

Minutes of the Meeting of Thornham Parish Council held on Wednesday 14 March 2018 at 7.00pm at the Village Hall, Thornham.

Present: Cllr A Needham (Chair) Cllr A Brown Cllr B Gulliver
Cllr A Chesterman Cllr S Greef Cllr E Bett

Also present: The Clerk & 12 Members of the Public.

1. Election of Chair for this Meeting.

It was resolved for Cllr Needham to be chair for this meeting.

Cllr Needham thanked everyone for coming and welcomed Cllr Emma Bett.

2. To receive and consider apologies for absence:

It was resolved to accept apologies from Cllr W Brooks.

3 To receive Declarations of Interest

Cllr Needham gave a personal interest in anything concerning Thornham United Charities and Cllr Gulliver gave a personal interest in anything regarding Neighbourhood Planning. Cllr Greef gave a personal interest in planning application 18/00267/O.

Cllr Needham gave an apology to Cllr Watson for the date change of the last meeting.

It was resolved to open the meeting to allow Cllr Watson to give her report.

4. To Receive a Report from the Borough Councillor.

Cllr Watson explained about the new undertaking from the Borough Council on sifting planning applications so not as many planning applications go to Committee as Planning Committee Meetings were taking the best part of a day and were exhausting. Cllr Watson explained that Planning Committee Members were taking it in turns to sit on the Sifting Group. Cllr Watson said that she would sit in May.

Cllr Watson advised that a Traffic Commissioner had been persuaded to come and look at the route of the Coasthopper Bus regarding the use of double decker buses because of the width and wheelchair users. The Commissioner got as far as Stifkey and realised the problem, something that is not shown up on Google earth from a desk in London.

The Clerk advised that at the Borough Council Planning Training last week it was explained about the Planning In Principle where outline planning permission for up to nine properties could be put in and the Borough Council only had five weeks to make a decision. The Clerk advised that because of this the Borough Council could only give Parish Council's fourteen days to send back a response. This was going to be nearly impossible when most Parish Council's meet monthly let alone the ones that meet bi-monthly.

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5. To Receive a Report from the County Councillor.

Cllr Jamieson advised that he had been working with the Transport Commission and County Officers over the buses, which he had not found to be an easy process. Cllr Jamieson said that the Coasthopper timetable is not ideal with an hourly service but better than no Coasthopper Service but was hopeful that being able to work with the two local companies the service could go to get back to the half an hour service, better service from Hunstanton to the Hospital and a link with the trains in the coming year.

Cllr Jamieson also advised that the County were all for putting in average speed cameras between Knight’s Hill and Hunstanton along the A149. Cllr Jamieson has advised that this is on hold whilst consultations take place.

Cllr Jamieson said that he was working on three things:

1. Though ticketing to other operators and he thinks Sanders and Lynx will be amicable.
2. Bus Link with the Station
3. Half hourly service instead of the current hour.

Cllr Jamieson said that he is hoping that the 2019 service is much improved. Cllr Jamieson did advise that there were talk about needing to rebrand the Coasthopper and the Coast Liner had been suggested. Cllr Jamieson advised that he is hoping that it can remain as the Coasthopper as all the businesses along the coast mention Coasthopper in all their leaflets etc.

6. Adjournment of Meeting to allow for public questions.

Road Closure

A Parishioner asked when the road was going to be open and would it be closed over Easter. Cllr Jamieson said that he had paid some of his private budget to get the work completed sooner and had been advised by NCC Highways that at the latest it would be open on the 28th.

Another Parishioner asked if the road signs could be used appropriately as the closure signs are still in place when the road is open. Some are lying down, stay lying down, and never move even if the road is closed or opened.

Trustees to Thornham Village Hall & Playing Field Ltd

A Parishioner asked if the Council had resolved the situation regarding losing two Trustees on Thornham Village Hall & Playing Field Ltd. Cllr Needham said that the Council were not happy but felt that it was important to keep a good relationship with the Hall Trustees. Mr Warham said that whilst he was Chair the good relationship would always be and hoped that it would be for future generations.

It was resolved for the meeting to return to closed session.

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**7. Minutes of the Thornham Parish Council Meeting held on 20 February 2018
It was resolved to approve the minutes and for the Chair to sign as a true and accurate record.**

Matters Arising

Bench

Cllr Needham advised that he and Cllr Gulliver have not got around to looking at positions for a bench and agreed to before the next meeting. This item to be placed on the agenda.

Website

The Clerk advised that Thornham History Society thought that the Village Website was out of date and needed updating as it did not show the village in very good light. **It was resolved for the Clerk to speak with Tec Tamers to if it could happen and what was covered with the £25.00 monthly charge.**

It was resolved to open the meeting to allow Mr Warham to give the Village Hall report.

**8. Thornham Village Hall & Playing Field Report
Report to Parish Council – March 2018**

- February is a quiet month. We have completed the Winter Maintenance Schedule and are busy planning for the summer programme. We now try to organise well ahead of events, through small committees for example. This helps us to get ahead of the game. For example, work is well underway making the August Fun Day the best yet – as long as the sun shines (!) and Chris is organising a series of Glyndebourne broadcasts again.
- In my last report, I gave you some idea of the commitment involved in being a Trustee. This evening, and in the interests of sharing more light on things, I would like to give you a quick idea of who the Trustees are, and how we organise ourselves. Our constitution allows for 10 Trustees. We currently have eight; myself as Chairman, Ian Barrett as Company Secretary and Financial Director, Sue Hardy as Treasurer, Tony Morris as Hall Committee Director, Stephanie Mocatta is in charge of the Playing Field, Alison Wakes-Miller looks after Health & Safety, Colin Venes leads the charge on Grants and Publicity, and Andrew Jamieson is our Community Affairs officer. Each Trustee is responsible for managing their portfolio, sometimes with the help of a Committee (Hall & Playing Field). They have delegated authority and their own budgets. They report to the Trustees Meetings.
- Sue Hardy is standing down at the end of the year as Treasurer. Sue has served not only TVH, but just about every organisation in the village for more than 30 years and has been both a credit to herself and a pleasure to work with. Recognizing that Sue is indispensable, the Trustees have invested in a computerised Accounting system called, Xero. This has been in operation since the start of the year. It is working extremely well and complements our online booking system, Booking Bug, which we introduced in the middle of last year. The Trustees believe that this is the way to go to manage our business in the future and to make the workload of the Trustees more tolerable. We

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also engage the services of Sally Cotton as our Booking and Marketing Administrator. Many of you will have met Sally. She has been with us for nine months now and is making the running of what is now, quite an embryonic business run very smoothly. She also smiles a lot, which helps!

- Finally, the running of the business could not be done without you – the Volunteers. In the early days, it was mainly the Trustees who were doing everything. I am delighted to say that this has changed and we now have a large group of volunteers without whom nothing would happen. The cinema/theatre team under Sam Staveley and Chris Burland and their helpers has been there from the beginning. They just get on and do their thing – and do it very well indeed. Carolyn Barrett’s Soup and Sandwich team now have a rota of more than 20 volunteers who turn up every month from September to April and put on a fantastic lunch for the Oldies. Wendelien Bellinger and Ali Chesterman do the equivalent for the Youngsters during the summer. There are many more. Perhaps the largest group of volunteers is assembled for the Fun Day – last year there were more than 70 of you doing everything from manning the coconut shies to organising the Car Park. This is not only essential to our success, but is as it should be – the Village Hall exists for the Community. You are the Community and you are making it happen. Thank you.

It was resolved to return to closed session.

9. Coasthopper Bus

This item covered by County Councillor report.

10. Registering CL56 & 41

The Clerk advised that Land Registry had registered CL56 to the Parish Council in October. The Solicitors had not informed the Council.

11. Neighbourhood Plan

Cllr Gulliver advised that the Open Day was very successful. Cllr Gulliver advised that Dr Doug Russell has had to resign from the group because of his current workload. Cllr Gulliver believed that another person had been found to join the group who had the same IT expertise as Doug. Cllr Gulliver advised that there could be a change of personnel as the plan progressed and other skills were needed.

12. Footpath Changes – Norfolk Coast Path

The Clerk advised that Clive Wakes-Miller was going to inquire direct but the Clerk had not received any more information. **It was resolved for the Clerk to chase.**

13. Administrative Assistant’s Post for Neighbourhood Plan - Clerk

The Clerk advised that an interview had taken place with the one candidate but the lady had declined the position. Cllr Gulliver advised that a Parishioner had been asked if she would like to undertake but had not given an answer as yet.

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14. Grit Bin – Clerk

The Clerk advised that the Grit Bin in Castle Cottages should have been filled with grit and NCC Highways were looking into a position for a grit bin in Choosley Road area. **It was resolved for the Clerk to chase.**

15. Rubbish by The Coal Barn

Cllr Needham advised that a quick word with the gentleman’s mother had sorted the situation.

16. The Coach House – Possible Movement of Streetlight.

The Developer who had permission to build two houses at the Coach House had asked for permission to move the Streetlight outside the property as it was in the way of the driveway.

It was resolved to open the meeting to allow a representative of the firm to speak.

The gentleman advised that his company were prepared to move the light to one of two locations or to remove totally and reimburse the Council. The Clerk advised that it would need to be placed on a steel column and with an LED lantern. The Developer would need to pay for all of work and use our maintenance contractor to undertake the work not involved by UKPN.

It was resolved to return to closed session.

It was resolved to keep the light, Councillors to check out the preferred position, get back to the Clerk so she could get back to the Developer.

17. Planning Applications – Visual Aids

The Clerk advised that it might be easier to look at planning applications on a big screen during the meeting if Thornham Village Hall and Playing Field would allow us the use of a projector. This would help the new Councillors to undertake what can be objected to and the general public to also understand. **It was resolved for a trial to happen at the next meeting.**

18. Councillor Training

The Clerk advised this was due to take place here on the 27th March 2018 starting at 7.00pm.

19. Thornham Post Office

The Clerk advised that she had forwarded an email round giving details of a possible mobile Post Office coming to the village one afternoon a week. **It was resolved for the Clerk to write in support of this proposal.**

20. Affordable Housing in Hunstanton

The Clerk advised that an email had been forwarded around advising of the Borough Council building affordable houses on the Sheep Field behind Tesco’s in Hunstanton and asking people in need of housing to apply.

It was resolve to open the meeting to allow Cllr Watson to speak.

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Cllr Watson said that this was using Second Home Money and felt that the money should go to the Parish Council from where it was collected. There was several so called affordable houses being built in Hunstanton but Hunstanton people would be a priority and would someone from Thornham want to live in Hunstanton.

It was resolved to go back into closed session.

21. Date Protection Act/Data Protection Officer

The Clerk advised that she had heard so many different accounts of what was needed and who or could not be DPO's. The Clerk advised that she still had one more group to hear from and they were not offering any DPO services so hopefully after hearing this side the Clerk felt she should be in a better position to advise the Council.

22. Planning Applications and Determinations:

Applications:

17/02346/F Mr R Harper, Application for alterations and extension to The Lifeboat Inn, Ship Lane, Thornham. **It was resolved to recommend approval.**

18/00083/F Thornham Deli. Application for siting of marquee from 1 October to 30 April (Retrospective) at Thornham Deli, High Street, Thornham. **It was resolved to recommend refusal on the grounds of over development, not in keeping, outside village boundary, in an ANOB/Conservation area and not adequate car parking.**

18/00267/O Ms J Scott Moncrief, Application for Demolition of existing garage/stores and construction of a dwelling at York House, High Street, Thornham. **It was resolved to recommend refusal on the grounds of over development with too many properties using the current Highway Access.**

Determinations:

None received.

23. Correspondence:

The following list of correspondence can be viewed by arrangement with the Clerk.

- a) Clerks and Councils Direct

24. Accounts for payment

Amendment from last time.

NALC Conference – Training Direct Payment not £55.00 but 66.00 with the VAT.

E-On Energy Street Lighting – (Mar)	Direct/Debit	35.77
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Tec Tamers Maintenance Direct Debit (Mar)	Standing Order	25.00
Christine Jones Neighbourhood Plan	Direct Payment	300.00
High Associates Neighbourhood Plan	Direct Payment	1800.00
KLWNBC – Dog Bin Emptying	Direct Payment	576.58
Hayes & Storr – Tribunal Paperwork	Direct Payment	2258.40

It was resolved for these payments to be made.

Cllr Gulliver explained that the balance of the Grant Money would need to go back and then reclaimed at a later date. **It was resolved for the Clerk and the Neighbourhood Team to work and the money returned and the amount reported at the next meeting.**

25. Payment Received
None received.

26. Items For Next Agenda
Current Agenda plus Office Equipment, Dog Bins, Pond, Bench & Finger Posts.

27. Date, & Place of next meeting.
Parish Council Meeting Wednesday 18 April 2018 at the Village Hall, High Street at 7.00pm. **PLEASE NOTE THIS IS A CHANGE TO THE STATED DAY DUE TO HALL AVAILABILITY.**

With no further business the meeting closed at 8.40pm

Action List

All Councillors

- Get back to the Clerk with their preferred location for the Streetlight around Coach House.

Cllr Needham

- Look for position for a Bench with Cllr Gulliver

Cllr Gulliver

- Look for position for a Bench with Cllr Needham

Clerk

- Chase regarding changes to the Norfolk Coast Path
- Speak with Tec Tamers re website
- Chase Grit Bin
- Get back to Developer re preferred location for Streetlight.
- Write in support of mobile Post Office
- Comment on Planning Applications
- Make Payments
- Work with Neighbourhood Planning Team and pay back unused grant.
- Make sure items for the next agenda go on agenda

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