

**THORNHAM PARISH COUNCIL  
CHURCH FARMHOUSE  
EAST WALTON ROAD  
GAYTON  
NORFOLK  
PE32 1PH**



**Tel: 01553 636499 Email: Thornhampc@gmail.com**

**Chair: Cllr Colin Venes**

**Clerk: Mrs Sarah Bristow**

**SUMMONS TO ATTEND THE MEETING OF THE  
THORNHAM PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME**

6 October 2022

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 12 October 2022, at 7.00pm at Thornham Village Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)  
Parish Clerk/RFO

ONE MINUTES SILENCE FOR OUR LATE QUEEN AND GOD SAVE THE KING

**If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.**

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
  - a) To receive a report from Sam Jones and his architect regarding the proposed outline plans for Lombardy house.**

**4. To Receive Councillor Reports**

- 4.1 County Councillor – Cllr Jamieson
- 4.2 Borough Councillor – Cllr Lawton

**5. Minutes of Parish Council Meeting held on 13 July 2022**

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

**6. Finance: (see reports attached)**

To review and consider any action necessary

- 6.1 Finance Chair's Report
- 6.2 Monthly Accounts for Payment.
- 6.3 Money Received.
- 6.4 Bank Rec July 2022
- 6.5 Bank Rec August 2022
- 6.6 Bank Rec September 2022
- 6.7 Completion of External Audit
- 6.8 Jubilee Bank Reconciliation
- 6.9 Managing Energy costs
  - 6.9.1. Possible savings from use of Timer to regulate hours.

**7. Village Matters**

- 7.1 Statement on Shore Road - CV
- 7.2 Coastal Path/National Trail Including FP3
- 7.3 Flooding Issues
- 7.4 Parking Issues on the High Street
- 7.5 Telephone Box East End of the Village
- 7.6 Streetlight Health and Safety
- 7.7 Vegetation around Streetlight at bottom of Church Street on the corner with The Green.
- 7.8 Queen Jubilee/Memorial Bench Plinth.

**8. Planning Applications and Determinations:**

*In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.*

Applications:

- 22/01002/F Application for New vehicular access to dwelling. at Tucks Close High Street Thornham .- Email protocol
  
- 22/01058/F Application for Retention of 2 metre high fence to the eastern boundary of the land at Land North of Coach House High Street Thornham.
  
- 22/00579/F Application for **Single** Storey rear extension, loft conversion and alterations to dwelling at Rose Cottage High Street, Thornham. – **Note Email Protocol Decision**

22/01599/F Application for dormer roofs added to existing loft conversion rear single storey extension at Sea View The Green Thornham

Determinations:

22/00334/F Application for Retrospective Retention of shed for agricultural use at Land North of Coach House High Street Thornham - **Granted**

22/00431/F Application Erection of 2No. 4.5m x 7.5m (when open) albatross, rectangular parasols with a central mast in the front beer garden. For further information please see Supporting Letter at The Orange Tree High Street Thornham – **Granted**

22/00649/F Application for Front and rear single storey extensions and alterations to dwelling at 4 Green Lane Thornham Norfolk PE36 6NQ - Front and rear single storey extensions and alterations to dwelling - **Granted**

22/00778/F Application for Extensions and alterations to dwelling at 3 Green Lane Thornham - **Granted**

21/00857/F Application for Proposed First Floor side extension Dundrum Cottage High Street, Thornham -**Refused**

22/00656/F Application for Variation of Condition 2: 21/00159/F, Construction of new dwelling at Lingwood High Street Thornham – **Granted**

22/00579/F Application for Single Storey rear extension, loft conversion and alterations to dwelling at Rose Cottage High Street Thornham - **Granted**

22/00883/F Application for VARIATION OF CODNITION 1 OF PLANNING PERMISSION 21/02468/F: Variation of condition 2 of planning permission 18/00267/F to amend drawings at York House High Street Thornham **Withdrawn**

22/02468/F Application for NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 21/02468/F: Variation of condition 2 of planning permission 18/00267/F to amend drawings at York Cottage High Street Thornham. **Withdrawn**

**9. Governance:**

- 9.1 Policies to review
  - a) Home Working
- 9.2 One-Drive – Update
- 9.3 Training

**10. Outside Agencies**

- 10.1 To receive report from TVH&PF Ltd

10.2 To receive report from Thornham Jubilee Meadow Working Party.

**11 Highways**

11.1 To Note latest developments from NCC Highways.

**12. Health and Safety and GDPR Updates**

**13. Civility and Respect Pledge**

**14. Norfolk Police – Scam Aware Presentation.**

**15. Letter to Parishioners re Streetlighting and possible use of timers.**

**16. Correspondence: (see associated papers) To review and consider any action necessary**

- a) Email from Parishioner regarding Castle Cottages.
- b) Various emails re Streetlights.
- c) CIL Applications going forward

*The following list of correspondence can be viewed by arrangement with the Clerk.*

*Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.*

**17. Items For Next Agenda**

17.1 To consider items that need to go on the next agenda.

**18. Date, and Place of next meeting.**

**Parish Council Meeting Wednesday 9 November 2022 at 7.00pm at Thornham Village Hall.**

**EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution: “That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**19 Shore Road**

-to consider issue of Litigation.