

THORNHAM PARISH COUNCIL

Minutes of the Thornham Parish Council Meeting held on Wednesday 12 June 2024 at 7.00 pm at Thornham Village Hall.

Present:

Cllrs S Mocatta (Chair), A Chesterman (Vice-Chair), I Barrett, S Greef, D Arthur and A Jamieson

Clerk: Sarah Raven

Members of the Public: 4

1. Apologies for Absence:

Cllr A Needham (Personal). It was AGREED to accept the apologies.

2. Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda items listed:

None

3. Public Participation:

- Trod – Explanation as to what a trod is: a footpath without tarmac and loose chippings on top.
- Anglian Water leak – This leak is on High Street, west of Greenwoods. Leaking quite badly. Anglian water has been out and worked on site however nothing has happened and water still coming out. Clerk to chase Anglian Water.
- Oyster Catcher Chicks on Sluice: The oyster catcher has 2 chicks and being disturbed by people stopping on the sluice. It was AGREED to place a couple of signs to encourage people to move quickly over the bridge.

4. Reports:

4.1 County Councillor – There was only a very short report due to pre-election period because of the General Election. Cllr A Jamieson explained about a consultation regarding dogs on the beach and avoiding disrupting the little terns nesting areas and chicks. Cllr Jamieson to forward terms of reference to the Clerk.

4.2 Borough Councillor – No report due to pre-election period.

5. Minutes of last council meeting 8 May 2024

5.1 **Consider and Approve the Minutes:** The Minutes were circulated before the meeting. The minutes were APPROVED and signed as a true copy by the Chair, Cllr S Mocatta.

5.2 **Clerks Report** – Circulated before the meeting. Coastal Path sign is due to be fixed. Website updated and completed. Map of parish regarding drainage from Norfolk County Council received.

6. Finances

6.1 Finance Chair Report –

The bank position continues to remain very good indeed. Current Account balance is £570.74, Business Account (savings) is £ 81636.56, giving a total of £ 81207.30.

We have monthly bills to approve of just over £8700.

CIL balance at the end of May is £ 16415.83 . We need to use £12929.04 by April 2007 and the balance of £3496.79 by October 2028. The good news here is that £6600 of the June payments will be used against this.

We have received £292.92 in interest in early June.

The bank reconciliations have been checked and agreed as have the Cash Book Summary to the Budget Comparison Report. Please note that the CIL expense in those reports is for the new noticeboard.

Sarah is working really well with the Edge reporting system and each month is improving the detail to help everyone understand the various reports and their content.

Some of you will remember that we had an issue with Barclays back in December 2023 ,in that they could not pay one supplier via the BACS system. Sarah has this week received an apology from Barclays for this and told that they expect to fix the fault in early July !! Fortunately, we found an alternative payment method....

As we have had some large expenditure items in this and last month, we will soon be looking at the VAT situation with a view to reclaiming some back.

6.2 Accounts for Payment:

PAYMENTS to be APPROVED	
Cozens (1 Additional LED Post Lantern)	270.00
Cozens (28 Timers)	2046.00
Cozens (14 new LED Lanterns and Brackets)	4284.00
S Raven – Mileage and Sim	108.00
S Raven (A4 paper)	19.99
S Raven McAfree Virus Guard	9.99
N Power	98.71
Glynis Allen (Internal Auditor)	100.00

These payments were APPROVED.

6.3 Money Received:

Receipts	£
Interest	292.92

6.4 **Bank Reciliation May 2024** – Bank Reconciliations for both accounts, Statements and Budget Comparison had been circulated to all Councillors. These were AGREED.

6.5 **Asset List:** The new noticeboard had been placed and the old one removed. It was AGREED to update the Asset List with the new price for the noticeboard.

6.6 **Clerks Salary:** The salary increase from 1st April 2024 from SCP 19 £15.48 per hour to SCP21 at £16.02 per hour as per contract. This was AGREED. It was therefore APPROVED to pay the draft payslip and HMRC totalling £1767.02.

7. **Village Matters**
 - 7.1 **Community Events at the Village Hall:** 6th July 2024 at 10.30 am on the Jubilee Meadow by Thornham United Charities which is a guided walk around the field.
 - 7.2 **Coal Barn:** No update.
 - 7.3 **SAM 2 signs:** Both SAM2 signs had broken down. Westcotec had assessed the repair costs at £905 for one and the other would cost £1222.50 to repair. It was discussed whether to repair or buy two new SAM2 units. It was AGREED to purchase 2 new SAM2 units at a cost of £3554.00 each with the help of the Parish Partnership grant and Cllr Jamieson contributing from his Local Members Fund. This would leave a balance from the Parish Council of £1777. It was also discussed regarding the Data that would be collected. It was AGREED to pay the £45.00 assessment fee from Westcotec.
 - 7.4 **Choseley Road Gates:** No update from the Planning Team at Borough Council.
 - 7.5 **Streetlights and Inspection:** All repairs have been carried out. It was AGREED to ask Cozens to do another inspection on all the streetlights. Clerk to obtain a quote for this inspection.
8. **Governance:**
 - 8.1 **Biodiversity Policy and Action Plan:** The Policy and Action Plan was APPROVED. Clerk to work with other organisations to keep updated.
 - 8.2 **Co-Option Policy:** This was reviewed and updated. This was APPROVED.
9. **Outside Organisations:**
 - 9.1 **Thornham Village Hall & Playing Field** – No report.
 - 9.2 **Thornham United Charities – Jubilee Meadow:** [Report attached](#). At the last meeting it was discussed regarding planting daffodils around the benches. The Trustees would like these to be restricted to only daffodils. Daffodils will be placed on the boundary of the Meadow and playing field in due course. Meeting with Adviser as strip left for the barn owl is overgrown. Picnic benches in the field may need paths cut to them as grass very high. Discussion regarding the lip of concrete near picnic tables for wheelchairs.
 - 9.3 **New Pavilion:** [Report Attached](#).
10. **Highways:**
 - 10.1 **Update on Ringstead Road Give Way light:** No update from Highways. Clerk to chase.
 - 10.2 **Trod from The Green to Green Lane:** This was discussed however it was AGREED not to continue with.
 - 10.3 **Sluice Step:** No update from Highways but also copied in Public Rights of Way.
 - 10.4 **Car parking area on Staithe Lane:** No update from Highways. Clerk to chase.
11. **Health and Safety and GDPR Updates:**
 - 11.1 **Quote for Tree Survey Inspection:** Quote to survey trees would be £50. This was APPROVED.
12. **Planning:**
 - 12.1 **Meeting regarding the Development of Ringstead Road Barns:** This was discussed whether to be present during a meeting with Borough Council, Broadland and Developers. It was AGREED not to be involved.

12.2 Ref: 24/00988/F Tormead Lodge, Ploughmans Piece Thornham Hunstanton Norfolk PE36 6NE Single Storey Extension: New Dormer Windows to read: new porch and covered terraces: new Materials including render and Cedral boarding – The planning application was discussed. It was AGREED to support this application.

Decisions made by the Parish Council:

Ref: 24/00709/F Archies Cottage High Street Thornham Norfolk Proposed replacement annex – Support Application.

Ref: 24/00867/F Reconstruction of part of the front boundary wall and the installation of two metal gates Lazy Winds Ship Lane Thornham Hunstanton Norfolk – OBJECT to the application because it is contrary to the neighbourhood plan policy HA1 Development affecting a conservation area : b) That, wherever possible traditional stone and brick walls on road frontages are retained and any new boundary treatments maintain the continuity of the street scene. It is not in keeping with the surrounding area and street scene.

Decisions made by the Borough Council:

24/00053/TREECA The Bunkles Church Street Thornham Hunstanton Norfolk PE36 6NJ - To cut down a row of 4 Conifers (T1) which have been topped previously, and grind the stumps away. The trees are lifting the paving underneath and also starving the plant border underneath of nutrients and moisture. Tree Application - No objection 7 May 2024 Delegated Decision

24/00055/TREECA The Willows Cottage Hall Lane Thornham Hunstanton Norfolk PE36 6NB - T1 Beech - Ganoderma and stem cavity with extensive decay, remove tree. Tree Application - No objection 7 May 2024 Delegated Decision

24.00104/TREECA 1 Priory Court Thornham Hunstanton Norfolk PE36 6NT - T1 - Eucalyptus - Fell to ground, causing damage to driveway only a small tree. Growing in hedge probable self sown. Tree Application - No objection 28 May 2024 Delegated Decision

24/00098/TREECA Holly Cottage 4 Choseley Road Thornham Hunstanton Norfolk PE36 6ND - 2 Leylandii Conifer trees in rear garden - height reduction of 3-4 meters as getting too big for the garden and blocking most of the sunlight to the property. trimming of the face and side also. Tree Application - No objection 28 May 2024 Delegated Decision

13. Correspondence:

13.1 Borough Council Planning Course – Cllrs A Chesterman and D Arthur are attending in September at the Borough Council.

13.2 Correspondence regarding yellow lines on the A149 received. Highways are dealing with the member of public direct.

13.3 PKF Littlejohn acknowledge receipt of AGAR

13.4 Norfolk County Council regarding Lithium batteries.

13.5 Grit bin audit completed – Completed but Clerk to amend as grit bin located at Castle Cottages. This will be updated.

14. Reports from Councillors and Clerk:

Saxon Shore meeting will be on 27th June at Holme. Discussion on the Local Plan inspection updated by Borough Council and changes being made.

15. Items for Next Agenda:

None.

16. Date and Place of Next Meeting Wednesday 10th July 2024 at 7 pm in Thornham Village Hall.

Meeting closed at 8 pm

.....Chair

Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY THE CHAIR**

Thornham United Charities – Jubilee Meadow Working Party

Report to Thornham Parish Council 12th June 2024

The team sincerely hope that the community are beginning to enjoy the meadow now that the first phase of work is complete and some of the early results are beginning to appear. The strip of annuals, that is the 8 metre strip running parallel to the permissive path on the north side of the meadow, is beginning to show colour. Field poppies with their bright red, cornflower blues and the strong show of yellow rattle is a good start. We know that the much larger area of perennial planting will not show for probably five years so we must be patient. The team were pleased to note that the attempts to transfer some bee orchid plants last summer have paid off with a small showing along the eastern side of the meadow close by the memorial benches.

Similarly, most of the tree planting, both the new trees from Barcham and the transplants from the south west quadrant, appear to be in leaf and growing well. The silver lining in the large grey cloud of our very wet spring and early summer is that we have hardly needed to artificially water the trees and this has been a useful cost saving.

The team are not complacent and we are meeting with Ed Cross and Jules Baird, two of our advisors, later this month to assess progress and plan for the next phase of planting and development. Our current thinking would be to see another 22 trees planted, species to include box elder, sycamore, hazel, hawthorn, walnut, silver birch, rowan and possibly a weeping Willow in the north east quadrant. This is provisionally planned for autumn 2024. In addition to the trees and flora we have seen kestrel nesting in the owl box and tits making use of the small bird boxes as well as a good number of species overflying the meadow. A number of butterfly species can now be seen, particularly by the larger and older hedging along the western boundary of the meadow.

A guided walk, led by TUC assisted by Norfolk Wildlife Trust, will take place on the meadow on Saturday 6th July starting at 10.30am and finishing at approximately 12.00. This is free and all are welcome.

The team have noticed the length of grass on the area designed to provide a hunting area for barn owls and will be taking advice as to how to best manage this area. Similarly, we may now need to cut paths through the meadow to more easily enable access to the picnic benches. We may also be organising a working party over a week-end as we head into autumn to do some field management.

We are pleased to see that more people are visiting the meadow and reading the information boards. It would be nice to enjoy a little more summer sunshine in which to enjoy the pleasures of the meadow over the next few months.

New Sport Pavilion

Since the new Sports Pavilion Committee's last meeting (you have the minutes) there has been further progress as outlined below.

Public Funding

Norfolk Community Foundation - £48,080 pledged in quarterly allotments:

- Q1: May-Jun 2024 £5,000.00 Design, Building Control, Structural Fees, Project Management
- Q2: Jul-Sep 2024 £3,000.00 Site Prep & Clearance, Building Compound, Fencing
- Q3: Oct-Dec 2024 £25,000.00 Foundation – Slab – Timber Frame structure – First Fix
- Q4: Jan-Mar 2025 £15,080.00 Windows / Doors – Second Fix

Sports England - Refused

Hornsea3 (£50K) – submitted. Decision by 8 Aug 24.

Garfield Weston (£25K) – completed; to be sent once we have 50% of overall costs.

GOV-UK Community Ownership (£50K) – Opens May 24.

ECB – advice being sought from Norfolk Rep.

WNKLBC CIL (£50K) – Opens Jul 24.

Design Update

Discussions with the architect, Jason Law, have resulted in a slightly larger spec which now includes space for Short Mat Bowls, should the decision to have this facility be taken. The disabled WC and store room have been moved to accommodate the bowling mats. This variation is now with the KLB Planning Department.

Booklet

The 10-page booklet outlining the project is close to completion. The final page will include information on how to support the rebuild with links to a QR Code and JustGiving. These in turn will 'pay' direct to the TVHPF where there is a dedicated account to the new Sports Pavilion. Fundraising will start in earnest on the distribution of the 600+ copies of the booklet – hopefully around the end of June beginning of July.

Fundraising

The Fundraising Dinner on Sat 21 Sep, at which Will Greenwood MBE will be speaking, is moving ahead. 93 of the 102 seats have been sold and negotiation with a caterer is in hand. Auction items and raffle prizes are being sorted and will accelerate on production of the booklet.

AW King-Harman (Secretary)