

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on Wednesday 8th November 2023 at 7.00pm to be held at the Village Hall, Thornham

Sarah Raven

Dated 3rd November 2023

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
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Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**

Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr A Jamieson
 - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 11th October 2023**
 - 5.1 To consider and approve the Minutes.
 - 5.2 To update and consider the Clerks Report.
- 6. Finances To review and consider any action necessary.**
 - 6.1 Finance Chair's Report
 - 6.2 Monthly Accounts for Payment (see below)
 - 6.3 Money Received.
 - 6.4 Bank Rec October 2023
 - 6.5 To note the Internal Control has been undertaken.
 - 6.6 To note the six-month audit by internal auditor has been undertaken and review report.
 - 6.7 To consider the draft budget by the Advisory Group
 - 6.8 To consider grants for the Thornham Village Hall & Playing Field, Thornham United Charities and Thornham PCC.

6.9 To consider quotes for installing a dog bin on Jubilee Meadow corner and note the new reduced size of dog bins by the Borough Council. Decision made 11th October for 35lt dog bin will need to be rescinded and agreed a 25lt dog bin purchased.

6.10 To agree the cost of the cutting on the coastal path.

7. Village Matters

7.1 To discuss future community events in the Village Hall.

7.2 To consider the quote for the drainage ditch to be cleaned out as per previous years.

7.3 To consider Noticeboard quotes.

7.4 To consider the SAM2 problems with data retrieval

7.5 To approve the sign quote for the Telephone Box

7.6 Update on registration of land with HM Land Registry at Shore Road

7.7 To update on the presentation from Hunstanton Town Council on the Wash Barrier.

8. Governance

8.1 Training update

8.2 To approve the Access to Information Policy

9. Outside Agencies

9.1 To receive report from Thornham Village Hall & Playing Field Ltd ((TVH&PF Ltd)

9.2 To consider a representative to join the TVH & PF

9.3 To receive report from United Charities – Jubilee Meadow

10. Highways

11. Health and Safety and GDPR Updates

12. Planning Applications and Determinations

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All applications will be listed with a decision of the minutes of the next meeting.

Decisions made by Borough Council since last meeting:

23/01412/F Rose Cottage High Street Thornham Norfolk PE36 6LX - Rebuild the existing brick and chalk front wall which is defective and needs rebuilding. Coping stones to be reused. Replace the fence around the rear garden with a chalk and brick wall. To be installed within the boundary of the property to a height of 1.8 metres. Application Permitted 13 October 2023 Delegated Decision

13. Correspondence received:

13.1 To update on the freedom of information request of 4 October for an internal review.

13.2 To update on the freedom of information request of 4 October Ref: 003

13.3 To agree a response to the correspondence received from parishioner 13th October Ref 004.

13.4 To update on filming in the parish.

13.5 To discuss any comments surrounding the consultation regarding Polling Stations and Districts from the Borough Council.

14. Reports from Councillors and Clerk on any meetings attended.

15. Items for Next Agenda

16. Date and Place of Next Meeting Wednesday 13th December 2023 at 7pm in Thornham Village Hall.

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall

Payments	Payment £
English Country Gardens Coastal Pathway (Agenda Item 6.10)	55.00
BCKLWN (election costs)	54.60
Parish Online	48.00
NPLaw (legal advice)	213.36
Stephen Martyn Website Design	150.00
English Country Gardens	110.00