

**THORNHAM PARISH COUNCIL  
CHURCH FARMHOUSE  
EAST WALTON ROAD  
GAYTON  
NORFOLK  
PE32 1PH**



**Tel: 01553 636499 Email: Thornhampc@gmail.com**

**Chair: Cllr Colin Venes**

**Clerk: Mrs Sarah Bristow**

**SUMMONS TO ATTEND THE MEETING OF THE  
THORNHAM PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME**

5 April 2023

Notice is given that the Parish Council Meeting of Thornham Parish Council will be held on Thursday 13 April 2023, at 7.00pm at Thornham Village Hall.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sarah Bristow', with a long horizontal flourish extending to the right.

Sarah Bristow (Mrs)  
Parish Clerk/RFO

**if any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.**

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**  
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
  - 4.1 County Councillor – Cllr Jamieson
  - 4.2 Borough Councillor – Cllr Lawton

**5. Minutes of Parish Council Meeting held on 8 March 2023**

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

**6. Minutes of Extraordinary Parish Council Meeting held on 30 March 2023**

- 6.1 To consider and approve the minutes.
- 6.2 Matters arising from the minutes

**7. Finance: (see reports attached)**

To review and consider any action necessary

- 7.1 Finance Chair's Report
- 7.2 Third Quarter Review
- 7.3 Fourth Quarter Review
- 7.4 Monthly Accounts for Payment
- 7.5 Money Received.
- 7.6 Bank Rec March 2023

**8. Village Matters**

- 8.1 Statement on Shore Road – CV
- 8.2 Telephone Box East End of the Village Paintwork and Leaflet Display
- 8.3 Streetlight Health and Safety – Ownership
- 8.4 Coronation Events - .Sub Committee Update
- 8.5 Assets and Mapping
- 8.6 Anglian Water Update
- 8.7 Helicopters -SM
- 8.8 NCC Proposed Speed Limit
- 8.9 Thornham Farm Tree Planting

**9. Planning Applications and Determinations:**

*In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.*

Applications:

- 21/01826/NMA-1 NON-MATERIAL AMENDMENT to Planning Permission to 21/01826/F:  
Extension and alterations to existing dwelling, Thornleys Barn, High Street  
Thornham

Determinations:

None currently

**10 Policies/Training**

- 10.1 Policies to review –  
Emergency Dependants Leave Policy  
Flexible Working Policy  
Safeguarding Policy
- 10.2 Training

**11. Outside Agencies**

- 11.1 To receive report from TVH&PF Ltd
- 11.2 To receive report from Jubilee Meadow Project
- 11.3 To receive report from the Big Tent Meeting held 25 March.

**12 Highways**

- 12.1 To Note latest developments from NCC Highways.

**13 Letter from Norfolk County Council regarding Changes to Traffic Speeds along A149.**

- 13.1 Council to vote on what comments if any to make.

**14. Health and Safety and GDPR Updates**

**15. Correspondence: (see associated papers) To review and consider any action necessary**

*The following list of correspondence can be viewed by arrangement with the Clerk.*

*Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.*

**16. Items For Next Agenda**

- 16.1 To consider items that need to go on the next agenda.

**17. Date, and Place of next meeting.**

**Annual Parish Council Meeting Wednesday 10 May if uncontested 17 May if contested at 7.00pm at Thornham Village Hall.**