

# THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on Wednesday 10<sup>th</sup> January 2024 at 7.00pm to be held at the Village Hall, Thornham

*Sarah Raven*

Dated 5 January 2024

Clerk Sarah Raven  
5 Wells Road, Burnham Overy Town,  
PE31 8HU Tel: 07741928990  
Email: [thornhampc@gmail.com](mailto:thornhampc@gmail.com)

Members of the Public are welcome to join the meeting.

## AGENDA

Welcome by Chair.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**  
*Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.*
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
  - 4.1 County Councillor – Cllr A Jamieson
  - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 13 December 2023**
  - 5.1 To consider and approve the Minutes.
  - 5.2 To update and consider the Clerks Report.
- 6. Finances To review and consider any action necessary.**
  - 6.1 Finance Chair's Report
  - 6.2 Monthly Accounts for Payment (see below)
  - 6.3 Money Received.
  - 6.4 Bank Rec December 2023
  - 6.5 To consider the draft budget by the Advisory Group
  - 6.6 To consider grants for the Thornham Village Hall & Playing Field, Thornham United Charities and Thornham PCC.
  - 6.7 To consider the CIL Grant Funding
  - 6.8 To consider the Clerk attending the Spring Seminar in Norwich at £18. Cllr S Greef at a cost of £54.00

## **7. Village Matters**

- 7.1 To discuss future community events in the Village Hall.
- 7.2 To update on the streetlights
- 7.3 To discuss the streetlight positioned on The Red House
- 7.4 To discuss the new pavilion.

## **8. Governance**

- 8.1 Biodiversity template policy and action plan
- 8.2 To discuss the website updates.
- 8.3 To report on the appraisal with the Clerk.

## **9. Outside Agencies**

- 9.1 To receive report from Thornham Village Hall & Playing Field Ltd ((TVH&PF Ltd)
- 9.2 To consider a representative to join the TVH & PF
- 9.3 To receive report from United Charities – Jubilee Meadow
- 9.4 To update from the Saxon Shore Forum meeting held on 14<sup>th</sup> December 2023.

## **10. Highways**

- 10.1 To approve the Memorandum of Understanding relating to the positions of the SAM2 for Norfolk County Council
- 10.2 To approve the SAM2 Risk Assessment for Volunteers.

## **11. Health and Safety and GDPR Updates**

- 11.1 Paperwork update from Health and Safety Executive:
  - Health & Safety Policy
- 11.2 To approve the new inspection sheet

## **12. Planning Applications and Determinations**

### *Decisions made outside Parish Council Meeting:*

Ref: 23/01714/F Proposed refacing existing dwelling, proposed 2 storey rear extension, porch extension, garage conversion and internal remodeling. at 3 Hunts Cottages Church Street Thornham Hunstanton Norfolk OBJECT to the application - contrary to neighbourhood plan: D1: Design principles for new development and H5: Residential extensions. It is not in keeping with the surrounding area and a vast extension.

## **13. Correspondence received:**

- 13.1 Internal Review requested.

## **14. Reports from Councillors and Clerk on any meetings attended.**

## **15. Items for Next Agenda**

## **16. Date and Place of Next Meeting Wednesday 14<sup>th</sup> February 2024 at 7pm in Thornham Village Hall.**

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall

13 March, 10 April, 5 May, 12 June, 10 July, 11 September, 9 October, 13 November and 11 December 2024

<b>Payments</b>	<b>Payment £</b>
English Country Gardens	132.00
Burnham Area Community Car Scheme	400.00
Npower	123.73
Information Commissioner Office renewal	35.00
<i>Glasdon (dog bin for Jubilee Meadow) ONLY IF INVOICE IS THROUGH</i>	218.26