

Minutes of the Thornham Parish Council Meeting held on Wednesday 8 December 2021 at 7.00pm at Thornham Village Hall

Present: Cllr C Venes (Chair) Cllr A Chesterman (Vice) Cllr A Needham
Cllr I Barrett Cllr S Greef.

Also present: Clerk, & 7 Members of the Public.

Cllr Venes welcomed everyone to the meeting. Cllr Venes then informed everyone that with great sadness two village parishioners had died the previous date and led everyone in a minute's silence.

1. To receive and consider apologies for absence:

It was resolved to accept apologies from Cllr Mocatta

Cllr Venes explained that due to ill health Cllr Gulliver has handed in his resignation as he feels unable to attend face to face meetings. Cllr Venes has written to him and thanked him for all his hard work especially getting the Neighbourhood Plan to adoption through his illness. Cllr Venes then advised that the notices regarding the vacancy are on the noticeboard and website.

2 To receive Declarations of Interest

Cllr Needham gave a personal interest in anything concerning Thornham United Charities and PCC. Cllr Barrett gave a personal interest in anything concerning Thornham United Charities. Cllr Venes gave a personal interest in West Bottom Field Working Party.

3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)

Road Condition – The Green

A Parishioner advised that the road leading in and out of the property of The Green was full of mud and was a hazard. **It was resolved for the Clerk to report to NCC Highways.**

Telegraphs Poles

A Parishioner advised why have so many telegraphs poles been placed along Choseley Road. Another Parishioner advised that he had asked the contractor when he was putting them in and was informed that it was for wi-fi fibre connection.

New Sports Pavilion

A Parishioner asked was it necessary to build another building and what was wrong with the changing rooms at the Village Hall. Cllr Venes advised that the changing rooms at the hall in his opinion are not currently in a satisfactory condition. If the village suddenly got a rugby team together, they would not fit in the current changing rooms. It is a sports pavilion and it hoped that this build will enable to cricket to continue to thrive and also encourage other sports to be taken up and developed. Another Parishioner advised that it will also have a meeting room and will allow the Village Hall to develop better for its on-going needs. A room has also been established to hold an ever-changing Thornham History Society display. If Thornham Village Hall and Playing Fields are not able to obtain funding, then it will not be built. So it should not cost the hall committee or the village anything to build.

Thank You

Cllr Needham had been asked to pass on many thanks from the Parishioner who celebrated her 100th Birthday at the hall last month. She had a fantastic time and just wanted to thank everyone involved.

Day Burner

A Parishioner reported that the Streetlight at the top of Hall Lane was burning during the day. **It was resolved for the Clerk to report the day burner.**

4. To Receive Councillor Reports

4.1 County Councillor – Cllr Jamieson

Cllr Jamieson had sent his apologies as he was undertaking a zoom meeting with the Norfolk Association of Local Councils talking about the County Council budget. He had sent a report which had been sent around to all Councillors and would be attached to the minutes.

4.2 Borough Councillor – Cllr Lawton.

Cllr Lawton is not present this evening.

It was resolved for the meeting to return to closed session.

5. Minutes of Annual Parish Council Meeting held on 10 November 2021

5.1 To consider and approve the minutes. **It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.**

5.2 Matters arising from the minutes:

Tree Survey

The Clerk advised that the contractor who undertook the survey last time has agreed to undertake free of charge. **It was resolved for the Clerk to thank the gentleman and ask him to go ahead.**

Streetlight Survey

The Clerk advised of the quotes received which had been sent round to Councillors prior to the meeting. **It was resolved to place an order with Cozens (UK) Ltd to undertake a Structural and Ful Electrical Inspection.**

Cloud Storage

The Clerk advised that the Office 365 package has just been renewed and she would now put the Council documents on the Cloud and share with Councillors the access password.

Wooden Posts – Staithe Lane

Cllr Venes apologised but he had missed even after reminders to ask NCC Highways if they would replace the wooden posts on Staithe Lane. **It was resolved for the Clerk to add to her highways email.**

April 2022 Meeting

It was resolved to have this meeting due to a double up on the hall booking on the 1st Wednesday in April which is the 6th.

6. Finance:

To review and consider any action necessary.

6.1 Finance Chair's Report/ 6.7 Grant Received

Cllr Barrett gave the following report: Firstly, the bank position, Community Account £1390, Business Account £53773, giving a total of £55163.

Grant applications. We have received an application from the Jubilee committee, but there are no finite monies requested. We have allocated a net £2000 in the budget, a maximum spends, (£2400 inc vat). We will need to respond to this request in the very near future. The Clerk advised regarding the Parish Council paying for items for the event, that the Parish Council would need to undertake necessary risk assessments, insurance etc were in place. Cllr Chesterman asked if the Jubilee Committee could work very closely with the Village Hall Trustees so that the events being held in the hall and on the field were covered by the hall's insurance etc. Cllr Venes said that communication with all parties was necessary for the events to be a success. **It was resolved that all parties need to discuss and talk through the best way forward, but the Parish Council were happy to offer the grant to a maximum of £2400 including VAT.**

6.2 Monthly Accounts for Payment. The Clerk had sent round a payment list with the agenda and Cllr Venes read out all the payments. The Clerk advised that she had two extra payments that had been added to the sheet E-OnEnergy for Streetlighting Energy for £55.85 and £858.00 for A McGinn for undertaking the work on the drainage ditch out to the Marsh. **It was resolved for these payments to be made.**

6.3 Money Received. The Clerk advised that no monies had been received.

6.4 Bank Rec November 2021 Cllr Venes advised that this had been circulated with the agenda. Cllr Barrett advised that he was happy that everything was in order and balanced and would be thorough checked as usual at the quarterly audit.

6.5/6 Budget Setting/Precept Cllr Barrett gave the following report:

Background

Thornham PC has delegated the analysis on setting the budget and precept to the Finance and Staffing Working Party. This is the report of the working party for consideration by the full PC.

The WP looked at:

- Expenditure so far in the financial year 2021/22
- Anticipated Full Year Expenses
- Anticipated Expenses 2022/23
- How much Income we expect in 2022/23
- How much money would be left in the bank at 31st March 2023
- Level of Reserves required
- At what level we should set the precept for 2022/23 taking all the above into account

We noted that:

- The main area of concern to account for was the outstanding Shore Road issue which could continue through the 2022/23 Financial Year
- That our projected income and additional expenses for the current financial year would give us a Bank Balance of some £45,000 as at 31st March 2022 ie the opening balance for the 2022/23 financial year.

What do we expect to spend in 2022/23

Based on the numbers we calculated for this year we then looked at a reasonable and conservative budget for 22/23.

Income for 2022/23

In order to decide the Precept we also need to look at the Income for 2022/23. We looked at our Income sources, the Precept being the major one.

The Shore Road case also involves the Cattlegate Holders who also have legal fees implications. As such, no income can be expected from this source during 2022/23.

Comparison of Surplus year on year

Comparison of surplus	2020/21	2021/22	2022/23
Income	38094	38931	39698
Expenses	23119	32598	33855
Surplus	14975	6333	5843

This includes the proposed level of Precept.

What Level should we set the Precept for 2022/23 taking all the above into account?

The following factors were taken into consideration:

- The current economic climate including Covid issues
- The income and expenditure expected in 2022/23
- The only area of continued concern is the Shore Road case and its associated legal fees. At the time of presentation, we remain unsure if any further County Court proceedings may ensue. Under these circumstances we have prepared the budget and Precept to cover a 'Worst case Scenario' under the principle of accounting prudence, in that our surplus should cover any additional fees.

Reserves

Should a 'Worst Case Scenario' occur, we believe that the Parish Council would have enough cash in the Bank to cover one year's expenses and any additional legal fees.

The cash position at 31.3.23 is estimated to be in the region of £50,000. This amount is considered reasonable as our annual running costs are around £17,000, CIL monies will be £12,763 and we must keep in reserve £20,000 for any potential Shore Road costs.

Commentary

This covers the annual costs of providing village maintenance, street lighting, dog bin emptying, grants to All Saints Church and TVHPF and the services of our Clerk for 6 hours per week.

We therefore recommend for council approval, the Budget and for the Precept to remain at £35,000 for the financial year 2022/23.

Cllr Venes then asked the Councillor for any questions. Councillors had been following the process and agreed with the Committee.

It was resolved to accept the budget as budget sheet attached.

It was resolved for the precept for 2022-23 to remain the same as this year at £35,000 and for the Clerk to send off the necessary requirement form to the Borough Council.

- 6.8 To Consider use of Thornham Parish Council's CIL Funds to support local projects: New Sport Pavilion and West Bottom Fields: Cllr Venes had sent round the following report:

The TPC CIL monies are ring-fenced for infrastructure projects for the village and as such we currently have two major projects identified: the New Sports Pavilion and the West Bottom Field Development.

CIL money must be annually reported to KLWNBC and if not spent within a 5-year period can be recalled into the Borough CIL Fund. As was made clear in CV's report from the KLWNBC Planning meeting of 15th November and confirmed by the poster forwarded by the Clerk from the CIL team at KLWNBC there is a significant central CIL fund available to support community projects. Both the Sports Pavilion and the West Bottom Field projects meet the criteria for this central fund and are likely to apply for this additional funding.

A clear criterion for awarding the central fund grants is the strength of local support for the project, note the guidance to the On-Line application previously cc'd. Letters of support from various groups and individuals are helpful but the weight of a financial contribution to the project shows a real commitment and intent to support a project.

Additionally, other major grant funders, already identified by the project teams involved look to see such evidence of community support. Thus, Parish Council financial support is often central to the beginning of the virtuous circle of fund raising.

I am proposing therefore that Thornham Parish Council shows its support and commitment by allocating funding from its internal CIL Fund to both projects, subject to the conditions noted below, of £5,000 each. This to be Agenda item for 8th December.

I suggest that the CIL allocation to the Sports Pavilion should be made from the current CIL allocation and that the allocation to the West Bottom Field should be deferred until the 2022/23 financial year due to the time scales involved in these projects.

Conditions:

If agreed by Council, the award money will be held by TPC and released when:

- Appropriate Planning permissions have been secured
- Evidence of work requiring funding eg foundations for a pavilion or land management work on a field is required
- Council agree that other factors indicate the funding should now be made available

After discussion a vote was taken. Cllr Venes took the vote of the items separately and the vote recorded. Sports Pavilion four in favour one against and West Bottom Field everyone in favour. **It was resolved for Cllr Venes to write to the Chair's of both groups advising that the Parish Council would hold £5,000 each for them in CIL Reserves until the money could be put to appropriate use as per the CIL regulations.**

7. Village Matters

7.1 Statement on Shore Cllr Venes read out the following report: An e-mail from our solicitors received Wednesday 1st December confirms that they are still in discussion re the quantum of the costs submission from Kenneth Bush legal team re the PC's appeal to FTT costs decision, which as has been previously notified, we lost despite the UTT judge not agreeing with the decision of the FTT judge. I believe that usually the two parties do come to an agreement after some debate, but if this does not happen then a costs decision will be imposed by the judge. Consequently, we are still awaiting this outcome.

Meanwhile, with the agreement of our legal team, the parish council is endeavouring to secure a resolution to the key issues, Shore Road, the eastern ditch and the grass strip between them, independently. Council have written directly to the parishioner in the dispute and offered him a meeting with two representatives of PC. We await his suggestions as to a date for this meeting.

- a. Flooding Cllr Needham advised regarding the work that has been achieved regarding the drainage work to the dyke to allow the correct flow out to the marsh. Cllr Barrett advised that a had taken a look at the work undertaken and he was very happy that it would achieve the desired effect. Cllr Needham said that he was monitoring of the two days of heavy rainfall and the water flow was excellent. Cllr Needham advised that it had brought to light a safety issue that needed to be addressed with the need for a fence to prevent anyone from falling down the steep drop from the side of the little bridge. **It was resolved for Cllr Needham due to health and safety to erect a fence and to temporarily erect a temp fence which he had achieved.**

Cllr Venes said about the Norfolk Coastal Flood Alliance paperwork that had been sent to Holme. The Clerk advised that she had sent through to Councillors as it has been received from Norfolk ALC. **It was resolved for the Clerk to send round again.** Cllr Venes advised that it was necessary for everyone to read to see how they can assist and Cllr Venes will note details in his Link Article.

- 7.3 Coastal Path/National Trail Cllr Venes advised that he had emailed Ben Grapes to chase up the work on the path between the foot of the old windmill to the footbridge which was now dangerous. Cllr Venes had received a reply back from Russell Wilson advising that the new solid path of at least 1.2m and in places 1.5m wide improved path had been agreed and funded and was just waiting for agreement from Natural England and it was hope to start the work at the end of February 2022. Cllr Venes said that if there is a problem with any of the paths etc please report to him and he would give the necessary contact information to report. Cllr Greef advised that he was very happy to show the Trails team the various animal habitats on the route so they are not disturbed. Cllr Venes thanked Cllr Greef. **It was resolved for Cllr Venes to give the details of the person he could offer the advice to.**

- 7.4 Telephone Box at East End of the Village Cllr Chesterman advised that she thought that the Clerk was looking into this. The Clerk advised that the adoption paperwork needed to be looked at in detail to see if it was something the Council wished to go ahead with. **It was resolved for the Clerk to send round the adoption paperwork.**

It was resolved to open the meeting to allow Mr Staveley to give his report.

- 7.5 Speedwatch Update – Mr Staveley reported that the group continue to check at least twice a month in all weathers. Unfortunately, he cannot report a reduction in speeding through the village. The figures show that around 30% to 35% of drivers are achieving more than 30mph, with 10% to 15% over the higher limit set to the speedwatch team.

Mr Staveley reported that he had lost one of his members who was currently ill in hospital but results so far are looking positive. Mr Staveley also wished to thank a new team member for volunteering to help. Mr Staveley wished to give

a big thank you to all the team because without them turning up in all weathers he would not be able to undertake this position. Cllr Venes wished to thank Mr Steveley and the whole team for their continued support.

It was resolved to return to closed session.

8. Planning Applications and Determinations:

The Chair noted the Neighbourhood Plan was now a Made Plan and would inform Council's decision making.

It was resolved to open the meeting for the Applicant to explain the rationale for the extension.

It was resolved to close the meeting.

Applications:

21/02196/F Application for Single storey extension to south and west of house including alterations to roof and internal alterations. Homelea The Green Thornham. Cllr Venes advised that he had looked at this property in person after being invited to attend. Cllr Venes advised that looking at it with reference to the Neighbourhood Plan it works with policies D1 and H5 which are most relevant. Cllr Chesterman said that though there was one objection she felt that it was more to do with communication between the parties not the actual build. **It was resolved to recommend approval.**

21/02278/F Application for Variation of condition 2 of planning permission 18/01396/F to amend site layout to provide central fence between property frontages. at Lime Tree Cottage High Street Thornham. . **It was resolved to recommend approval.**

Determinations:

21/00869/LB Application To remove rotten floor joists and floorboards and replace with a concrete floor at The Cottage High Street Thornham
Withdrawn

21/01826/F Application for Extension and alterations to existing dwelling at Thornleys Barn High Street Thornham - **Granted**

21/01588/F Application for Single storey rear extension at The Lincs Thornham Manor Church Street Thornham - **Granted**

9 Governance:

9.1 Policies to be Reviewed The Clerk advised that no policies needed to be reviewed this month. Cllr Venes advised that if the Council could be given a list of the policies coming up in the next three months so adequate time could be spent. **It was resolved for the Clerk to undertake.**

It was resolved to open the meeting to allow Mr Warham/Mr King-Harman to give their reports

10. Outside Agencies

10.1 To receive report from TVH&PF Ltd. Mr Warham thanked the Parish Council for their support over the Sports Pavilion project. He also assured parishioners present that no figure had been agreed for the build and it would only go ahead if funding could be sort. Mr Warham said that the hall was trying to get back to normal but with daily Government decisions re Covid it was an on-going battle, but the Trustees had agreed to keep the hall open as much as possible. Mr Warham thanked people for their support and was sorry that the cinema/live by satellites had to be cancelled but this was down to the cinema system being old and becoming worn out. Mr Warham advised that the technician has been approved to come and give a verdict over repair with additions or replacement.

10.2 To receive report from West Bottom Field by Mr Warham.

First Report of the TUC Working Party on the future of West Bottom Field to the Parish Council, December 8th 2021.

TUC Trustees have charged me with setting up a **Working Party** to put forward recommendations on how best to use West Bottom Field for the benefit of the whole community, once the current lease with Stephen Bett's Thornham Farms expires at the end of September 2022.

- **Working Party.** The Working Party consists of myself as Chairman, Patricia Hewitt as Chairman of TUC, Stephanie Mocatta, a TVH Trustee and TPC, Ian Barrett, TUC Trustee and TPC and Colin Venes, Chairman of TPC. Thus, we have representatives of a wide cross section of the village. We are looking to add more to the Team, particularly those with experience in the area of conservation. If you are interested let me know.

The Working Party has had two meetings so far and progress is being made. We set off, using the questionnaire returns as a basis, to establish a vision of what we wanted to end up with which is:

- **Overall Vision** To provide an integrated unit stretching from the Deli to Jamieson's Corner with uninterrupted views throughout. To work with TVH and TPC to provide an area for both Sports activities and quiet enjoyment of rural setting for generations to come.

The financial support of TPC for both the Sports Pavilion and West Bottom Field is essential as it opens the door and encourages other Grant donors. After all, if TPC won't back the project, why should anyone else?

- **WBF Vision.** To provide a self-funding facility which can be both used and enjoyed by the residents of Thornham and the surrounding villages for generations to come. The project should reflect the views of the community, be eco-friendly and encourage engagement by the community.

- **Expertise.** The questionnaire returns overwhelmingly asked for a combination of **wildflower meadows** and **tree planting** (possibly memorial trees) so we have concentrating on investigating these two areas first. The most important criterion for the WP was to get some **expert advice** in this area. In this respect, we have been extremely fortunate that Jay Mond, who runs Courtyard Farm (famous locally for its wildflowers end eco-friendly credentials), has agreed to help us, as has John Berridge of Natural England. We have also

been offered the services of Andrew Jamieson's landscape consultant. A good start has been made and we are sifting through what we have learned.

- **Cost.** The WP is acutely aware that projects such as developing a 12 acre field sympathetically **costs money** – both in capital start-up costs, and year on year running/maintenance costs. A key success factor is to ensure that the field never costs the village, or the TUC Trustees a penny, either now or in the future. To this end, the WP is looking at ways of raising money by leasing small area of the field in a way while retaining the aspects of the field – vistas, green area etc. which defines it. We have a couple of ideas at the moment, which we think may well fulfil these criteria, but they are only a gleam in the eye for now, and it would be premature to go into any detail at this stage – because there isn't any!
- **Five Year Plan.** Another key feature for us all, is to remember that neither trees nor wildflower meadows happen overnight. In addition to funding, they need time to develop and grow. With this in mind, the WP is developing a **Five Year Plan** which will aim to show a timescale for the projects in hand.
- **Public Meeting.** We believe that communication and involvement is key to the success of this project. We therefore, propose to arrange a **Public Meeting** towards the end of February at which, hopefully we will be able to put some bones on the ideas currently flying around and perhaps be able to provide a very rough outline drawing of how things may look.

- 10.3 To receive update re Queen's Platinum Jubilee group. Mr King-Harman advised that he was not aware that he needed to make a report so sorry he is not prepared. He advised that he would ask the group Chair to provide a report for the January meeting.

Cllr Venes thanked them both for their reports. **It was resolved to return to closed session.**

11 Highways

- 11.1 To Note latest developments from NCC Highways re Staithe Lane Closure.

Cllr Venes advised that he was pleased that the road had been completely repaired and was now open.

It was resolved for Highways to be a standard agenda item.

12. Health and Safety and GDPR Updates

Nothing to report.

13. Correspondence: (see associated papers)

- 13.1 Letter from Parishioner re Pastures Development. Cllr Venes advised that a letter had been received from a Parishioner concerned regarding the second entrance into the development, the removal of mature trees and the turning head of the only road had been approved by the Planning Department knowing that any waste disposal lorry would not be able to turnround. A suggestion about dustbins being left on Choosley Road for emptying etc. Cllr Barrett said he felt let down as the Developer came to a Council Meeting promising all sorts and he had not kept his word and put in extra's and amendments and has not been found out by the Borough Council but by Parishioners and sometimes when the damage has been achieved. Cllr Venes advised that there were well over 300 documents on this series of four applications for the development. **It**

was resolved for Cllr Venes to write a letter to Planning Enforcement, Chair of the Planning Committee, Borough Councillors and County Councillors regarding this development. Cllr Venes to send round to all Councillors and would not be sent until agreed.

13.2 Letter regarding First-Aid Course. The Course was planned for 17 January 2022 at 9.00am in the hall. All volunteers from organisations are able to attend, costs to be shared.

14. Items For Next Agenda

TUC West Bottom Field
Telephone Box
Highways

15. Date, and Place of next meeting.

Wednesday 12 January 2022 at 7.00pm at Thornham Village Hall.

With no further business the meeting closed at 21:11pm

Action List

Cllr Venes

- Write letter and send round for prior approval regarding The Pastures development.
- Give Cllr Greef the details regarding the Coastal path
- Write letters confirming grant allocation for Jubilee Celebrations, Pavilion Project and West Bottom Field.

Cllr Needham

- Erect fencing for H & S grounds by the Little Bridge

Clerk

- Organise PAT Testing
- Report to NCC Highways the mud left on the road around The Green and ask to reinstate the wooden posts on Staithe Lane.
- Cloud Storage
- Organise Tree Survey
- Place order for Streetlight Survey
- Report Day Burner
- Sort new Grasscutting Contract and Insurance Documents
- Make Payments
- Send off Precept Form.
- Send round phone box adoption paperwork.
- Send round any policies within the next three months.
- Planning Comments
- Make sure items for the next agenda go on the agenda.

Thornham Parish Council

Expenditure transactions - payments

Start of year

Tn no	Chequ	Gross	Vat	Net Invoice	Details	Chequ e
48	d/p 08.12.21- 48	£135.36	£22.56	£112.80 02/12/21	System 3 Business Solutions - 365 Business standard	£135.36
49	DD 12.12.21- 49	£55.86	£2.66	£53.20 02/12/21	E-OnEnergy - Electricity for Streetlights	£55.86
50	D/P 08.12.21- 50	£858.00	£143.00	£715.00 04/12/21	A McGinn Groundworks & Equestrian Construction Ltd - Works carried out to clear drainage ditch on marsh at Church Road,	£858.00
Total		£1,049.22	£168.22	£881.00		

Signature
Date

Signature

Financial Budget Comparison

Comparison between 01/04/21 and 10/12/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Actual Net	Balance	2022/2023
INCOME					
Council					
1	Precept	£35,000.00	£35,000.00	£0.00	£35,000.00
2	Community Support Grant	£100.00	£110.00	£10.00	£0.00
3	Cattlegate Holders	£0.00	£0.00	£0.00	£0.00
5	Wildfowlers	£0.00	£0.00	£0.00	£10.00
6	Bank Account Interest	£0.00	£3.25	£3.25	£0.00
7	NCC 3rd Party	£0.00	£0.00	£0.00	£0.00
8	Website	£0.00	£0.00	£0.00	£0.00
9	Recycling	£0.00	£0.00	£0.00	£0.00
10	Neighbourhood Planning Grant	£0.00	£0.00	£0.00	£0.00
11	Donations	£0.00	£373.00	£373.00	£0.00
12	Insurance Claim	£0.00	£0.00	£0.00	£0.00
13	Cil Payments	£5,000.00	£3,442.10	-£1,557.90	£4,578.00
14	Grant	£0.00	£0.00	£0.00	£0.00
Total Council		£40,100.00	£38,928.35	-£1,171.65	£39,588.00
Total Income		£40,100.00	£38,928.35	-£1,171.65	£39,588.00

Financial Budget Comparison

Comparison between 01/04/21 and 10/12/21 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Actual Net	Balance	2022/2023
EXPENDITURE					
Council					
101	Clerk's Salary/Nat Insurance	£5,000.00	£3,299.89	£1,700.11	£4,725.00
102	Insurance	£800.00	£968.11	-£168.11	£800.00
103	Audit Fees	£240.00	£200.00	£40.00	£280.00
104	Subscription	£500.00	£107.00	£393.00	£450.00
105	Dog Bin	£1,050.00	£549.64	£500.36	£650.00
106	Training	£250.00	£48.00	£202.00	£200.00
107	Office Expenses	£500.00	£320.20	£179.80	£250.00
108	Chair's Allowance	£250.00	£67.50	£182.50	£250.00
109	Thornham Church PCC	£2,750.00	£2,750.00	£0.00	£2,750.00
110	Streetlighting Maintenance	£300.00	£224.75	£75.25	£750.00
111	Streetlight Energy	£700.00	£445.19	£254.81	£1,000.00
112	Streetlighting New	£350.00	£375.00	-£25.00	£0.00
113	General Village Maintenance	£500.00	£2,255.00	-£1,755.00	£3,000.00
114	Community Car Scheme	£0.00	£0.00	£0.00	£300.00
115	Health & Safety	£500.00	£575.00	-£75.00	£600.00
116	TVHPF Grant	£2,750.00	£2,750.00	£0.00	£2,750.00
117	Legal Fees	£5,860.00	£8,987.25	-£3,127.25	£12,500.00
118	Contingency/Misc	£250.00	£325.00	-£75.00	£400.00
119	Newletter/website	£300.00	£100.00	£200.00	£200.00
120	Room Hire	£0.00	£0.00	£0.00	£0.00
121	Thornham Heritage Society	£0.00	£0.00	£0.00	£0.00
122	Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
123	VAT	£0.00	£0.00	£0.00	£0.00
124	Neighbourhood Plan-admin	£0.00	£0.00	£0.00	£0.00
125	CIL	£0.00	£0.00	£0.00	£0.00
126	Defibrillator	£250.00	£230.00	£20.00	£0.00

Financial Budget Comparison

Comparison between 01/04/21 and 10/12/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Actual Net	Balance	2022/2023
127 Election-Co-Option	£1,000.00	£0.00	£1,000.00	£0.00
128 S137	£0.00	£16.00	-£16.00	£0.00
129 Queen Jubilee Celebrations	£0.00	£0.00	£0.00	£2,000.00
Total Council	£24,100.00	£24,593.53	-£493.53	£33,855.00
Total Expenditure	£24,100.00	£24,593.53	-£493.53	£33,855.00
Total Income	£40,100.00	£38,928.35	-£1,171.65	£39,588.00
Total Expenditure	£24,100.00	£24,593.53	-£493.53	£33,855.00
Total Net Balance	£16,000.00	£14,334.82	-£678	

Contact our Highways Team

Norfolk County Council

Tel: 0344 800 8020

Email: information@norfolk.gov.uk

North area office

(Covering Broadland, North Norfolk and Great Yarmouth district council areas)

Burgh Road, Aylsham, Norwich, NR11 6AR

Tel: 0344 800 8020

South area office

(Covering South Norfolk and Breckland district council areas)

Station Lane, Hethersett, Norwich, NR9 3AZ

Tel: 0344 800 8020

West Area office

(Covering King's Lynn & West Norfolk Borough Council area)

Poplar Avenue, Saddlebow, King's Lynn, Norfolk, PE34 3AQ

Tel: 0344 800 8020

Norwich Area office

Norfolk County Council

County Hall

Martineau Lane

Norwich

Norfolk NR1 2DH

Tel: 0344 800 8020

Winter Gritting - [Gritting - Norfolk County Council](#)

Priorities for gritting roads have been established on the basis of the route hierarchy and level of use. The main roads will be gritted before other routes.

Our three hour gritting runs cover a total of approximately 2,200 miles (3,500 km) on A, B and some C class roads - commuter and major bus routes and as far as is possible one

route into all villages. Some footways in the pedestrian areas of central King's Lynn, central Great Yarmouth and central Norwich are also treated as priority.

[View the map of priority gritting routes](#)

Report a problem - [Report a problem - Norfolk County Council](#)

As the Highway Authority, Norfolk County Council maintains most of the 6,000 miles of roads in Norfolk, except:

- Trunk roads (the A11 and A47) are managed by [Highways England](#)
- Private roads are maintained by their owners
- Street lights - [report a problem to our contractor, Amey](#)

[Report a highways defect](#) [Report a public right of way or trails defect](#)

Tarmac

If you need to contact Tarmac please see below for the relevant contact email/phone number. All mailboxes will be checked regularly by multiple members of staff at Tarmac.

Public enquiries only:

Email: norfolkenquiries@tarmac.com

Phone: 0800 1 218 218

Issues relating to TMA/Permits:

Email: tmanorfolk@tarmac.com

Phone: 0800 1 218 218

General business to business issues:

Email: norfolkopsroom@tarmac.com

Phone: 0800 1 218 218

Contact our Adult Social Care team

Before you contact us

You can [search the Norfolk Community Directory](#) to find local services to help you.

If you have a general question, you might find the answer in our [care, support and health pages](#).

Other ways to contact us

If you need help with your care or need to report an adult at risk of harm you can contact us by phone or text relay.

Telephone: 0344 800 8020 – this number is open 24 hours a day

Text relay: 18001 0344 800 8020 – for people with hearing or speech impairments

In an emergency call 999.

Support for looking after someone

Our [support for carers section](#) has local services, advice, and support to help you as a carer. This includes the carer's assessment and Carers Matter Norfolk.

Contact our Children's Services Team

Keeping Children safe

[Keeping children safe - Norfolk County Council](#)

Report concerns

If you are concerned about a child in Norfolk and want to speak to someone, contact us on [0344 800 8020](tel:03448008020). If you consider the incident to be an emergency, call [999](tel:999).

We can help keep children and young people safe throughout the coronavirus pandemic.

It is more important than ever that extended family, friends, neighbours and communities speak up and say something if they have concerns. It is everyone's responsibility to keep children safe and report concerns. We all need to play our part.

[Advice on how to keep in touch with children you know and how to spot signs of vulnerability.](#)

Where to go for help

In an emergency, always call the police on [999](tel:999).

If you are worried about the safety or welfare of a child please call us on [0344 800 8020](tel:03448008020).

If you see something, or hear something that doesn't feel right – say something.

Where to go for help if you're a Child

For children specifically there is a Children's and young people Hub, which provides access advice and support if you're a child or young person feeling scared or unsafe during the coronavirus pandemic.

Flooding support

Reporting a flood - In an emergency

If people or property are in immediate danger from floodwater **call 999** immediately.

Non-emergency situations

Flooding Hotline call 0344 800 8013 to report flooding anywhere in Norfolk.

You can also report issues online.

Report drainage and flooding problems

Report drainage and flooding problems with standing water, blocked road drains and ditches, flooding property or an impassable road.

Report drainage or flooding problems

Report a burst water main or sewer flooding

Contact your service provider: [Anglian Water Services](#) or [Suffolk and Essex Water](#).

Report flooding to your property

We will normally only progress a **formal flood investigation** where flooding falls into one of the following categories:

- Internal flooding to properties
- Flooding affecting critical infrastructure, for example, hospital or school
- Flooding to priority roads, for example, gritting roads

The resulting report identifies causes and recommends action to prevent or alleviate the situation from happening again. Individual property addresses are not published within the reports or shared with any commercial third parties.

You can also report past flooding that has affected your property or community. This service is not for emergencies.

Report flooding to your property

If you have photos or videos of flooding, email these with a description and as much information as you can water.management@norfolk.gov.uk.