

THORNHAM PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH



Tel: 01553 636499 Email: Thornhampc@gmail.com

Chair: Cllr Colin Venes Clerk: Mrs Sarah Bristow

SUMMONS TO ATTEND THE ANNUAL PARISH COUNCIL MEETING
OF THE THORNHAM PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME

26 April 2022

Dear Councillor

Notice is given that the Annual Parish Council Meeting of Thornham Parish Council will be held Wednesday 10 May 2023 starting at 7.00pm.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Bristow', with a long horizontal flourish extending to the right.

Sarah Bristow (Mrs)
Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 16 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Elect a Chair for the coming year.**
- 2. To Elect a Vice Chair for the coming year.**
- 3. To receive signed Declaration of Office from Chair and Vice Chair.**
- 4. To Consider apologies for absence**
- 5. To vote on awarding dispensation to Cllr Barrett regarding signing his declaration to become a Councillor due to being absent at this meeting and since the election.**
- 6. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

7. **To elect members to sit on the Finance & Staffing Committee.**
8. **To review Terms of Reference for Finance and Staffing Committee**
9. **Appointment of Parish Council representatives to serve on the following Committees/Organisations:**
 - Church Committee – Mrs J Needham
 - RSPB – Cllr S Greef
 - Cattlegate Holders – Cllr A Needham & Cllr I Barrett
 - Village Hall & Playing Field Ltd – Mr Sam Staveley
 - Saxon Shore Parish Forum – 3 Reps
10. **To receive reports from: Written reports to be circulated prior to the meeting.**
 - a. Church Committee – Mrs J Needham
11. **To Review Standing Orders**
12. **To Review Financial Regulations**
13. **To review Code of Conduct.**
14. **Thornham Parish Council Annual Accounts 2022/23**
15. **Date, Time, Place of next Annual Parish Council Meeting.**
16. **Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
17. **To Receive Councillor Reports**
 - 17.1 County Councillor – Cllr Jamieson
 - 17.2 Borough Councillor
18. **Minutes of Parish Council Meeting held on 13 April 2023**
 - 18.1 To consider and approve the minutes.
 - 18.2 Matters arising from the minutes
19. **Finance: (see reports attached)**

To review and consider any action necessary

 - 19.1 Out-going Finance Chair's Report
 - 19.2 Monthly Accounts for Payment
 - 19.3 Money Received
 - 19.4 Bank Rec April 23
20. **Village Matters**
 - 20.1 Statement on Shore Road
21. **Governance:**

To review and consider any action necessary

 - 21.1 Training
22. **Outside Agencies**
 - 22.1 To receive report from TVH&PF Ltd
 - 22.2 To receive report re King's Coronation

23. Highways

23.1 To Note latest developments from NCC Highways.

24. Health and Safety and GDPR Updates

25 Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

23/00557/F Application for Extension above attached garage to provide new bedroom suite; alteration to fenestration and materials at Portland High Street Thornham

22/00649/NMA_1 Application for NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 22/00649/F: Front and rear single storey extensions and alterations to dwelling 4 Green Lane Thornham

Determinations:

22/01960/F Application for the removal of the existing 3no.antennas and replacement with 3no. antennas, 6m extension to existing lattice tower, installation of 3no. transmission dishes, 9no. Remote Radio Units (RRHs), relocation of existing cabinet and ancillary development thereto including 1no. GPS module- At Land at Thornham Lyng Farm Mast Telecom Ringstead Road Thornham Norfolk **Granted**

22/01913/F Application for construction of 2 new dwellings following demolition of existing dwelling at Lombardy High Street Thornham **Granted.**

21/01826/NMA_1 Application for NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 21/01826/F: Extension and alterations to existing dwelling Thornleys Barn High Street Thornham **Withdrawn**

26 Correspondence: (see associated papers)

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

27 Items For Next Agenda

27.1 To consider items that need to go on the next agenda.

28 Date, and Place of next meeting.

Wednesday 14 June 2023 at 7.00pm at Thornham Village Hall