

THORNHAM PARISH COUNCIL

Minutes of the Thornham Parish Council Meeting held on Wednesday 11th October 2023 at 7.00 pm at Thornham Village Hall.

Present:

Cllr A Chesterman (Vice-Chair), Cllr A Needham, Cllr S Greef, Cllr I Barrett, Cllr D Arthur and Cllr A Jamieson

Clerk: Sarah Raven

Members of the Public: 5

1. Apologies for Absence:

It was resolved to accept apologies from Cllr S Mocatta (personal). Cllr T De Winton (Borough Councillor).

2. Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda items listed:

Cllr I Barrett – Thornham United Charities (Trustee),
Cllr A Needham – Ditch quote item 8.4

3. Public Participation:

None.

4. Councillor Reports:

4.1 County Councillor Cllr A Jamieson – Report given. Hunstanton new library will be completed in December 2024 with new additional services such as social care and children care together with café. The bus station will also be completed in December with more buses. Funding given to a later and earlier bus service with Lynx direct from King's Lynn to Hunstanton.

4.2 Borough Councillor – Cllr T De Winton reported that he attended a meeting of PC Chairmans at BCKLWN – planning a major concern along with vexatious correspondence and litigation. It was interesting to hear – all have much the same Parish problems. He has been involved in much correspondence with Planning Officers as usual. Correspondence with a Thornham resident in Ship Lane over bin emptying.

5. Minutes of last council meeting 13 September 2023

5.1 **Consider and Approve the Minutes:** The Minutes were circulated before the meeting. The minutes were APPROVED and signed as a true copy by the Vice-Chair Cllr A Chesterman.

5.2 **Clerks Report** – Circulated before the meeting. Clerk explained that still outstanding was the Coastal Path sign on Church Street, Norfolk Records Office appointment to take in minute books at the end of November, Give Way sign light is not working on Ringstead Road junction. This had been reported twice but Clerk would chase again

6. Presentation by Thornham United Charities – Jubilee Meadow

See Attached [Report](#).

Trustees of Thornham United Charities asked for the Parish Council to consider a grant of £5,000 for each year for the next four years (to the end of the election term) to assist with

maintaining the costs of the upkeep of Jubilee Meadow. A lot of maintenance will be done each year. There will be a lot of work to be undertaken as:

- Cut, trim and maintaining the hedges.
- Keeping the perimeter strip for the barn owls clear and maintained
- Maintain around trees and benches.
- Brambles, alexander weed, thistles and ragwort to be maintained.
- Cut and maintain remove hay annually.
- Maintain the permissive path.

It is a community asset and would like to manage it but is a major responsibility. This is very well supported in the village. It was asked of the Parish Council to consider the £5,000 grant.

This would be discussed. Thornham United Charities does not have any form of income. Any income was given up forming the Jubilee Meadow. It was discussed whether a draft budget of outgoings for Jubilee Meadow could be prepared but this was not possible as not sure of maintenance costs.

This would be discussed and considered further at the Advisory Group for Finance and a recommendation to the Parish Council at the next meeting regarding this once a draft budget for the Parish Council has been prepared.

Cllr A Chesterman thanked the Trustees for the presentation.

7. Finances

7.1 Finance Chair Report – Cllr I Barrett reported on the finances.

Community Account at 10/10/23	£866.54
Business Account	£65484.65
Total	£66351.19
(C.I.L monies are £15452.04 which are included in the Business Account)	

7.2 Accounts for Payment:

PAYMENTS to be APPROVED	
Edge IT Systems	316.80
Npower Oct Invoice (DD)	90.80
English County Gardens	220.00
JLM Health & Safety Ltd	595.00
Norfolk County Council NPLaw Legal Fees	1376.10

These payments were APPROVED.

7.3 Money Received:

Receipts	£
Interest	196.73

7.4 Bank Reciliation September 2023 – Bank Reconciliation, Statements and Budget Comparison had been circulated to all Councillors. These were AGREED.

7.5 Grants from Thornham Village Hall & Playing Field, Thornham United Charities and Thornham PCC.

Grants from Thornham Village Hall & Playing Field for £2,750, PCC £2,750 and Thornham United Charities for £5,000. All grant applications would be considered by the Advisory Group along with the budget.

- 7.6 Donation for West Norfolk Befriending Donation: It was AGREED not to give a donation.
- 7.7 Quotes for purchasing a dog bin for Jubilee Meadow and cost of installing: Report had been given on sizes of dog bins and prices. It was agreed in February meeting to purchase a bin but not undertaken. The Borough Council and Norfolk County Council had agreed the location. It was AGREED to purchase a green 36lt Retriever dog bin from Glasdon at cost of £260.65 plus a below ground fixing post (Concrete) at £89.50. Quote to be given for installation and agreed at next meeting. Confirmed that this would increase the cost for emptying with Borough Council.

8. Village Matters

8.1 Update on streetlighting and timers and to discuss the remaining streetlights to be upgraded:

Quotes received from Cozens regarding 31 Timers but it was agreed there would only be 28 to be completed. Quote received for LED lights and brackets on the Amber Report. A quote also received to put upright the leaning column on Ringstead Road – Cozens was £195 and K&M Lighting was £120 ex vat. One quote from K & M Lighting for replacing bracket on this light at Red House at cost of £80 exc VAT.

It was resolved to ask other contractors for quotes for the timers, amber streetlights. Also to include the leaning column in quotes.

It was resolved to AGREED K&M Lighting to fix the bracket on the Red House for £80 exc VAT (Notify property owners).

- 8.2 **Telephone Box** – Information sign needed. Clerk to obtain quotes. Measurements given.

- 8.3 **Community Events Village Hall** – Deferred to next meeting.

- 8.4 **Quote for Drainage Ditch** – Clerk had not received this.

- 8.5 **Noticeboard** – Report circulated with different types of styles of noticeboards. It was discussed for Clerk to get a quote from Harry Stebbing for 18xA4 oak noticeboard with header board but no legs as these are still usable on the old noticeboard.

- 8.6 **Leaflet Drop for CIL** – It was resolved not to undertake this at present.

9. Governance:

- 9.1 **Training Update** – Cllr D Arthur had attended the Planning Update at the Borough Council. Clerk to attend Seminar and FOI course. Cllr S Greef will undertake the GDPR course.

- 9.2 **2 Councillors to undertake the Clerks 6-month Appraisal** – It was AGREED for Cllr S Mocatta and Cllr A Chesterman to undertake this with the Clerk.

10. Outside Agencies:

10.1 Thornham Village Hall & Playing Field Ltd:

Report given. [See attached.](#)

10.2 Thornham United Charities:

Report given. [See attached.](#) The total just over £25,000 for Crowdfunding now. There are people funding who are not in the village. Field has been cut. There will not be instant visual results but at least two to three years before perennial mix starts to grow. New website <https://www.thornhamjubileemeadow.co.uk>

10.3 **Police SNAP Meeting:**

Clerk unable to attend the SNAP meeting. Will circulate report once this comes through.

11. **Highways:**

11.1 **Signage at the Harbour** – Highways have sent through different types of sizes for signs “no overnight camping”. It was resolved to have white signs with black writing. 2 signs at top where the post is and one by the Granary Car park. The one near the Coal Barn to leave. Clerk to organise 2 new signs 58 cm x 31cm.

11.2 **Posts at Staithe Lane** – Not installed. Cllr A Jamieson would chase this up.

12. **Health and Safety and GDPR Update:**

It was agreed to arrange for the Health & Safety consultant to attend the parish and have a site meeting with the Clerk.

13. **Planning:**

13.1 **Planning consultation for the Local Plan new evidence:** No comments.

13.2 **Borough Council draft Corporate Strategy** – No comments

13.3 **Ref – 23/01714/F Proposed refacing existing dwelling, proposed 2 storey rear extension, porch extension, garage conversion and internal remodelling at 3 Hunts Cottages Church Street Thornham Hunstanton Norfolk PE36 6NJ**
– It was discussed in detail. It was PROPOSED, SECONDED and AGREED No Observations Voted 5 for, 1 abstention.

Decisions made by Parish Council since last meeting:

23/01238/F Details: Remove Condition 1 and Variation of Conditions 2,3,4,5,11,14 and 15 of Planning Permission 22/01913/F: Construction of 2 new dwellings following demolition of existing dwelling at Lombardy High Street Thornham Hunstanton Norfolk : **Comments:**

The only observation is the pleached trees along the boundary alongside the windows of the neighbouring property should not be any higher than the permitted height of 1.8 metres.

A condition be placed on the lighting bollards in line with the National Planning Policy Framework (NPPF) Clause 180c and Norfolk County Council's Environmental Lighting Zones Policy both recognise the importance of preserving dark landscapes and dark skies. In order to minimise light pollution, we recommend that any outdoor lights associated with the proposed development should be:

1. Fully shielded (Enclosed in full cut-off flat glass fittings)
2. Directed downwards (Mounted horizontally to the ground and not tilted upwards)
3. Switched on only when needed (no dusk to dawn lamps)
4. White light low-energy lamps (LED) and not orange or pink sodium sources.

Decisions Made by Borough Council since last Meeting:

23/00182/TREECA Thornham The Willows High Street Thornham KINGS LYNN Norfolk PE36 6LY - To cut down and remove the roots of a dead Silver birch. The tree is within the Postland site behind Plot 1. The tree in question will be cut down in sections by a suitable professional tree surgeon. Disposal will be to the appropriate recycle centre. Tree Application - No objection 13 September 2023

Standing Orders were adjourned as 2 hour limit reached.

14. Correspondence:

14.1 **Freedom of Information Request 001** – Letter was sent following on from the request. An internal review had been requested into the response given by the Parish Council. It was AGREED that Cllr S Mocatta would undertake this with advice from NP Law. This must be completed by 1st November.

14.2 **Freedom of Information Request 002** – A request had been asked for information. This was being considered and a response to be given by 1st November. Advice given by NP Law. Draft response to be prepared.

15. Items for Next Agenda:

None.

16. 2024 Meeting Dates:

It was AGREED to keep the meeting dates for 2nd Wednesday of the month.

17. Date and Place of Next Meeting Wednesday 8th November 2023 at 7.00pm in Thornham Village Hall.

Meeting closed at 9.05 pm

.....Chair

Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY THE CHAIR**

Thornham United Charities – Jubilee Meadow Working Party

Report to Thornham Parish Council October 2023

Thanks to everyone who has supported the project thus far, both individuals and organisations. Since our first appeal for funding for nest boxes the community response has been astonishing. The response to the Aviva 'Save Our Wild Isles' Crowdfunder scheme has left even the garrulous project team speechless! You helped us hit our initial target of £12,000 in one week. At the time of writing we have exceeded our 'Stretch' target of £20K and have just under £24,000. The scheme remains open until 28th October.

The funding will help us to achieve a sound planting scheme for the memorial grove with trees of varying height. All will need to be staked, protected from deer and rabbits and probably fitted with a watering system. Clearly, this is an expensive process. More information below.

Practical details update.

As part of the land preparation scheme Amanda Crown of Bluestone Farm cut the long grass on Friday 6th October. A more modern version of ploughing the land will take place in the next fortnight, possibly with a power harrow if necessary, again all this will be done by Amanda. Then, when weather and ground conditions are right Ed Cross, our consultant and guide, will sow the annual and perennial seed mixes that will over time produce our wildflower meadow. I hope to report by the November PC meeting that this is all complete.

Those of you who walk the Jubilee meadow will have noticed the memorial benches are now all in place and with plaques fitted. Well done to Tony McGinn and his team for their neat and efficient work on this. We have had compliments from a number of people on their appearance and comfort.

The nest boxes were checked and four were found to have been occupied. A good result considering when they were set. We anticipate a significant increase next season.

New Developments

Trustees met with Oscar Jamieson of Drove Orchards on Monday 2nd October to liaise on details re the 4 acre heritage perry orchard that Drove will lease at the west end of the meadow. This was a most useful and productive session with interesting ideas developing. More detail to follow in coming months.

On Monday 9th October TUC trustees will be meeting with a representative of Barcham Trees, a major national tree nursery based in Soham. We will be taking advice on a number of issues including best trees for our local environment, conditions and the aims of the project. Optimum planting scheme, position and numbers and best ways to help ensure successful growth and maintenance.

On Tuesday 10th October we meet with John Ebbage, regional manager for Natural England. We will update John on our progress and see what future co-operation is possible.

Colin Venes for Jubilee Meadow WP/TUC Trustees
06.10.23



Report of TVH to Thornham Parish Council October 2023

- **All Change at TVH!**

TVH has a new Chairman. Jeremy Cave took over from John Warham at our AGM in July. John has taken over the role of Company Secretary. Stephanie Mocatta, and Sam Staveley have resigned as Trustees. Two new Trustees have joined us – Lucinda Reddyhof, known to many as the Editor and Publisher of the Link magazine, and Helen Curran who has a house down Church Street. We are grateful to Stephanie and Sam for their dedicated service and welcome Lucinda and Helen to the team.

We are short of members on the all-important Hall Committee, the engine room of the Hall. If anyone would like to join the team, please do let us know. We would be very grateful.

Behind the scenes, our Bookings Manager, Sally Cotton, is as busy as ever, and was recently joined by Sam Reid, who, as well as being in charge of all the Invoicing, is also managing the Car Park interface. Both Sally and Sam prove their worth time after time, and are an integral part of the team.

- **Winter Warmers is Back!**

Sue Herbert has, once again, pulled together a full programme of Winter Warmers which will run over the next few months. There is something for everything here so do come along. Once again, we are grateful for the support of Mark Goode and his team at the OT.

Shirley Deterding
"Life on the Wild Side"
17th November 2023

Julian Barnwell
"Our Journey to Finding The Gloucester 1682 and Beyond"
8th December 2023

Professor Sir Paul Curran
"University Matters"
19th January 2024

Stephanie Mocatta John Warham, Ian Barrett Colin Venes
"How did we get here? -The Village Hall"
23rd February 2024

The Lady Dannat, MBE
HM Lord-Lieutenant of Norfolk

- **Return of Live View!**

We are delighted to be able to announce the return of the much missed Live View shows featuring ballet and opera during the winter months. We start on November 7th with the ballet, Don Quixote. Many thanks to Hilary Dyson and Sam and Sally for grappling with the tricky technical problems involved and pulling all the pieces together.

- **10th Anniversary Celebration**

This has been and gone but was a great afternoon in late Summer weather. More than 200 turned up to enjoy a splendid Hog Roast and live Jazz Music. TVH, TUC, TPC, The Church, Allotments, History Society and Cricketers all pulled together some wonderful exhibits. The Junior Cricket was a major success. There must have been nearly 100 taking part in all. Many thanks in particular to Sue Herbert and Stephanie Mocatta and their team of volunteers for making it happen.

- **Entertainments Committee**

We have set up an Entertainments Committee under Sue Herbert to consider what sort of events we need to provide for the community. Amongst other ideas, we are looking at Bingo and Art Study groups. Do let us know what you would like to see. Even better, come and help us. We are not short of ideas. We are just short of volunteers to help us make it happen!

John Warham
Secretary
29th September 2023