

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on **Wednesday 11th September 2024 at 7.00pm** to be held at the Village Hall, Thornham

Sarah Raven

Dated 4th September 2024

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07741928990
Email: thornhampc@gmail.com

Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr A Jamieson
 - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 24 July 2024**
 - 5.1 To consider and approve the Minutes.
 - 5.2 To update and consider the Clerks Report.
- 6. To discuss a potential development, and the possibility of running a Housing Needs Survey for the area by Borough Council and Community Action Norfolk.**
- 7. Finances To review and consider any action necessary.**
 - 7.1 To receive the Finance Chair's Report
 - 7.2 To approve the monthly Accounts for Payment (see below)
 - 7.3 To note any money Received.
 - 7.4 To approve the Bank Reconciliation for July and August 2024
 - 7.5 To report on the Notice of Conclusion of the Audit
 - 7.6 To approve the Asset List update
 - 7.7 To approve the Insurance Quote
 - 7.8 To discuss the SAM2 requirements and relevant accessories and to approve the Parish Partnership Grant form.

8. Village Matters

- 8.1 To discuss future community events in the Village Hall.
- 8.2 To update regarding the Coal Barn.
- 8.3 To discuss parking at Castle Cottages.
- 8.4 Recommendations from the Advisory Group regarding communicating information to the public.
- 8.5 To discuss ditches and dykes which may need cleaning and responsibilities of these.
- 8.6 To discuss repairs to the Village Sign.

9. Governance

- 9.1 To discuss whether to undergo whole council training.
- 9.2 To discuss changing the website to a domain gov.uk

10. Outside Agencies

- 10.1 To receive report from Thornham Village Hall & Playing Field Ltd ((TVH&PF Ltd)
- 10.2 To receive report from Thornham United Charities – Jubilee Meadow
- 10.3 To receive a report on the new Pavilion.

11. Highways

12. Health and Safety and GDPR Updates

- 12.1 To update on the tree inspection
- 12.2 To consider removing the iron guard around the Chestnut tree.

13. To discuss the consultation on the Gambling Act 2005 Borough Council Statement of Principles

14. Planning Applications and Determinations

- 14.1 To discuss any comments raised by the Local Plan from the Borough Council

Decisions made by the Parish Council:

Decisions made by the Borough Council:

24/01170/F Thornham Village Hall And Sports Pavilion High Street Thornham KINGS LYNN Norfolk PE36 6LX - Variation of condition 2 attached to planning permission 21/02396/F: Proposed new sports pavilion, including demolition of existing structure on site. Application Permitted 14 August 2024 Delegated Decision

15. Correspondence received:

- 15.1 Cattlegate Holders
- 15.2 Request for further information Shore Road
- 15.3 Safety Camera Van status
- 15.4 Letter of Support for Cricket Club grant application.

16. Reports from Councillors and Clerk on any meetings attended.

17. Items for Next Agenda

18. Dates to be confirmed for 2025:

8 January, 12 February, 12 March, 9 April, 14 May, 11 June, 23 July, 10 September, 8 October, 12 November, 10 December

19. Date and Place of Next Meeting 9 October 2024.

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall
9 October, 13 November and 11 December 2024

Payments	Payment £
PAID UNDER LATE PAYMENTS	
Npower	90.33
Tree Work & Surveys Ltd	60.00
S Mocatta – Signs Oyster Catcher (agreed in minutes 12 June 2024	119.27
PKF Littlejohn (External Auditor)	252.00
Norfolk PTS (Course SR)	18.66
Norfolk County Council (NP Law advice July)	200.10
TO BE PAID	
English Country Gardens	264.00
Tree Work & Surveys Ltd	216.00
S Raven Wages (July/August/Sep inc overtime for June/July/August)	1196.90
HMRC Tax and NI	457.76
S Raven Expenses Mileage and SIM	51.00
Npower	91.49