



**THORNHAM PARISH COUNCIL**

**PLANNING POLICY**

**REVIEW 9 FEBRUARY 2022**

**NEXT REVIEW FEBRUARY  
2024**

## **THORNHAM PARISH COUNCIL**

### **POLICY REGARDING CONSULTATION ON PLANNING APPLICATIONS**

#### **Background**

Thornham Parish Council is mindful that it has an important role in relation to planning applications. It is a consultee in the planning process. Responses to those applications, must be within a specified time frame, usually 21 days. There is a need for transparency in this process. This policy is written to explain how the council will deal with planning applications so enabling both council members and the public to involve themselves effectively with that process.

#### **Responses to planning applications**

Planning Applications are accessed via the District Council's Planning Portal. The Borough Councils emails the Parish Clerk who emails to all Councillors and puts on the next Parish Council agenda. There is a 21-day deadline for responses.

#### **Dealing with applications at Parish Council meetings**

The Parish Council will consider applications in line with key documents including, but not limited to, National Planning Policy framework as updated, KLWNBC Local Plan, Thornham Neighbourhood Plan and any other relevant TPC policies. Where possible, the Parish Council will consider planning applications at its meetings and those applications will be detailed on the agenda. In the event of them being received after the closure of the agenda they will be reported to the Chairman and members as being received. The Council have agreed that unless contentious each Councillor would look at the application and make their comments know to all Councillors. A decision is reached taking into account any Parishioners comments and the Clerk will then respond to the Planning Directorate from the information provided, with the powers under Local Government Act 1972, authorizing delegation to the Clerk will respond accordingly. The decision will be noted at the next meeting and will appear with the decision reached on the next agenda.

The Parish Council will consider applications in line with the Borough Council's Planning Policy guidelines and "material consideration" which includes, but is not limited to: amenity, appearance of the development, conservation, design, effect on wildlife, highway safety, historic buildings, loss of light or privacy, noise, overshadowing of your home, traffic and parking issues, loss of sunlight.

Issues which cannot be taken into account are civil matters and include: boundary disputes, construction noise, effect on property values, loss of view, private rights

In the event of an application being received which could be controversial then the Chairman and Clerk could convene a special meeting to consider the application. A quorum of four members (minimum) is required for any meeting.

It is noted that the Borough Council Planning Department/ Committee has the final say on all applications, and the Parish Council is only one of many consultees. Parishioners can write to the Borough Council with their views on planning applications, and it is helpful to the Parish Council if they sent a copy of their letter to

the Parish Clerk. Letters received will help to inform the Parish Council in formulating their response to applications.

Policy Agreed.....

Policy review date.....

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Chair

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Parish Clerk