

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on Wednesday 13th December 2023 at 7.00pm to be held at the Village Hall, Thornham

Sarah Raven

Dated 8th December 2023

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07741928990
Email: thornhampc@gmail.com

Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr A Jamieson
 - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 8 November 2023**
 - 5.1 To consider and approve the Minutes.
 - 5.2 To update and consider the Clerks Report.
- 6. Finances To review and consider any action necessary.**
 - 6.1 Finance Chair's Report
 - 6.2 Monthly Accounts for Payment (see below)
 - 6.3 Money Received.
 - 6.4 Bank Rec November 2023
 - 6.5 To consider the draft budget by the Advisory Group
 - 6.6 To consider grants for the Thornham Village Hall & Playing Field, Thornham United Charities and Thornham PCC.
 - 6.7 To approve the Reserves Policy
 - 6.8 To approve the Clerks backpay and overtime.
- 7. Village Matters**
 - 7.1 To discuss future community events in the Village Hall.
 - 7.2 To approve an extra sign for the telephone box

- 7.3 To update on the streetlights
- 7.4 To discuss the streetlight positioned on The Red House
- 7.5 To discuss the Wash Barrier.

8. Governance

- 8.1 Update on Norfolk Records Office deposit of old minute books and papers.
- 8.2 Biodiversity template policy and action plan

9. Outside Agencies

- 9.1 To receive report from Thornham Village Hall & Playing Field Ltd ((TVH&PF Ltd)
- 9.2 To consider a representative to join the TVH & PF
- 9.3 To receive report from United Charities – Jubilee Meadow

10. Highways

11. Health and Safety and GDPR Updates

- 11.1 Update from site meeting with Health & Safety Executive
- 11.2 Paperwork update from Health and Safety Executive:
 - Business Continuity Plan
 - Risk Assessment
 - Health & Safety Policy
 - Home Working Policy
 - Workstation Risk Assessment

12. Planning Applications and Determinations

- 12.1 Ref: 23/01995/LB Proposal: to erect solar panels on two-storey roof of barn, facing east and west for the purposes of generating renewable energy to run the domestic needs of the Red House. at Red House High Street Thornham Hunstanton Norfolk PE36 6LX
- 12.2 Ref: 23/02053/F Proposed replacement annex at Archies Cottage High Street Thornham Hunstanton Norfolk PE36 6LY
- 12.3 Ref: 23/01716/F Proposed first floor accommodation over existing garage at Salt Marsh Ship Lane Thornham HUNSTANTON Norfolk

Decisions made outside Parish Council Meeting:

Reference No: 23/01296/F Replacement Dwelling Location: Megget Ploughmans Piece Thornham HUNSTANTON Norfolk **OBJECT** The Parish Council would like to object to these revised details as previous last comments submitted on 31st August. The plans are overbearing. This is contrary to the Neighbourhood Plan for the parish at page 20/21 under Policy D1 especially b) c) and d) as below.

Policy D1: Design principles for new development Proposals will be supported where they demonstrate a high design quality. In order to achieve this development should:

- a) use a locally inspired range of materials (such as Clunch, flint or carrstone in association with red brick and red clay pantiles) to reinforce the characteristic colour palette of the village; and
- b) be guided by the proportions, height and plot orientation of the existing dwellings; and

- c) use designs that draw upon local character in terms of style to ensure new development enhances the distinctiveness and quality of the Parish as a whole; and
- d) demonstrate that buildings, landscaping and planting will create well defined streets and attractive green spaces that respond to the existing settlement boundaries and buildings in terms of enclosure and definition of streets and spaces; and
- e) demonstrate a layout that maximises opportunities to integrate new development with the existing settlement pattern and blend into the wider landscape; and
- f) Conform to Secured by Design principles; and
- g) Take advantage of opportunities to improve connectivity within the village for pedestrians and cyclists.

Reference No: 23/01947/F Extension and alterations to dwelling Herga Green Lane Thornham Hunstanton Norfolk – No observations

Reference No: 23/01983/F Proposed Extension and Alterations to existing dwelling: The Stables Ringstead Road Thornham Hunstanton Norfolk – No observations

13. Correspondence received:

13.1 Borough Council cycle storage

14. Reports from Councillors and Clerk on any meetings attended.

15. Items for Next Agenda

16. Date and Place of Next Meeting Wednesday 10th January 2024 at 7pm in Thornham Village Hall.

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall 14 February, 13 March, 10 April, 5 May, 12 June, 10 July, 11 September, 9 October, 13 November and 11 December 2024

Payments	Payment £
Norfolk County Council NPLaw Oct advice	160.02
Clenshaw Minns Ltd (Accountant)	113.88
S Bristow (Backpay)	28.50
HMRC	518.01
S Raven wages (Quarterly to end of Dec 23) inc Backpay and overtime	1226.26
Npower	119.52
S Raven Expenses inc Mileage, Sim, Accident Book	105.19