

Minutes of the Meeting of Thornham Parish Council held on Wednesday 9 March 2016 at 7.00pm at the Village Hall, Thornham.

Presents Cllr W Brooks Cllr A Brown Cllr B Gulliver
Cllr A Needham Cllr I Barrett

Also present: The Clerk, Cllr Elizabeth Watson & 8 Members of the Public.

- 1. To Elect a Chair for this evening meeting.**
It was resolved for Cllr W Brooks to take the Chair.
- 2. To receive and consider apologies for absence:**
It was resolved to accept apologies from Cllr S Mocatta & Cllr C Venes.
- 3. To receive Declarations of Interest**
Cllr Barrett gave a personal interest in anything concerning Thornham Village Hall and Playing Field Ltd.
- 4. Adjournment of Meeting to allow for public questions**
It was resolved for the meeting to return to closed session.
- 5. Minutes of the Parish Council Meeting held on 10 February 2016**
It was resolved to approve the minutes and for the Chair to sign as a true record:

Matters arising from the minutes.

Buses

Cllr Gulliver asked if there was any more news regarding the buses and any idea date and time of the next meeting. The Clerk advised that a LYNX bus was now working in with the rail timetable and she had not heard when the next meeting was. It was resolved for the Clerk to try and find out the details.

Action: Clerk

It was resolved to open the meeting to allow Mr Warham to give an update on agenda items 6, 7 & 8.

- 6. Grounds Committee Update, 7.TVHPF Ltd Update 8.Village Hall & Sports Pavilion Committee Update.**

Mr Warham advised that the hall was very busy especially with repeat business, which is great. He advised if you would like the hall for anytime over Christmas you need to book now! Mr Warham said that the Trustees were looking to appoint a Marketing Co-Ordinator for 20 hours a week to promote the hall. Mr Warham said that the Borough Planning Department had approved the extra storage extension to the hall and it is hoped that once grants are in place then the builders can be appointed. Mr Warham said that the Farmer Markets have been cancelled for the time being because of Health & Safety issues around Parking. Mr Warham said that they are still talking with the Deli and hope to be up and running again soon.

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Mr Warham said regarding the playing field the Trustees are hoping to hear soon regarding a grant to enable the field's drainage to be addressed. Mr Warham advised that a soil survey was due to take place tomorrow. Mr Warham said due to the weather the playing field had been cut in February and wished to thank Mr Goddard and Mr Thompson for undertaking. Thornham Football Club have got to the cup final and this is due to take place on the 26th April. The Trustees are also busy looking into adult gym equipment. Cllr Watson informed Mr Warham that she had details of a person who can supply adult gym equipment and can also obtain funding.

Cllr Brooks thanked Mr Warham for his report and Cllr Needham asked that all three reports be combined in future as they are all linked.

It was resolved for the meeting to return to closed session.

9 Community Emergency Plan

The Clerk advised that she had received several forms and would the Council like her to make up a database of the information. **It was resolved for the Clerk to make up the database and to put a reminder in the next Link magazine.**

Action: Clerk

10. Registering CL56

The Clerk advised that she was still waiting for a copy of the High Court Order to send to the Solicitors. **It was resolved for Cllr Brooks to get a copy to the Clerk.**

Action: Cllr Brooks

11. Use of Volunteers

Cllr Barrett advised that this was deferred at the last Trustees Meeting. **It was resolved for this item to be deferred until the next meeting.**

12. Trees in Ship Lane

Cllr Gulliver asked if the Clerk had been informed when the work that Ms Bettinson had agreed would be undertaken. These included the dirt/mud on the road, repair of part of the bank, repair of the drains in the road and the proposal of a fence.

The Clerk advised that it would possibly happen in the new financial year. Regarding the fence, the Clerk advised that she had a letter from Mr Rodwell regarding this and the possibility of funding. The Clerk wished to advise the Council that they had no powers to help with funding on such a project on private land. Cllr Gulliver stated that he would rather not see a fence or hedge and other Councillors supported this view. Cllr Needham said that Ms Bettinson was trying to find out the name of the builders who were responsible for the damage to the bank and if any one knew who they were would they please advise the Clerk. **It was resolved for Cllr Mocatta who had been liaison with Mr Rodwell to explain that on this occasion the Parish Council are unable to assist.**

Action: Cllr Mocatta

13. Streetlight Contract

The Clerk advised that the contract was now up for renewal. She advised that a one year contract was signed last year and it was said that the Council would sign up for another long term contract if the contract was working well. Cllr

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Barrett advised that the contract was working well and proposed that a three-year contract be signed. Everyone in favour. **It was resolved for the Clerk to sign a three-year contract with K & M Streetlighting Ltd.** **Action: Clerk**

14. Donated Bench – for Norfolk Coast Path towards Holme

The Clerk advised that she had received an email from the Environment Agency stating that we would have to get permission from Natural England to plant the benches, as they were not going to obtain permission on our behalf. The Clerk said that this was going on for too long and if the Council agreed she would undertake obtaining permission. **It was resolved for the Clerk to obtain permission for the bench to be placed on the flood defence.** **Action: Clerk**

15. NCC – Local List for Validation of Planning Applications Consultation Draft

The Clerk advised that every two years NCC have to amend their Local List to make sure that it meets current planning regulations locally and nationally. NCC undertakes planning with regards to Schools, minerals & waste, air quality etc. The consultation is available on-line until the 18 April for anyone who wishes to comment.

16. Holme-Next-Sea Neighbourhood Plan

The Clerk advised that the Borough Council have written to the Council to ask if we are fine with Holme-Next-Sea undertaking a Neighbourhood Plan. **It was resolved that the Council has no objection.**

17. Coastal Path – Hogging

The Clerk advised that she had been asked to obtain a quote to get hogging put down on the coastal path. The quote was £700 because it would take several loads and need fixing into place so that it cannot be removed easily. **It was resolved for the Clerk to place an order to get the hogging in place.**

Action: Clerk

18. Open Gardens

Cllr Barrett advised that no details have been received regarding the open gardens, and what is happening regarding insurance and risk assessments as the Parish Council's insurance will not cover. **It was resolved for Cllr Mocatta to speak with the organisers.**

Action: Cllr Mocatta

19. Queen's 90th Birthday

Cllr Brooks asked if the Council were going to celebrate in some way. She advised that there was to be a special soup and sandwich in a red, white and blue theme. **It was resolved for this item to remain on the agenda.**

20. Norfolk Non-Native Species Initiative – Biosecurity Survey

The Clerk advised that two emails have been received regarding surveys etc. **It was resolved for the Clerk to put a piece in The Link magazine and it to remain on the agenda.**

Action: Clerk

21. Village Newsletter

It was resolved to open the meeting to allow Mr Warham to address the Council.

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Mr Warham advised that a meeting had taken place with Mr & Mrs Bird regarding putting a piece irregularly in the Town and Around magazine. The magazine is to expand by 25%. Cllr Warham advised that the agreement had been for Thornham to put a piece into the magazine every quarter to start from the July Edition.

It was resolved to return to closed session.

- 22. Neighbourhood Plan**
It was resolved to defer this to the next meeting.

- 23. Planning Applications**
The Clerk advised that she had attended a planning training session held by the Borough Council and been advised that from June all planning applications will only be advised electronically no paper plans would be sent. If the Parish Council required paper plans then they would have to pay for them. After lots of discussion, including how to read properly on laptops, to showing members of the public at meeting etc. **It was resolved for the Clerk to write to the Borough Council objecting strongly.** **Action: Clerk**

- 24. 2016 Election of Community Representatives by AONB**
It was resolved to vote for the five representatives closest to Thornham.

- 25. Permissive Path to Drove.**
It was resolved to defer this to the next meeting.

- 26. New entrance for Village Hall**
Thornham Village Hall & Playing Field Ltd have asked NCC Highways to investigate the possibility of opening another highways access onto the A149. **It was resolved to keep on the agenda for any updates.**

- 27. Proposed Poultry Farm at Sedgeford**
It was resolved for the Clerk to write a letter to the Borough Council on the grounds of pollution/dust, antibiotics, tourism etc. **Action: Clerk**

- 28. Planning Applications and Determinations:**

Applications:

15/00235/F Mrs A Potts, Application for proposed extension at Seacroft, Green Lane, Thornham. **It was resolved to recommend approval.**

16/00273/F Ms L Karran, Application for refurbishment of existing outbuilding at Church View, Church Street, Thornham. **It was resolved to recommend approval.**

16/00345/F Mr R Wood, Application for Removal of splay wall set backs and replacement gate and posts at Plumtrees, Green Lane, Thornham **It was resolved to recommend approval.**

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16/00387/F Mr N Hendry, Application for new drawings to reflect altered positioning of garage at Land Adj Orange Tree Public House, High Street, Thornham It was resolved to recommend approval.

Determinations:

- 15/02017/F Mr V Hardy, Application for conversion of workshop/storage unit to dwelling at Appletree Cottage, High Street, Thornham. **Granted**
- 15/02019/F Mr R Wood, Application for Removal of splay wall set backs and replacement gate and posts at Plumtrees, Green Lane, Thornham. **- Refused.**
- 15/02101/CU Mr M Goode, Application for change of use from residential to commercial individual letting rooms at The Old Bakery, Church Street, Thornham. **- Granted**
- 15/02048/F Mr M Goode, Application for Change of use from a dwelling house into 7 commercial letting rooms. Re-Construction of existing dormer windows, remove front and rear flat roofs, clad external elevations in horizontal boarding, new external staircase and enlarge existing carpark at Manor Lodge, Church Street, Thornham **-Refused**

29. Correspondence:

- a. Barclays Bank – Changes to Bank Account
- b. Newsletter and update from NALC

The following list of correspondence can be viewed by arrangement with the Clerk.

- a. Clerks & Councils Direct
- b. Brochure from Broxap
- c. Alive Sports Development Brochure – Women's Running Course- Hunstanton
- d. Alive Leisure – West Norfolk Directory of Sport
- e. Queen's 90th Birthday Medal.

30. Accounts for payment

E-On Energy Street Lighting – (Mar)	Direct/Debit	28.16
Tec Tamers Maintenance Direct Debit (Mar)	Standing Order	25.00
TVH&PF LTD Room Hire (Mar)	101176	50.00
K & M Lighting Services (Mar)	101177	22.40
K & M Lighting Services – Fitting LEDS	101178	2028.00
KLWNBC – Empty Dog Bins	101179	563.47

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Amendment
E-On Energy Street Lighting – (Feb)

Direct/Debit

26.34

It was resolved for these payments to be made.

31 Payment Received
£806.30 Transparency Code Grant

32 Items For Next Agenda
All items mentioned within the meeting.

33 Date, & Place of next meeting.

Wednesday 13 April 2016 at the Village Hall at 7.00pm

With no further business the meeting closed at 8.10pm

Action List

Cllr Brooks

- Get copy of High Court Order to the Clerk.

Cllr Mocatta

- Speak with Mr Rodwell regarding Ship Lane.
- Speak with organisers of Open Gardens/Queen's Birthday.

Clerk

- Try and find out the when the next Bus meeting will be.
- Put a piece in Link regarding Community Emergency Plan, NCC Non-Native Species Initiative – Biosecurity Survey.
- Obtain permission re the proposed memorial bench on the flood defence.
- Award order re Hogging on footpath
- Write a letter to Borough Council Planning Department regarding paper plans
- Write a letter to Borough Council Planning Department regarding proposed Sedgford Poultry farm.
- Sign three-year contract re Streetlight Maintenance
- Make Payments
- Make sure items for the next agenda go on agenda

POINTS RAISED BY THE PUBLIC

Agenda Items

Cllr Needham felt that the Council Agendas were getting long and the Council needs to work out a way of reducing items so that items get full attention and dealt with so they can be removed.

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