

THORNHAM PARISH COUNCIL

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GRANT APPLICATION FORM

This form will be submitted to the Councillors to assist in their decision making. Any financial figures should be for the last financial year of the group. If possible, a summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited.

Name of group/organisation	
Name and address of bank account	
Sort Code	
Account Number	
Registered Charity/Charity Number	
Contact name	
Position with the Group	
Contact name's home address	
Contact name's telephone number	
Contact name's e-mail address.	
Brief description of group and its aims	
Brief description of project for which you are making this application	

Please return your completed application form to the Parish Clerk,
Thornham Parish Council,

5 Wells Road, Burnham Overy Town, King's Lynn, Norfolk, PE31 8HU

07741928990 e-mail thornhampc@gmail.com

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<p>If this application is for a Grant of money, state how much.</p>	
<p>If this application is for the donation of goods purchased by the Parish Council, please describe. Please provide supporting quotations</p>	-
<p>What is the total cost of this project? Please provide details of how this figure is built up</p>	
<p>Have you applied, been promised or received Grants/Donations from any other sources for this project? If so who and for how much?</p>	
<p>Number of members in the Group</p>	
<p>Number of members resident in the parish</p>	
<p>Total spent by the group in the last twelve months</p>	
<p>Total received by the group in the last twelve months</p>	
<p>Main income sources – please itemise</p>	
<p>Current bank balance (please state date)</p>	
<p>Special/other considerations</p>	

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Documents to be sent with the application:

- Copies of two written quotations/estimates for all costs involved

For established groups:

- Latest set of accounts and balance sheet
- Details of current financial position

Or for new groups:

- A planned budget

Declaration: the above information is submitted to the Parish Council and is correct to the best of my /our knowledge

Signature of Applicant:

Printed Name:

Position of Organisation:

Date:

Please note that the Parish Council likes to meet with all applications, the Parish Clerk will let you know at which meeting this application will be considered.

Please send this completed form together with supporting information to the Parish Clerk at the address on the bottom of the page.

Data Protection:

The data contained on this form will be retained for the purposes of this grant and if you are successful, within the Council's accounts for the required seven years. The data is held securely and will not be shared or be used for the any other purpose.

As a data subject you have detailed rights including: right of access to your own personal data, right of correction, erasure and to object to processing and the right to lodge a complaint with the Information Commissioner (the ICO).

More information regarding how the Parish Council handles data can be found in tis privacy statement.

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