

THORNHAM PARISH COUNCIL

Minutes of the Thornham Parish Council Meeting held on Wednesday 24 July 2024 at 7.00 pm at Thornham Village Hall.

Present:

Cllrs S Mocatta (Chair), S Greef, A Needham and D Arthur

Clerk: Sarah Raven

Members of the Public: 2

1. Apologies for Absence:

Cllrs A Chesterman, A Jamieson and I Barrett (Personal). It was AGREED to accept the apologies.

2. Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda items listed:

None

3. Public Participation:

- Communicating with Public: It was discussed whether a WhatsApp Group or social media might be useful for information and urgent communication with parishioners. Cllrs I Barrett and S Mocatta to investigate with Clerk for next meeting.
- Seat and dog bin on Staithe Lane needs grass cutting and tidy up. Could this be incorporated into maintenance agreement. Clerk to ask for quote for next meeting.
- Sign broken on the public right of way at car park of Village Hall. Cllr A Needham would repair.
- Oyster Catcher sign: The oyster catcher has now gone. Cllr A Needham to remove signs.

4. Reports:

- 4.1 County Councillor – No report
- 4.2 Borough Councillor – No report.

5. Minutes of last council meeting 12 June 2024

- 5.1 **Consider and Approve the Minutes:** The Minutes were circulated before the meeting. The minutes were APPROVED and signed as a true copy by the Chair, Cllr S Mocatta.
- 5.2 **Clerks Report** – Circulated before the meeting. Drainage map given to Cllr Needham to complete and update. Cllr Needham asked Clerk to contact the foreman for the development at St Georges Court to keep the ditch cleared.

6. Finances

- 6.1 **Finance Chair Report** – (Written 2nd July 2024). At the time of writing, no monies have been received other than the interests reported last month. The bank reconciliations have been checked and are correct as are the VAT reclaim forms and the CIL report. VAT reclaim is £1750.32 to come from HMRC.

CIL balance is now down to £10915.83 and this means that no urgency is need to spend. Bank balances are as follows: Current account £613.03 Business £71836.56 giving a total of £72449.56. £10915.83 of this is CIL leaving us with £61533.76 unrestricted.

6.2 Accounts for Payment:

PAYMENTS APPROVED UNDER LATE PAYMENT	
English Country Gardens	792.00
Edge Accounting Package Year End	48.00
TO BE APPROVED	
Clenshaw Minns	149.88
K & M Lighting Services Maintenance Contract	313.22
Npower	87.74
Norfolk County Council (NP Law Advice)	104.40

These payments were APPROVED.

6.3 Money Received:

Clerk could not access Barclays online for an update on receipts today.

Receipts	£
None	

6.4 **Bank Reciliation June 2024** – Bank Reconciliations for both accounts, Statements and Budget Comparison had been circulated to all Councillors. These were AGREED.

6.5 **Norfolk Training PTS:** Clerk to attend the Seminar with Norfolk Parish Training & Support in September at a cost of £18.67. This was Approved.

7. Village Matters

7.1 **Community Events at the Village Hall:** 8th September 2024 – A village farewell to the old cricket pavilion with a BBQ community event. The sausage sizzler was a very well attended.

7.2 **Coal Barn:** Further brickwork had been reported to have fallen from the Coal Barn at the weekend. This had temporality been taped off as a precaution due to the safety of the public by the Parish Council. Clerk reported that the property owner had been contacted and a photo of further brickwork which had fallen from the Coal Barn sent. Clerk had asked if Harris fencing could be installed around the property as there was a health and safety issue to public. The property owner was due to attend today to visit the property and meet with Councillors however this was cancelled by the property owner. Property owner had indicated that fencing would be installed as soon as possible. Discussion on the repairs and longer term plans for the Coal Barn.

It was AGREED for the Clerk to contact Borough Council for advice on the property. Clerk to contact the property owner and state the PC are very concerned with risk for the safety of public and children near the Coal Barn. Harris fencing can be arranged immediately by the Parish Council upon payment for the fencing. It was AGREED to set up an Advisory Group with Cllrs A Needham, A Jamieson and I Barrett regarding this matter.

7.3 **Choseley Road Gates:** Enforcement Team at the Borough Council were in contact with the property owners. The Enforcement Team are assisting with a planning application.

8. Governance:

None

9. Outside Organisations:

9.1 **Thornham Village Hall & Playing Field** – No report.

9.2 **Thornham United Charities – Jubilee Meadow:**

Norfolk Wildlife Trust and Thornham United Charities on the 6th July had an open meeting on How to Develop a Wildflower Meadow. This was very successful morning despite dull weather. 14 visitors some local and one couple from Gt Yarmouth. Interesting morning and good support from Trustees. Very positive responses. Stunning views of buzzard, marsh harriers, kestrel and Kites were brilliant. Professional work has been completed on the grass by cutting paths to the benches and picnic benches. Repairs undertaken to Jamieson corner. Rational for not cutting all the grass is because of the need to wait until all seeds have dropped before cutting. Volunteers and working party pulling ragwort on the field. This needs to be pulled so it does not spread. Received from consultant a great report. He came and assessed the field and a clear action plan for the field over the next year to bring in professionals to assist with field. Public response is very good. Weekly checks being undertaken every week. Very little litter being discarded and is working really well.

9.3 **New Pavilion:** Separate Report attached.

10. Highways:

10.1 **Update on Ringstead Road Give Way light:** Norfolk County Council Highways had informed that the light and column has been paid for by Cllr Jamieson from his Local Members Fund. This will be installed over the next few months.

10.2 **Sluice Step:** This had been reported to the Public Right of Ways Officer but no further update.

10.3 **Car parking area on Staithe Lane:** Highways will not level off as not Highways area. Clerk to contact Cllr A Jamieson.

10.4 **Parish Partnership Scheme:** Nothing else to apply for apart from the SAM2 Units agreed at last meeting. Clerk to complete forms.

11. Health and Safety and GDPR Updates:

11.1 **Tree Survey Inspection:** Survey has been completed but not sent through. Nothing of high priority but Clerk will forward once received.

12. Planning:

12.1 Ref: 24/01170/F Variation of condition 2 attached to planning permission 21/02396/F: Proposed new sports pavilion, including demolition of existing structure on site. Thornham Village Hall and Sports Pavilion – Support

12.2 Ref: 24/01121/F Construction of new holiday let and car park to serve holiday lets at Land to the East of West End Cottages High Street, Thornham Norfolk: Object as overdevelopment and overcrowding. Parking an issue and not adequate.

- 12.3 Ref 24/01170/F Variation of condition 2 attached to planning permission 21/02396/F: Proposed new sports pavilion, including demolition of existing structure on site at Thornham Vilalge Hall and Sports Pavilion High Street, Thornham. :- This was a duplication on the agenda

Decisions made by the Parish Council:

24/01039/F Variation of Condition 1 of Planning Permission 22/00071/F: REMOVAL OR VARIATION OF CONDITIONS 1, 2, 4, 7, 8, 9, 11, 12, 13, 14, 15, 17 AND 19 OF PLANNING PERMISSION 21/00321/F - Plot 9 only. at 6 Pastures Court Thornham HUNSTANTON Norfolk PE36 6PA – No observations.

24/01007/F Proposal: Demolition of existing wall, construction of new wall and proposed gates. Location: Loke End Hall Lane Thornham Hunstanton Norfolk- No observations

24/00988/F Proposal: SINGLE STOREY EXTENSION; NEW DORMER WINDOWS TO REAR; NEW PORCH AND COVERED TERRACES; NEW MATERIALS INCLUDING RENDER AND CEDRAL BOARDING Location: Tormead Lodge Ploughmans Piece Thornham HUNSTANTON Norfolk - Support

Decisions made by the Borough Council:

22/00071/NMA_3 6 Pastures Court Thornham HUNSTANTON Norfolk PE36 6ND - *NON-MATERIAL AMENDMENT TO APPLICATION: REMOVAL OR VARIATION OF CONDITIONS 1, 2, 4, 7, 8, 9, 11, 12, 13, 14, 15, 17 AND 19 OF PLANNING PERMISSION 21/00321/F.* Application Permitted 18 June 2024 Delegated

Appeal Notice: Megget Ploughmans Piece Thornham Hunstanton, Replacement Dwelling Appeal Reference: APP/V2635/W/24/3341176 LPA reference: 23/01296/F

13. NP Law Solicitors advice on the Next-door Post regarding inspection of the accounts:

A parishioner had posted on Nextdoor social media site regarding inspection of the accounts of the Parish Council. The Parish Council has taken legal advice from NP Law which has confirmed what was redacted from the accounts was appropriate. In the folder there was a total costing of the payroll. It was AGREED for the Clerk to contact the administrators of Next Door to report this posting. The Parish Council have conducted the process adequately and have taken advice with solicitors NP Law, at a cost, that this was the correct procedure, The posting is not correct on Nextdoor and the Parish Council will not engage on social media. The Parish Council strongly welcomes anyone to attend a parish council meeting to discuss concerns.

14. Correspondence:

- 14.1 Inspection of Accounts: One parishioner asked to see the accounts.
- 14.2 Correspondence regarding Thornham Footpath 4: A preliminary directions hearing had taken place but no update.
- 14.3 Borough Council – support for Parish Councils: The Borough offering support but waiting on introduction packs. Clerk will chase.
- 14.4 Speeding : Correspondence regarding SAM2 Units and cost. Clerk to reply.
- 14.5 Healthwatch News – Clerk to see if they would attend Thornham.
- 14.6 Brancaster Boardwalk – Clerk and Cllr S Mocatta to attend.

15. Reports from Councillors and Clerk:

Saxon Shore Meeting attended by Clerk and Cllr Needham.

16. Items for Next Agenda:

- Dates for 2025 to move the July meeting to end of July so not too long until the September meeting.
- White line down Staithe Lane for pedestrians to walk down safely.

17. Date and Place of Next Meeting Wednesday 11 September 2024 at 7 pm in Thornham Village Hall.

Meeting closed at 8.15 pm

.....Chair

Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY THE CHAIR**