

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Thornham Parish Council

County area (local councils and parish meetings only): West Norfolk

Financial year ending 31 March 20xx

Prepared by (Name and Role): Sarah Raven Clerk/RFO

Date: 06/06/2023

	£	£
Balance per bank statements as at 31 31/03/2023		
Business Premium	62,124.2	
Current Account	1,796.0	
[add more accounts if necessary]		
		63,920.15
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		63,920.15