

**THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH**



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes

Clerk: Mrs Sarah Bristow

**SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

29 May 2022

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 8 June 2022, at 7.00pm at Thornham Village Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillor – Cllr Lawton

5. Minutes of Annual Parish Council Meeting held on 18 May 2022

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes
- 5.3 To re-adopt the Power of Competence

6. Finance: (see reports attached)

To review and consider any action necessary

- 6.1 Finance Chair's Report
- 6.2 Monthly Accounts for Payment.
- 6.3 Money Received.
- 6.4 Bank Rec May 2022

7. Village Matters

- 7.1 Statement on Shore Road - CV
- 7.2 Coastal Path/National Trail Including FP3/Maintenance by TPC/Landowners
- 7.3 Councillor Casual Vacancy – Co-Option Process
- 7.4 Flooding Issues
- 7.5 Parking Issues on the High Street

8. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

22/00857/F Application for Proposed First Floor side extension at Dundrum Cottage, High Street, Thornham

Determinations:

None received at time of issuing agenda.

9. Governance:

- 9.1 Policies to review
 - a) Home Working
- 9.2 Annual Information Audit
- 9.3 One-Drive – Update
- 9.4 Terms of Reference for Finance and Staffing Committee

10. Outside Agencies

- 10.1 To receive report from TVH&PF Ltd
- 10.2 To receive report from West Bottom Field Working Party.

11 Highways

- 11.1 To Note latest developments from NCC Highways.

12. Health and Safety and GDPR Updates

- 13. Correspondence: (see associated papers)** To review and consider any action necessary

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

14. Items For Next Agenda

- 14.1 To consider items that need to go on the next agenda.

15. Date, and Place of next meeting.

Parish Council Meeting Wednesday 13 July 2022 at 7.00pm at Thornham Village Hall.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16 Shore Road

- to consider issue of Litigation.