

**THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH**



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes

Clerk: Mrs Sarah Bristow

**SUMMONS TO ATTEND THE MEETING OF THE
THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

1 March 2023

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Wednesday 8 March 2023, at 7.00pm at Thornham Village Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', written over a horizontal line.

Sarah Bristow (Mrs)
Parish Clerk/RFO

if any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Jamieson
 - 4.2 Borough Councillor – Cllr Lawton

5. Minutes of Parish Council Meeting held on 11 January 2023

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

6. Minutes of Parish Council Meeting held on 8 February 2023

- 6.1 To consider and approve the minutes.
- 6.2 Matters arising from the minutes

7. Finance: (see reports attached)

To review and consider any action necessary

- 7.1 Finance Chair's Report
- 7.2 Third Quarter Review
- 7.3 To approve grant for Thornham Bio Blitz
- 7.4 Monthly Accounts for Payment
- 7.5 Money Received.
- 7.6 Bank Rec February 2023

8. Village Matters

- 8.1 Statement on Shore Road – CV
- 8.2 To formally confirm the agreement made using the e-mail protocol that Thornham Parish Council authorise the Chair to sign the Statement of Truth that was previously circulated to accompany the Commons registration of Shore Road as requested by our solicitors, Hayes & Storr.'
- 8.3 Telephone Box East End of the Village Paintwork and Leaflet Display
- 8.4 Streetlight Health and Safety – Ownership
- 8.5 Streetlight to receive quotes for replacement of five Concrete Columns and to vote on contractor.
- 8.6 Coronation Events - .Sub Committee Update
- 8.7 Assets and Mapping
- 8.8 Anglian Water Update

9. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

23/00303/F Application for Minor alteration to rear (north facing elevation) : Replace existing 1500mm wide rear french doors to lounge with 2400mm sliding doors at Plumtrees Green Lane Thornham.

Determinations:

22/00306/F Proposed extension and alterations to existing dwelling at Church Cottage Church Street Thornham– **Granted**

10 Policies/Training

- 10.1 Policies to review – Policy Review Spreadsheet
- 10.2 Training

11. Outside Agencies

- 11.1 To receive report from TVH&PF Ltd
- 11.2 To receive report from Jubilee Meadow Project

12 Highways

- 12.1 To Note latest developments from NCC Highways.

13. Health and Safety and GDPR Updates

14. Correspondence: (see associated papers) To review and consider any action necessary

- 14.1** To note email correspondence re NS&I Statement.

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

15. Items For Next Agenda

- 15.1 To consider items that need to go on the next agenda.

16. Date, and Place of next meeting.

Annual Parish Meeting Tuesday 14 March 2023 at 7.00pm at Thornham Village Hall.

Parish Council Meeting Wednesday/Thursday 12/13 April 2023 at 7.00pm at Thornham Village Hall.