

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on Wednesday 14th June 2023 at 7.00pm to be held at the Village Hall, Thornham

Sarah Raven

Dated 9th June 2023

Locum Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07788516733
Email: thornhampc@gmail.com

Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

If any member of the Public present wishes to address an item on the Agenda please advise at agenda item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**

Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr A Jamieson
 - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 31st May 2023**
 - 5.1 To consider and approve the Minutes.
 - 5.2 Matters arising from the minutes.
- 6. Finances To review and consider any action necessary.**
 - 6.1 Finance Chair's Report
 - 6.2 Monthly Accounts for Payment (see below)
 - 6.3 Money Received.
 - 6.4 Bank Rec April and May 2023
 - 6.5 To note the internal audit report.

- 6.6 To approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR)
- 6.7 To approve the Accounting Statements (Section 2) of the AGAR
- 6.8 To approve the year end bank reconciliation and significant variances.
- 6.9 To set the date for commencement for the exercise of the public rights.
- 6.10 To agree the Asset list
- 6.11 To agree the CIL Report on spending for the Borough Council
- 6.12 To discuss the purchase of a Noticeboard from CIL (Community Infrastructure Levy) monies
- 6.12 To discuss the Speed Watch expenses.
- 6.13 To discuss purchasing a mobile phone for the new Clerk.
- 6.14 To update on the report for the Grant of £200 for the Coronation
- 6.15 To update the signatories on the Barclays mandate to take off Colin Venes and add Cllr S Mocatta and Sarah Raven.

7. Village Matters

- 7.1 To discuss the appointment of an Advisory Group for Village Assets
- 7.2 To discuss the appointment of an Advisory Group for Planning Matters
- 7.3 To receive an update on the progress of streetlighting and timers
- 7.4 To update on Castle Cottages grass verge
- 7.5 To discuss the vandalism of cars in the village.
- 7.6 To update on the telephone box
- 7.7 To discuss the Speed Watch in general and protocol for spending in the future.

8. Governance

- 8.1 Training update
- 8.2 To discuss training on Parish Online

9. Outside Agencies

- 9.1 To receive report from Thornham Village Hall & Playing Field Ltd ((TVH&PF Ltd)
- 9.2 To receive report from United Charities – Jubilee Meadow

10. Highways

11. Health and Safety and GDPR Updates

12. Planning Applications and Determinations

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All applications will be listed with a decision of the minutes of the next meeting.

23/00817/F - VARIATION OF CONDITION 2 OF PLANNING PERMISSION 21/01826/F:
Extension and alterations to existing dwelling Thornleys Barn High Street Thornham
Hunstanton Norfolk PE36 6LX

22/02137/NMA_1 - NON-MATERIAL AMENDMENT TO PLANNING PERMISSIN
22/02137/F: Variation of Condition 2 of Planning Permission 21/02109/F: Proposed one and a half storey front and rear extensions, single storey rear extension and internal alterations
Lazy Winds Ship Lane Thornham Norfolk PE36 6LT

Decisions made by the Borough Council:

22/00649/NMA_1 – 4 Green Lane Thornham Norfolk – Non-material amendment to planning permission Application withdrawn.

13. Policies:

13.1 Review of Standing Orders

13.2 Review of Financial Regulations

13.3 Review of Code of Conduct

13.4 Review of Terms of reference for Advisory Group – Finance.

14. To discuss the appointment of a permanent Clerk

15. Correspondence received:

16. Items for Next Agenda

17. Date and Place of Next Meeting to be changed to Thursday 13th July at 7pm in Thornham Village Hall.

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall
13th July, 13th September, 11th October, 8th November, 13th December 2023.

Payments	Payment £
Colin Venes (Plants for Coronation)	190.00
Norfolk Parish Training – Courses DA	92.00
Cozens (UK) Ltd (5 new LED) CIL	1290.00
Cozens (UK) Ltd (5 new columns) CIL	8370.00
Npower	72.47
C & E Handyman Services (Painting of Telephone box)	90.00
English Country Gardens	550.00
Npower	67.78
<i>TO BE APPROVED SEPARATELY</i>	
<i>Sam Staveley Expenses for Speedwatch</i>	250.00