

# THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting of Thornham Parish Council on Wednesday 8<sup>th</sup> May 2024 at 7.00pm to be held at the Village Hall, Thornham

*Sarah Raven*

Dated 30 April 2024

Clerk Sarah Raven  
5 Wells Road, Burnham Overy Town,  
PE31 8HU Tel: 07741928990  
Email: [thornhampc@gmail.com](mailto:thornhampc@gmail.com)

Members of the Public are welcome to join the meeting.

## AGENDA

Welcome by Chair.

- 1. To elect the Chairman. The newly elected Chairman to sign the Chairman's Declaration of Acceptance of Office.**
- 2. To elect the Vice-Chairman. Newly elected Vice Chairman to sign the Declaration of Acceptance of Office**
- 3. To consider accepting apologies for absence.**
- 4. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
- 5. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 6. Minutes of the last council meeting held on the 10 April 2024**
  - 6.1 To consider and approve the Minutes.
  - 6.2 To update and consider the Clerks Report.
- 7. Finances To review and consider any action necessary.**
  - 7.1 To receive the Finance Chair's Report
  - 7.2 To approve the monthly Accounts for Payment (see below)
  - 7.3 To note any money Received.
  - 7.4 To approve the Bank Reconciliation for April 2024
  - 7.5 To approve the direct debits for the year
  - 7.6 To confirm the General Power of Competence.
  - 7.7 To approve the CIL form for the spending CIL for the Borough Council
  - 7.8 To receive recommendations from the Advisory Group
  - 7.9 To note the Internal Auditors report
  - 7.10 To approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return
  - 7.11 To approve the Accounting Statements (Section 2) of the Annual Governance and Accountability Return
  - 7.12 To approve the Explanation of Variances
  - 7.13 To set a date for the Electors Rights.

7.14 To approve the asset list

**8. To appointment representatives to serve on the following Advisory Groups/Organisations:**

Church Committee – Mrs J Needham

RSPB – Cllr S Greef

Cattlegate Holders – Cllrs A Needham and I Barrett

Village Hall & Playing Field – Mr B King-Harman

New Pavilion – Mr B King-Harman

Saxon Shore – Cllrs S Greef, A Needham and D Arthur

Finance & Staffing – Cllrs S Mocatta, I Barrett, A Jamieson and A Chesterman

Planning – Cllrs A Chesterman and D Arthur

Assets – Cllrs S Greef and A Needham

**9. Village Matters**

9.1 To update regarding the Coal Barn.

**10. Governance**

10.1 To review the Standing Orders

10.2 To review the Financial Regulations

10.3 To review the Grant Application Policy and Form

**11. Highways**

**12. Planning Applications and Determinations**

**Decisions made by the Parish Council:**

Reference: 24/00198/F Proposed refacing existing dwelling, proposed 2 storey rear extension, porch extension, garage conversion and internal remodeling. at 3 Hunts Cottages Church Street Thornham Hunstanton Norfolk - No objections.

**13. Correspondence received:**

**14. Reports from Councillors and Clerk on any meetings attended.**

**15. Items for Next Agenda**

**16. Date and Place of Next Meeting Wednesday 12<sup>th</sup> June 2024**

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall  
12 June, 10 July, 11 September, 9 October, 13 November and 11 December 2024

<b>Payments</b>	<b>Payment £</b>
Thornham Parochial Church Council (grant)	2750.00
Thornham Village Hall & Playing Field (Grant)	2750.00
Thornham United Charities (grant)	5000.00
Burnham Market Area Community Car Scheme (Donation)	400.00
Terry Miles Electrical (PAT test)	30.00
English Country Gardens (Grass cutting)	264.00