Clerk**

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